



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION
DepEd Complex, Meralco Avenue,
Pasig City

OFFICE OF THE SECRETARY

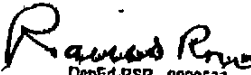
APR 15 2002

DepEd MEMORANDUM
No. 71, s. 2002

2002 SEARCH FOR OUTSTANDING SPECIAL
EDUCATION TEACHERS OF THE GIFTED

To: Bureau Directors
Regional Directors
Schools Division Superintendents

1. The Department of Education, Bureau of Elementary Education, through the Special Education Division announces the national search for the 2002 Outstanding Special Education Teachers of the Gifted.
2. The Search is open to all SPED teachers who have rendered two or more years of dedicated and excellent service in teaching gifted/fast learners in public elementary schools. Winners of national competitions similar to this are not eligible for nomination.
3. Winners will be announced through letters to Regional Offices on November 8, 2002. The national winner will receive twenty thousand pesos (P20,000.00) in cash and a plaque of recognition. Each of the three (3) area winners (Luzon, Visayas and Mindanao) will receive ten thousand pesos (P10,000.00) in cash and a plaque of recognition.
4. The awarding ceremony will be done during the National Conference of SPED Teachers for the Gifted on the 4th week of November 2002.
5. The school officials are enjoined to give the activity the widest publicity and support. The guidelines, criteria for selection, required documents, and nomination forms are found in *Inclosure Nos. 1, 2 & 3*.
6. Travel expenses, two-day board and lodging of the four (4) winners, and expenses for supplies and materials relative to this activity shall be borne by the Bureau of Elementary Education. Expenses incidental to their attendance in the awarding ceremony will be charged to local funds subject to the usual accounting rules and regulations.
7. Immediate and wide dissemination of this Memorandum is desired.


DepEd-RRR 0000523
RAUL S. ROCO
Secretary

Encls.:

As stated

Reference:

DECS Memorandum: No. 448, s. 1999

Allotment: 1—(D.O. 50-97)

To be indicated in the Perpetual Index
under the following subjects:

SEARCH
SPECIAL EDUCATION
TEACHERS

**GUIDELINES FOR THE 2002 SEARCH FOR OUTSTANDING
SPECIAL EDUCATION TEACHERS OF THE GIFTED**

1. The Search for the 2002 Outstanding SPED Teachers of the Gifted is a project of the Special Education Division, Bureau of Elementary Education, Department of Education which aims to recognize and honor excellent teachers of the gifted/fast learners.
2. SPED Teachers who have won national teacher awards are disqualified for nomination.
3. Initial selection shall be done at the division level where all the required documents shall be submitted to the Division Selection Committee composed of the Assistant Schools Division Superintendent, the Division Supervisor In-Charge of SPED and 1 Supervisor In-Charge of any learning area for screening.
4. Documents of division qualifiers shall be screened and ranked according to the suggested criteria (*Inclosure No. 2*) by the Regional Selections Committee composed of the Assistant Regional Director, the Chief of Elementary Education Division and the Regional Supervisor In-Charge of SPED. Likewise, the Regional Selections Committee will make actual school visits to division qualifiers to observe classes for the gifted/fast learners in support of the documents submitted.
5. The screening of candidates shall be conducted on the following schedule:

Division Level	-	June 17 – July 17, 2002
Regional Level	-	July 22 - Aug. 23, 2002
National Level	-	Sept. 9 – Oct. 23, 2002
6. Required documents of regional winners shall be submitted to the Assistant Chief, Special Education Division, Bureau of Elementary Education, 2/F Bonifacio Building, DepEd Complex, Meralco Avenue, 1600 Pasig City on or before September 6, 2002.
7. Final screening will be done by the National Screening Committee composed of the Officers: Assistant Director of BEE, the Chief and Assistant Chief, Officers-In-Charge, Special Education Division, BEE and one Senior Education Program Specialist. All required documents of regional winners shall be screened and ranked according to the suggested criteria (*Inclosure No. 2*). The decision of the National Screening Committee is final.
8. All inquiries relative to the Search may be addressed to:

Ms. FE M. VILLALINO
Chairperson
Assistant Chief, Officer-In-Charge
Special Education Division
Bureau of Elementary Education
Department of Education, Central Office
Pasig City, Tel. # (02) 631-9993

**CRITERIA FOR SELECTION AND DOCUMENTATION
FOR THE 2002 SEARCH FOR OUTSTANDING
SPECIAL EDUCATION TEACHERS OF THE GIFTED**

