



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF EDUCATION  
DepEd Complex, Meralco Avenue,  
Pasig City

OFFICE OF THE SECRETARY

MAR 01 2002

DepEd MEMORANDUM  
No. 36, s. 2002

2002 SEARCH FOR OUTSTANDING SPECIAL EDUCATION TEACHERS FOR  
THE VISUALLY IMPAIRED

To: Bureau Directors  
Regional Directors  
Schools Division/City Superintendents

1. The Special Education Division, Bureau of Elementary Education in cooperation with the Resources for the Blind, Inc. (RBI) announces the 2002 Search for Outstanding Special Education Teachers for the Visually Impaired.
2. The search is open to all Special Education Teachers who have shown exemplary performance, dedication and commitment in teaching blind students in public schools for the last three (3) years. National or previous winners in contests/searches similar to this are not eligible for the nomination.
3. One winner, chosen by each region becomes the entry to the national level. The regional winners will be evaluated and ranked by a national team of evaluators. One (1) national winner and three (3) area winners (1 for Luzon, 1 for Visayas and 1 for Mindanao) shall be declared.
4. Winners shall be announced in the closing program during the 4<sup>th</sup> National Conference on Visual Impairment in September 2002. The National Winner shall receive a plaque of recognition and cash prize of Ten Thousand Pesos (P10,000.00). Each of the three (3) Area Winners shall also receive a certificate of recognition and cash prize of Five Thousand Pesos (P5,000.00). Prizes will be provided by the Resources for the Blind, Inc (RBI).
5. School officials are enjoined to give the activity the widest publicity and support. Guidelines on the nomination, criteria for selection, and the nomination forms are attached as Inclosures No. 1 and No. 2 respectively.
6. Immediate and wide dissemination of this Memorandum is desired.

*Raul S. Roco*  
RAUL S. ROCO  
Secretary

Romy/01-15-02/gvan

DepEd-RSR 0000413 *HW*

Encls.:

As stated

Reference:

DECS Memorandum: No. 18, s. 2001

Allotment: 1—(D.O. 50-97)

To be indicated in the Perpetual Index  
under the following subjects:

SEARCH  
SPECIAL EDUCATION  
TEACHERS  
STUDENTS

**GUIDELINES ON THE NOMINATION AND SELECTION OF THE 2002  
OUTSTANDING SPECIAL EDUCATION TEACHERS FOR THE VISUALLY  
IMPAIRED**

1. A candidate must be a regular/permanent teacher actually teaching visually impaired children in a public school for at least 3 years; has met the minimum requirements of 18 units in SPED (V.I.) or has undergone short term courses in SPED (VI) and has not been the recipient of any Regional/National award for special education teachers.
2. Must submit duly accomplished forms together with the requirements and supporting documents of the selected nominees to the following offices on the dates indicated:

Division Office ----- or or before May 20, 2002  
Regional Office ----- or or before June 24, 2002  
Central Office ----- or before August 9, 2002

3. **CRITERIA**

**I. INSTRUCTIONAL COMPETENCE AND TEACHING  
EFFECTIVENESS -----**

**70 pts.**

- A. Demonstrated competence in the teaching of special children particularly the visually impaired - 20 pts.
  - Certification from the principal of continued, dedicated and efficient service in implementing the program of the visually impaired
    - 10 years or more ----- 10 pts.
    - 5 years ----- 7 pts.
    - 3 but not less than 2 years ----- 3 pts.
  - Certified true copy of the performance ratings within the last 3 years (SY 1998-'99, 1999-2000, 2000-2001)
    - Outstanding performance for the last three years ----- 10 pts.
    - Very Satisfactory performance for the last three years ----- 6 pts.
- B. Instructional materials produced and used for the improvement of teaching the visually impaired. - 50 pts.
  1. Had-written and produced instructional materials that contributed to the improvement of teaching the blind such as reference materials, instructional modules, teaching units, curriculum modification, evaluation materials adopted/used within the last three school years (SY 1998-'99, 1999-2000, 2000-2001) -- 20 pts.

National/Regional -----	10 pts.
Division -----	7 pts.
District/School -----	3 pts.

Supporting Documents - photocopies of modules, workbooks, curriculum modification and evaluation instruments being used. Give a brief description of each.

2. Innovative teaching devices and materials (tactual) developed for the improvement of teaching blind children --- 10 pts.

Supporting Documents - pictures of innovative/indigenous teaching devices, apparatuses, etc., and a brief description of each.

3. Involvement in co-curricular activities ----- 10 pts.

Certification and other evidences of leadership or participation in any activity related to teaching the visually impaired (e.g. PTA/Faculty Club Officer, adviser/coach in school contest/special olympics, scouting etc.)

International -----	4 pts.
National/Regional -----	3 pts.
Division -----	2 pts.
District/School -----	1 pt.

4. Professional Advancement ----- 10 pts.

Certified true xeroxed copies of transcript of records of the highest degree attained and degree being pursued (SPED VI) ----- 5 pts.

Certification signed by the sponsor and other evidences of leadership or participation in any advance training, workshop or seminars in Special Education (Division and National Level) ----- 3 pts.

A one-page abstract of any research conducted by the nominee to improve the teaching of the blind ----- 2 pts.

