



REPUBLIKA NG PILIPINAS  
REPUBLIC OF THE PHILIPPINES  
**KAGAWARAN NG EDUKASYON, KULTURA AT ISPORTS**  
**DEPARTMENT OF EDUCATION, CULTURE AND SPORTS**  
DECS Complex, Meralco Avenue  
Pasig City, Philippines



*Sama-Sama  
sa DECS*

*Tanggapan ng Kalihim  
Office of the Secretary*

**AUG 31 2001**

**DECS MEMORANDUM**  
**No. 268, s. 2001**

**PAMBANSANG UGONG NG KABATAAN (PUNK 2001)**

To : Undersecretaries  
Assistant Secretaries  
Bureau Directors  
Regional Directors  
Schools Division Superintendents  
Heads of Private Schools

1. A National Youth Summit known as Pambansang Ugong ng Kabataan (PUNK 2001) is tentatively scheduled on 8-10 November 2001 in response to the directive of President Gloria Macapagal-Arroyo to hold a youth summit for the purpose of formulating a youth agenda. The National Youth Summit/PUNK 2001 hopes to serve as the platform upon which the youth sector can engage fully in nation-building. The primary aim of this Summit is to provide the youth with the proper venue to identify their concerns and issues, the prioritization of these issues, and how these can be realistically addressed by the government. The venue and date will be announced at a later date.

2. The Regions will hold a Regional Youth Summit/ Regional PUNK for one and a half days within 24 to 30 September 2001 to focus on the issues and concerns of the youth within the Regional Level.

3. The Goals and Objectives of the National and Regional Youth Summits/National and Regional PUNK are as follows:

- Foster an environment of constructive and effective consultation between the youth and government and its partners;
- Create an environment which is more responsive and efficient in addressing the concerns of the youth, attuned to the specific needs, situations and characteristics of each sub-sector and their sub-groupings;
- Give under-represented members of the sector, the Out-of-School Youth (OSY) and the Youth with Special Needs (YWSN) a venue to air their concerns and the means with which to properly and efficiently address these concerns;

- Give the In-School Youth (ISY) organizations the proper venue to voice their needs and concerns and come up with an accurate assessment of the issues facing them;
- Allow OSY to interact with their sectoral counterparts on an equal level, i.e., to allow a larger OSY contingent, both to reflect their demographic reality and to emphasize the reality of the issues facing this sub-sector;
- Allow the Working Youth (WY) a venue for proper assessment of their needs and concerns, and for them to share their experiences with their counterparts; and
- Give the Special Youth (SY) the exposure they need by providing them this venue to air their concerns as the summit activities and outputs will be tailored to allow equal exposure to the concerns of this sub-sector.

Objectives:

- To update existing information concerning the youth sector;
- To create a comprehensive situation for the sector;
- To identify existing laws, programs and policies for critique and analysis with an eye for checking which can be supported, improved or replaced; and
- To formulate clear and comprehensive proposals that will help uplift the sector and which can be realistically achieved with the short and medium term.

4. The National Youth Summit / National PUNK will bring the results of the sixteen Regional Youth Summits / Regional PUNK together with the inputs of the national level delegates to form a National Situation. The focus is on a National Scale with the situations coming from each of the sixteen regions.

5. The Department of Social Welfare and Development (DSWD), as Chair of PUNK 2001, was tasked to spearhead the conduct of the PUNK 2001, with the Department of Education, Culture and Sports and the Department of Interior and Local Government (DILG) as Co-Chairs.

6. The Regional Directors are directed to give their full cooperation and support to the conduct of these activities. They are enjoined to determine the total number of participants per schools division to come up with 15 - 20 Out-of School Youth participants for the Regional Youth Summit / Regional PUNK. Regional delegates shall register at the Regional Office of the DSWD on or before 17 September 2001. The registration started on 13 August 2001. The delegates to the National PUNK will be chosen during the Regional PUNK.

7. Expenses of the Out-of-School Youth who are selected to participate in National and Regional PUNK for transportation expenses and overnight stay are chargeable against DECS local funds subject to the usual accounting and auditing procedures. Expenses of the In-School Youth are chargeable against the National Youth Commission funds. Management will finance the expenses for the Regional PUNK.

8. The guidelines on the conduct of the National and Regional PUNK are attached as Enclosure No. 1 to this Memorandum.

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9. Immediate and wide dissemination of this Memorandum to all concerned is desired.