GENERAL CRITERIA WITH CORRESPONDING POINTS

I. Instructional Competence and Teaching Effectiveness	-		90 points
A. Outstanding Contributions in the Education of the Gifted	-	40 points	
B. Leadership Capabilities	-	30 points	
C. Awards received on the education of the gifted	-	5 points	
D. Continuous and Dedicated Service	-	10 points	
E. Professional Advancement	-	5 points	
II. Personal Qualities and Character	-		10 points
A. Model of Morality and Integrity In Public and Private Life	-	5 points	
B. Good Human Relations in School and Community	-	5 points	
TOTAL			100 points

SPECIFIC CRITERIA

I. INSTRUCTIONAL COMPETENCE AND TEACHING EFFECTIVENESS

- A. Outstanding Contributions in the Education of the Gifted** - - - - **40 points**
1. Introduced/Tried out effective approaches or innovations in teaching (at least 2) which contributed to the improvement of instruction in meeting the needs of the gifted/fast learners- 10 points

Documents Needed:

- Abstract of the effective/innovative approaches and how these were utilized in the field certified by the superintendent and principal
- Certification from the principal that the approaches contributed to the improvement of instruction among the gifted/fast learners
- Evidences certified by the principal/district/division supervisors to show the effect on the learners/school as a result of innovations used/introduced such as increase in pupils' achievement level, recipient of

different awards from the local schools/district/ division, etc.

2. **Written/produced instructional materials in SPED**
 - a. **Modules/workbooks published and utilized reference materials/books in the school/district/ region (2 pts. per set of modules/workbook or 1 reference material)** - 10 points
 - b. **Equipment/Teaching Devices (2 pts. per set) 5 sets** - 10 points
 - c. **Technical paper/published articles in SPED (1 pt. per paper or article) 3 papers** - 3 points

Documents Needed:

- Photocopy of produced instructional materials certified by the district supervisor and principal
- Samples of visual aids produced and certified by the district supervisor and principal

3. **Organized/trained socio-cultural activities for the gifted learners, i. e. choral group, dance troupe, theater and drama arts club, etc. (1 pt. per organized activity)** - 5 points

Documents Needed:

- Certification from the principal as organizer/trainor of socio-cultural activities and the participation of the groups in the school and community activities
- Pictorial report of organized club

4. **Graduates of gifted/fast learners** - 2 points
 - Record of number of batches
 - Names of successful graduates

B. LEADERSHIP CAPABILITIES - - - - 30 points

1. **Coordinated the organization of classes/ implementation of SPED program in the district/division/regional level** - 5 points

Documents Needed:

- Certification from the superintendent/ regional director/district supervisor as program coordinator/organizer

- program coordinator/organizer
- Brief record of assessment process in the organization of programs for the gifted (sample of assessment tools, ranking procedure utilized, assessment team, etc.)

2. Conducted in-service training programs in the district/division/regional level - 10 points

Level	No. of Times (Maximum)	Points
District	5	3
Division	4	6
Regional	3	10

Documents Needed:

- Certification from the district supervisor/principal/superintendent and regional director on the conduct of in-service trainings
- Copy of division/regional memorandum on in-service trainings conducted

3. Served as resource speaker/discussant/demonstration teacher - 10 points

Level	No. of Times (Maximum)	Points
District	3	3
Division	2	6
Regional/National	1	10

4. Participated in community programs/projects for the enhancement of the gifted learners in their areas of interest - 5 points

Documents Needed:

- Certification from the mayor/principal/barangay captain/priest of project undertaken properly authenticated by the regional director/superintendent
- Written/pictorial report of programs/projects undertaken

C. AWARDS - 5 points

Recipient of community/school, district, division, and regional awards of recognition for outstanding services on the education of the gifted for the last 10 years (regardless number of award)

- Community/school/district - 1 point
- Division - 3 points
- Regional - 5 points

Document Needed:

- Certified true copies of the awards of recognition received (include picture) signed by the principal/district supervisor/superintendent and regional director

D. CONTINUOUS AND DEDICATED SERVICE

- **10 points**

1. Rendered continuous and dedicated service in teaching the gifted/fast learners - **5 points**

Number of Years	Points
2-3	1
4-7	2
8-10 & above	5

2. Rated as SPED teacher with an outstanding performance for the last 3 years - **5 points**

Documents Needed:

- True copy of the performance rating for the last 3 years certified by the principal and district supervisor
- Certified true photocopy of service records and certification from the principal

