



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF EDUCATION  
DepEd Complex, Meralco Avenue,  
Pasig City

OFFICE OF THE SECRETARY

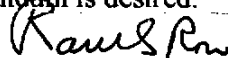
MAR 01 2002

DepEd MEMO  
No. 37, s. 2002

**NATIONAL SEARCH FOR THE MOST EFFECTIVE  
SPECIAL EDUCATION CENTERS**

To: Bureau Directors  
Regional Directors  
Schools Division/City Superintendents

1. The Special Education Division, Bureau of Elementary Education will conduct the first **National Search for the Most Effective Special Education Centers** for school year 2002-2003. The Search will be done in two phases: Phase I will be conducted by the division and regional team, while Phase II will be conducted by the national team.
2. This search aims to upgrade the quality of education among children with special needs, namely the gifted and children with disabilities. Specifically, it will identify and give due recognition to SPED Centers that have been providing access and effective instruction to children with special needs.
3. One winner chosen by each region becomes the entry to the national level. The regional winners will be evaluated and ranked by a national team of evaluators. Four winners will be declared: one each for Luzon, Visayas, Mindanao, and Metro Manila.
4. The national winners will each receive a plaque of recognition and a cash prize.
5. School officials are enjoined to give the activity the widest publicity and support. Enclosed are the general guidelines and criteria for evaluating the SPED Centers.
6. Expenses incident to the Search at the regional levels shall be charged against local funds. The travelling expenses of the national evaluators in the selection of the national winners shall be charged against BEE funds, subject to the usual accounting and auditing rules and regulations.
7. Immediate and wide dissemination of this Memorandum is desired.

  
DepEd-RSR 0000343

**RAUL S. ROCO**  
Secretary

Encls.:

As stated

Reference:

N o n e

Allotment: 1—(D.O. 50-97)

To be indicated in the Perpetual Index  
under the following subjects:

PRIZES or AWARDS  
SEARCH  
SPECIAL EDUCATION

### General Guidelines

1. The Search is open to recognized public Special Education Centers that have been established for the last ten years.
2. A baseline data on the status of the Center for the last three years shall be established. These data will include:
  1. Types of children served and enrolment for the last three years.
  2. List of administrators and SPED teachers and their qualifications
3. The timetable for the Search is as follows:

#### **Phase I**

- a. Evaluation of the SPED Centers at the Division Level - January to March, 2002
- b. Evaluation of the Division winners at the regional level - March-June
- c. Submission of Regional winners to the Special Education Division - last week of July 2002

#### **Phase II**

- a. Evaluation of regional winners (national level)
  - Ocular visits, administration of questionnaires, test and conduct of interview - Aug. - Dec. 2002 & Jan. - March, 2003
- b. Final selection of the national winners based on the evaluation - April 2003
- c. Awarding of National Winners - Summer 2003

4. The Search Committee shall be composed of the following:

- Division Level
  - Schools Division Supt./Asst. Supt. - Chairman
  - Division Supervisor In-Charge of SPED - Co-Chairman
- Regional Level
  - Regional Director/Asst. Director - Chairman
  - Chief/Asst. Chief, EED - Co Chairman
  - SPED Regional Supervisor - Member
- National Level
  - Director, Bureau of Elem. Educ. - Chairman
  - Asst. Director - Co-Chairman
  - Chief/Asst. Chief (SPED) - Member
  - Anchor Person - “
  - Sr. Educ. Prog. Specialists (SPED) - “
  - Educ. Prog. Specialists II (SPED) - “

5. The Search Committee at the division and regional levels shall use their own criteria while the national level shall use the Evaluation Criteria in the evaluation of entries.

## EVALUATION CRITERIA

1. Highly motivated learners - (40%)
  - 1.1. High performer/achiever
    - 1.1.1 Shows significant gains in achievement  
85% of the pupils (Grades VI), FL, VI & HI demonstrate 80% mastery of the skills in Math, Science and English - 20%
    - 1.1.2 Manifests higher order thinking skills as evident in the research/investigatory project developed - 5%
    - 1.1.3 Awards, commendations, recognition received in special olympics and academic contests  
FL, HI, VI, MR, etc. - 5%
    - 1.1.4 Number of participants in the integrated Program - 5%  
VI \_\_\_\_\_  
HI \_\_\_\_\_  
MR \_\_\_\_\_
  - 1.2 Present status of students who graduated from the Center (Provide Documents) - 5%
2. Competent, committed, and Dynamic Staff - (30%)
  - 2.1 Innovations done (Teaching Strategies) - 5%
  - 2.2 Instructional materials developed - 10%
  - 2.3 Awards received (staff, center) - 5%  
National \_\_\_\_\_  
Regional \_\_\_\_\_  
Division \_\_\_\_\_
  - 2.4 Trainings attended - 5%  
International \_\_\_\_\_  
National \_\_\_\_\_  
Regional \_\_\_\_\_  
Division \_\_\_\_\_
  - 2.5 Supportive school officials - 5%  
How much support was given by the following school officials in the promotion of SPED program.
    1. Director/Asst. Director
    2. Chief/Asst. Chief
    3. Administrators/Supervisors/Regional Supervisors
    4. Superintendent/Asst. Superintendent
    5. Co-teachers (regular teachers)

- 3. Establishment of linkages - (15%)
  - 3.1 Projects initiated by parents \_\_\_\_\_ 5%
  - 3.2 Projects supported by NGOs/GOs \_\_\_\_\_ 5%
  - 3.3 Have a functional outreach program \_\_\_\_\_ 5%
  
- 4. Accessibility of Classrooms and Functionality of Equipment/Facilities - (15%)
  - 4.1 Ramp, rails - 5%
  - 4.2 Braille computer, speech trainer, hearing aids, etc. - 5%
  - 4.3 Well-structured and healthful learning environment - 5%