

REPUBLIKA NG PILIPINAS

REPUBLIC OF THE PHILIPPINES

KAGAWARAN NG EDUKASYON, KULTURA AT ISPORTS DEPARTMENT OF EDUCATION, CULTURE AND SPORTS

DECS Complex, Meralco Avenue Pasig City, Philippines



Sama-Sama sa DECS

Tanggapan ng Pangalawang Kalihim Office of the Undersecretary

OCT 08 2001

DECS MEMORANDUM
No. 289 s. 2001

NATIONWIDE SEARCH FOR OUTSTANDING REGIONAL IMPLEMENTORS OF THE INTEGRATED SCHOOL HEALTH AND NUTRITION PROGRAM

To: Undersecretaries and Assistant Secretaries
Bureau/Regional Directors
Schools Superintendents

- 1. The Department of Education, through the Health and Nutrition Center, announces the launching of the Nationwide Search for Outstanding Regional Implementors of the Integrated Health and Nutrition Program.
- 2. The search will be conducted from September 2001 to September 2002 in all regions to determine the effectiveness of the health and nutrition programs/projects in improving the quality of the learners; and to raise the country's level of awareness on the role of the schools in promoting a healthful and drug-free environment.
- 3. Winners will be announced after the national evaluation in September 2002 through a Department Memorandum. Cash prizes and trophies will be awarded to the following categories: Most Outstanding, First, Second and Third Runner-up.
- 4. Enclosed are the guidelines and the criteria for the evaluation.
- 5. Widest dissemination of this Memorandum and full cooperation of all concerned is desired.

RAMON C. BACANI Undersecretary

> Telefax: 633-93-42 Direct Line: 631-96-40

Enclosure No. 1 to DECS Memorandum No. 289, s. 2001

Guidelines on the Conduct of the Nationwide Search for Outstanding Regional Implementors of the Integrated School Health and Nutrition Program

I. Evaluation Process

A. First Phase

- 1. The HNC Staff or selected experts shall conduct two monitoring visits during the First Phase. For the 1st visit, City Divisions shall be assessed for a weighted average of 20%; and Provincial Divisions for the 2nd visit for a weighted average of 20%. HNC shall select the two divisions to be evaluated at least one month prior to the visits.
- 2. The Division Search Committee shall assess the entries and choose two urban (1 elem & 1 sec) and two rural (1 elem & 1 sec) schools to represent the division. Schools will be chosen from among the different districts.
- 3. Entry schools to the same Search conducted in CY 2000 are excluded for the 1st and 2nd monitoring of the First Phase.

B. Second Phase

8.

- 1. The Regional Search Committee shall assess the divisions to choose the best division to represent the region to the National Evaluation. In case no secondary school could represent the division, a secondary school in the adjacent division may be selected to represent the secondary level.
- The regional winners shall be submitted to the Director, Health and Nutrition Center, DECS Complex, Meralco Ave., Pasig City on or before July 2002.
- Submission of required reports (HN Quarterly Accomplishment, Consolidated NS – Start and End of School Year, Feeding Program Report) during the period of the Search shall be given a weighted average of 10%.
- 4. The National Evaluation Team shall assess the regional entries, and given a weighted average of 50%.
- 5. The region with the highest total points in the first and second phase shall be declared the Most Outstanding Regional Implementor.
- 6. Winners will be announced through a Department Memorandum.
- 7. The decision of the National Evaluation Team shall be final and unappealable.

EVALUATION SUMMARY		
	Percentage	
First Monitoring	20%	
econd Monitoring	20%	
Submission of Reports	10%	
Final Evaluation	50%	
TOTAL	1000%	

II. Time Frame

	First Phase		Persons Responsible	-	Date
A	Division selection of schools to represent the division		Division Searc Committee	h >	October 2001
\(\rightarrow\)	First Monitoring Second Monitoring	A	Health & Nutrition Ctr. Health & Nutrition Ctr.		Nov. – Dec. 2001 Jan. – March 2002
L	Second Phase			_	
A	Regional selection of division to represent the region	A	Regional Searce Committee	1 >	June, 2002
>	Final Evaluation	A	National Evaluation Committee	1 >	July - Sept. 2002

III. Awards and Prizes

Most Outstanding Implementor	P 150,000.00 plus trophy, plaque and certificates							
1 st Runner-up	P 100,000.00 plus trophy and certificates							
2 nd Runner-up	P 75,000.00 plus trophy and certificates							
3 rd Runner-up	P 50,000.00 plus trophy and certificates							

All prizes will be shared by the winning entry schools, division and regional offices for a more effective implementation of the Integrated Health and Nutrition Program.

IV. Recognition Rites

- 1. Winners will be announced officially through a DECS Memorandum.
- 2. The Recognition Rites to award the National Winners will be announced later.

Integrated School Health and Nutrition Program EVALUATION INSTRUMENT

Entry Region/Division/School:	No. of Regional/Division Employees:
Enrolment:	No. of Teachers:

Criteria		%		Rating
1. Program Management	Points	15%		
a. Functional Working Committee on Health & Nutrition	2.0		2070	
b. Data Bank	1.5			
c. Monitoring and Evaluation	1.5			
d. Records and Reports on:	10,00			
- Performance Contract				
- School Action Plan				,
- Fiscal Management				
- Social Mobilization / Program Initiatives				
- Quarterly/Monthly Accomplishment Reports				1
2. Programs and Projects				
			60%	
		13%		'
- Percentage of Reg'l/Div. Employees/Students given basic health care delivery	9			
- Presence of Functional School Clinic (Medical & Dental Equipment)	4			
b. Nutrition Services	1	10%		
- Regional/Division/School Canteen Management	2			
- Supplementary Feeding	3			
- Food Production	5			
organic gardening				
> orchard				
animal & fish culture				
c. Health and Nutrition Education		10%		
- Bulletin Board Display/HN Materials in the LR Center	3	1070		
 Integration of Health and Nutrition Concept/Health Corners 	4			
 Advocacy activities/Distribution of IEC materials 	3	•	ł	
d. National Drug Education Program		10%		
- Comprehensiveness of Action Plan	1	1070		
- Integration of drug concepts in the curriculum	3			
- Alternatives and Interventions	2			
- Program Support	2			· ·
- Staff Development	2			
e. Parent and Community Involvement		5%	į	
- Community assemblies	1.5			
- Parent Education	1.5			
- School-Community based initiatives for School Health Development	1.3			
f. Environmental Sanitation	4	9%		
- Tree Planting & landscape development		7/0		
- Sanitary waste disposal/garbage management	2 2			
- Cleanliness	1			
- Water & Toilet Facilities	4			
g. Researches on Health and Nutrition Concerns	"	3%		
3. Performance Indicators (SY 2001 – 2002 data for national evaluation) (SY 2000 – 2001 data for division evaluation)		- / 4	25%	
- Drop-Out Rate	,			
- Participation Rate	3 3			
- Nutritional Status (Start and End) (Feeding Beneficiaries)	4.5			ĺ
- Health Status (Teachers and Pupils)	4.5			
- Accomplishment vis-à-vis Performance Contract for SY 2001-2002				
TOTAL	10	L	<u> </u>	