**II. PERSONAL QUALITIES AND CHARACTER - Maximum --- 25 pts.**

A. Model of Morality and Integrity both in public and private life (sense of honesty, humility, diligence, dedication, good faith, courtesy, generosity, kindness, love and solicitude for visually impaired children)

- Submit the names and addresses of 3 references consisting of nominee's current or previous supervisors, principals and former students with their feedback about the morality and integrity of the nominee ----- 15 pts.

- Certification from the Regional Legal Office that the nominee has not been found guilty of any administrative complaint or criminal charges --- 10 pts.

**III. COMMUNITY INVOLVEMENT ----- 5 pts.**

Certificates signed by the Mayor/Barangay Chairman and other evidences of leadership or participation in any activity/organization outside of teaching

- Participation of the nominee in community/barangay survey locating visually impaired children ----- 3 pts.

- Participation of visually impaired under the leadership of the nominee in community/barangay celebrations such as rondalla rendition, song fest, dance, drama, etc. --- 2 pts.

**TOTAL NO. OF POINTS --- 100 pts.**

**SEARCH PROCEDURE:**

**1. *Nomination***

- a. **Elementary and Secondary Levels**  
- The nomination should be made by the principal. Each school catering to the VI children is entitled to only one nominee.
- b. **Nomination forms must be duly signed by both nominee and nominator.**
- c. **All supporting documents must be Certified by the Nominator and accompanied by a list of documents submitted following the sequence in the Criteria for Evaluation.**
- d. **The nomination forms and supporting documents must be submitted to the Division Office on or before May 20, 2002.**

**2. *Evaluation of Nominations***

- a. **All nominations will be initially screened and evaluated by a preliminary board of judges from each Division.**
- b. **The name of the Division Winner together with his/her supporting papers must be submitted to the Regional Office on or before June 24, 2002.**
- c. **All Division winners will be interviewed by the Regional Board of Judges which will be held at the Regional Office on July 15, 2002.**

- d. The Regional Board of Judges will select an awardee for the region. All decisions of the Board of Judges is final.
- e. The name of the Regional winner together with his/her supporting papers must be submitted to the Department of Education, Central Office, Bureau of Elementary Education, Special Education Division, Pasig City on or before August 9, 2002.

3. *Final Selection*

The National Board of Judges which will be selected by the Bureau of Elementary Education, Special Education Division. The board will select awardees for the **2002 Outstanding Special Education Teachers for the Visually Impaired.**

4. *Prizes of Winners*

The National Winner shall receive cash prize of Ten Thousand Pesos (P10,000) and a plaque of recognition. Area Winners likewise (Luzon, Visayas, Mindanao) shall each receive cash prize of Five Thousand Pesos (P5,000.00) and a plaque of recognition.

5. Awarding will be done during the Closing Program of the **4<sup>th</sup> National Conference on Visual Impairment** to be announced later.

**NOMINATION FORM**  
(Please type all Answers)  
(Use Additional Sheets if Necessary)

**SCHOOL:** \_\_\_\_\_  
**ADDRESS:** \_\_\_\_\_

**A. PERSONAL DATA**

1. Nominee's Full Name \_\_\_\_\_  
(Surname) (Given Name) (Middle Name)
2. Home Address: \_\_\_\_\_  
No. of Street Town/District Province
3. Telephone Nos. \_\_\_\_\_  
(School) (Residence)
4. Date of Birth: \_\_\_\_\_
5. Place of Birth: \_\_\_\_\_
6. Sex: \_\_\_\_\_
7. Civil Status: \_\_\_\_\_
8. Citizenship: \_\_\_\_\_

**B. EDUCATIONAL BACKGROUND**

Please list down below the degrees being pursued or earned by the nominee, beginning with the most recent and other information called for.

Degree Earned Degrees Being Pursued	School	Year Attended	Academic Distinction

**C. INSTRUCTIONAL COMPETENCE AND TEACHING EFFECTIVENESS**

1. Nominee's number of years of services as SPED teacher for the Visually Impaired (VI) \_\_\_\_\_
2. Present Position/Rank: \_\_\_\_\_
3. Subject(s) presently taught: \_\_\_\_\_

4. Performance Evaluation/Rating Obtained in the last 3 years

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5. Employment History for the last 10 years (Begin with the most recent employment)

School/ Address	Position Held	No. of Hours Spent in Teaching	Year

6. Enumerate instructional materials produced and used by the nominee for the improvement of teaching such as books, reference materials, work-books, modules, evaluation instruments, course guides. Indicate where, when and how those materials are being used.

List of Materials	Where/When/How

7. Other than teaching, in what ways did the nominee get involved with the students (such as in the role of a trainor, adviser, coach, counselor, etc.)

8. Explain or give details or any research conducted by the nominee.

**D. PROFESSIONAL AND COMMUNITY INVOLVEMENT**

1. What activities outside of teaching has the nominee been involved in?



2. List down awards or recognition from reputable organization: Local, regional, university, college, national, international

**E. INFORMATION ON THE NOMINATOR:**

1. Name of Principal or Chairman \_\_\_\_\_
2. Position \_\_\_\_\_
3. School/District represented \_\_\_\_\_
4. Indorsement \_\_\_\_\_

\_\_\_\_\_  
(Signature of Nominator)

\_\_\_\_\_  
(Signature of Nominee)

\_\_\_\_\_  
(Date of Submission)