E. PROFESSIONAL ADVANCEMENT

- **5 points**

- Certified true photocopy of transcript of records of the highest degree attained and degree being pursued (SPED G/FL) - **2 points**

With Masteral units	-	0.5
M.A. academic requirement	-	1.0
M.A. in SPED	-	1.5
With units in Doctoral degree-		1.75
Ph. D./Ed. D	-	2.0

- Certification signed by the sponsor and other evidences of participation in any training workshop or seminars in Special Education (Division, Regional, National, and International Level) - **2 points**

School/District	-	0.5
Division	-	0.75
Regional	-	1.25
National	-	1.75
International	-	2.0

- Punctuality and Attendance - - - 1 point
 - Submits reports on/or before due dates
 - Is regular in coming to school and observes punctuality
 - Arrives at least 15 minutes before official time
 - Renders voluntary services beyond official time
 - Demonstrates willingness in initiating school/community activities

Documents Needed:

- Reports on attendance (for the last 3 years)
- Certification from the school head/principal/supervisor in terms of submitting reports
- Certification from the school head/principal/supervisor on the school/community activities initiated

II. PERSONAL QUALITIES AND CHARACTER

A. Model of Morality and Integrity in Public and Private Life - - - 5 points

- Unquestioned honesty and integrity - 1 point
- High work ethics - 1 point
- Trustworthy in the discharge of duty or of obligation - 1 point
- With high level of stress tolerance - 1 point
- Virtuous conduct - 1 point

B. Good Human Relations in School and Community - - - 5 points

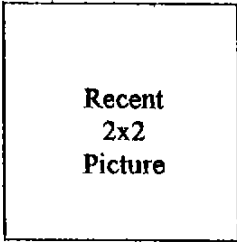
Documents Needed:

- Submit write-ups about the nominee on his/her personal qualities certified by the principal, district supervisor and PTA president (at least 3)
- Submit three (3) names of nominees' co-teachers and co-members in socio-civic or religious organization with their write-ups about the nominee
- Interview of some community officials, residents and nominees' peers by the Division Selection Committee (to be done during their visit).

TOTAL - - - 100 points

Note: All documents should be authenticated by proper authorities, and compiled/arranged according to the criteria. The compilation of documents shall include a table of contents with Nomination form as the first page.

NOMINATION FORM
(Please Type All Answers)
(Use Additional Sheet If Necessary)



SCHOOL: _____

ADDRESS: _____

A. PERSONAL DATA

- 1. Nominee's Full Name: _____
(Surname) (Given Name) (Middle Name)
- 2. Home Address: _____
- 3. Telephone Nos. _____
School Residence Cell No.
- 4. Date of Birth: _____ 7. Civil Status: _____
- 5. Place of Birth: _____ 8. Citizenship: _____
- 6. Sex: _____

B. EDUCATIONAL BACKGROUND

Please list down below the degrees being pursued or earned by the nominee, beginning with the most recent and other information called for.

Degree Earned/ Degrees Being Pursued	School	Year Attended	Academic Distinction

C. INSTRUCTIONAL COMPETENCE AND TEACHING EFFECTIVENESS

1. Number of years of services as SPED teacher for the Gifted _____

2. Present Position/Rank: _____

3. Subject(s) presently taught: _____

4. Performance Evaluation/Rating Obtained in the last 3 years

Year	2001-2002	2000-2001	1999-2000
Rating			

5. Employment history for the last 10 years (begin with the most recent employment)

School/Address	Position Held	No. of Years Spent in Teaching	Inclusive Dates

6. Enumerate instructional materials produced and used by the nominee for the improvement of teaching the gifted/fast learners such as books, reference materials, workbooks, modules, evaluation instruments, and course guides. Indicate where, when and how those materials are being used/utilized.

List of Materials	Where/When/How

7. Other than teaching, in what ways did the nominee help hone the gifted/fast learners to their maximum potential (such as in the role of a trainer, adviser, coach, counselor, etc.)?

8. Give details of any research conducted by the nominee.

D. PROFESSIONAL AND COMMUNITY INVOLVEMENT

1. What worthwhile activities outside of teaching has the nominee been involved in?

2. List down awards or recognitions received from reputable organizations: local, regional, university, college, national, international.

E. INFORMATION OF THE NOMINATOR:

1. Name of Principal or Chairman: _____
2. Position: _____
3. School/District represented: _____
4. Indorsement: _____

Signature of Nominator

Signature of Nominee

Date of Submission