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REPUBLIKA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON
DEPARTMENT OF EDUCATION
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APR 29 2002

DepEd MEMORANDUM
No. 74, s. 2002

**CESB REVISED POLICY ON THE APPOINTMENT TO AND/OR
PROMOTION OF OFFICIALS IN CES POSITIONS**

To : Undersecretaries
Assistant Secretaries
Bureau/Service/Center Directors
Schools Division Superintendents

1. For your information and guidance, enclosed is a copy of Career Executive Service Board (CESB) Circular No. 3, s. 2002, which prescribes the policy on appointment to and/or promotion of any person to a position in the Career Executive Service.
2. Wide dissemination of this Memorandum is desired.

Ramon C. Bacani
RAMON C. BACANI
Undersecretary

Encl.: as stated

PD18/CESBcircular/lgj

Encl.:
As stated

Reference:
None

Allotment: 1--(D.O. 50-97)

To be indicated in the Perpetual Index
under the following subjects:

APPOINTMENT, REAPPOINTMENT
ELIGIBILITY
OFFICIALS
PROMOTION

ISSUANCE

Republic of the Philippines
CAREER EXECUTIVE SERVICE BOARD
Quezon City

Circular No. 3
Series of 2002

TO : All Heads of Departments and Agencies of the National Government, including Government-Owned or Controlled Corporations with Original Charters, and all Officials in the Career Executive Service

SUBJECT : REVISED POLICY ON THE APPOINTMENT TO AND/OR PROMOTION OF OFFICIALS IN CES POSITIONS

Pursuant to Board Resolution No. 408, dated March 25, 2002, the following policy on appointment to and/or promotion in CES position is hereby prescribed:

1. The Career Executive Service (CES) Eligibility conferred by the Career Executive Service Board is a requirement for appointment to and/or promotion of any person to a position in the Career Executive Service.
2. A Career Executive Service Officer (CESO) or CES Eligible shall be given priority in an appointment to a vacant CES position.
3. In exceptional cases, the President or the appropriate appointing authority may appoint a non-CES Eligible to a CES position. The appointment of a non-CESO to a CES position shall be temporary in nature and shall not exceed twelve months. Upon appointment to a CES position, a non-CES Eligible or non-CESO shall be required to subsequently take the Career Executive Service Eligibility Examinations.
4. The President or the appropriate appointing authority may issue promotional appointment to a higher CES position of a non-CES Eligible occupying CES position, provided, that no CES Eligible is available and qualified for such higher CES position as certified by the Career Executive Service Board. Provided further, that such promotional appointment of a non-CESO shall be temporary in nature and shall not exceed 12 months unless the appointee subsequently acquires CES eligibility and appointed by the President to a CES rank.
5. CESB Circular No. 13, series of 1997, is hereby superseded accordingly.
6. For compliance of all concerned.

Done in Quezon City, Philippines, this 25th day of March 2002.


KARINA CONSTANTINO-DAVID
Chairperson

Attested By:


ATTY. NORMITA L. VILLANUEVA
Executive Director