  
**RAUL S. ROCO**  
Secretary

Encl.: As stated

Reference:  
None

Allotment: 1--(D.O. 50-97)

To be indicated in the Perpetual Index  
under the following subjects:

CONFERENCES  
ORGANIZATIONS  
STUDENTS

(Enclosure No. 1 to DECS Memorandum No. 268 s. 2001)

**Guidelines in the Conduct of the Regional Youth Summit/Regional PUNK  
(Given by National & Regional Summit Management Committee)**

1. Selection of Delegates
  - i) Must be 15 to 24 years old
  - ii) Must be a Filipino citizen
  - iii) Must be of good moral character (can be waived with the endorsement of an agency or the Regional Director)
  - iv) If from an organization, delegate is not required to be an officer of said organization, he or she must simply be a member in good standing
  - v) Equality of ratio between men and women, as much as possible
  - vi) No discrimination of gender preferences
  - vii) If any Region has indigenous peoples, concern must be given to equal representation for them

Items iii) and iv) above require some form of Documentary Proof. Any type of document able to fulfill the criterion can be accepted by the National and Regional Secretariats.

2. Other Guidelines
  - i) Must possess a working knowledge of the issues and concerns of his/her represented sub-sector
  - ii) Must have been active in participating in activities aimed at, or in the advocacy for hi/her sub-sector within the Region
  - iii) Must have been a member of said Regional organization or National Organization chapter for at least six months prior to 1 September 2001
  - iv) If organization is newly-formed (i.e., created within the last six months), it must submit to the National Secretariat a copy of its Articles of Incorporation or any such document detailing its formation, a full list of charter and current members, its list of officers, or any other legal documentation that can prove their existence
  - v) Delegates below 18 must have a written consent of their parents or guardian(s) to attend the Summit

All delegates must possess a Certificate of Designation as Official (or Alternate) Representative from their Organization, SK Chapter, or Sponsor, or from the Regional or National Secretariats of the Summit. Such documentation must be signed by an organization officer (President, EVP, Chairperson, SecGen, etc.). The certification of individual delegates will be signed by the Regional and National Coordinators.

There must be a list of Alternates to the delegates attending, especially from the National Youth Organization. A maximum of two (2) Alternates per Official delegate will be allowed, and names for such must be submitted to the National or Regional Secretariats before the Summits. In case of incapability of the Official Delegate to attend, the only ones allowed to replace them will be from the list of Alternates.

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3. Number of Participants per sub-sector:

- i) In-School Youth (ISY) - 15 to 20 participants
- ii) Out-of-School Youth (OSY) - 15 to 20 participants
- iii) Working Youth (WY) - 15 to 20 participants
- iv) Youth with Special Needs (YWSN) - 15 to 20 participants

4. Slots

- i) Agencies of the National Youth Advisory Council (NYAC) or any government agency involved or participating on the Summits can send delegates. The delegate must attach an endorsement of his/her organization (along with other documents) from the agency as well as the paper(s) detailing said organization's registration with that agency and his/her endorsement by that agency as an Official Delegate outside of the designation by his/her organization. Agencies are not limited to one organization and can conceivably send delegates from *all* its registered/partner organizations. There is a minimum of **forty (40)** Official Delegate slots reserved for the Agency delegates. The National Secretariat will review the Delegates list to see if there will be additions to the agency delegates.
- ii) Non-governmental Organizations that are concerned with youth issues and advocacy can also send delegates. Those registered or are partners with any government agency may also participate as part of the agency-sponsored delegation.
- iii) **Non-Aligned Youth Organization (NAYOs)** in a given region are allocated **two (2)** Official Delegate slots in every RYs. These are organizations not aligned with any government agency or partner-NGO whose operations are within the Region itself as well as chapters or members of national-level organizations. The Regional Secretariat *can* deny participation of any NAYO Official or Alternate Delegate if the Regionals have just cause (see criteria for delegates) to do so. In the case of such, the Regional Secretariat must provide a written explanation addressed to the National Project Coordinator detailing the reasons for refusal of participation. The NAYO must also declare what sub-sector their delegate will represent.
- iv) **Individuals** who wish to participate in the Summits must **not** be a member of the above groupings. They are simply asked to fulfill the general requirements of the guidelines along with a written essay not more than two (2) pages (8 ½ x 11, or + 2 if intermediate pad) about what they think is a priority concern or issue of their sub-sector within the Region and their suggestions as to how this can be addressed.
- v) The **Sangguniang Kabataan** is given **two (2)** Official Delegate slots per Province in the Region. The DSWD will be the one to endorse said SK representatives. The SK Provincial Representatives will represent their Province during the Regional Youth Summit/Regional PUNK and are responsible for the Provincial Youth Situationer to be given prior to the Workshops.

5. Funding

All participating agencies and or organizations will fund the expenses of their delegates unless more funding can be sourced.

- i) In-School Youth (ISY) participants will be shouldered by the National Youth Commission
- ii) Out-of-School Youth participants will be funded by DECS
- iii) Work Youth (WY) DOLE will take charge
- iv) Youth with Special Needs (YWSP) – DSWD will take care

Only expenses for transportation and board and lodging will be funded by the concerned agencies for participants who will be arriving on the venue the day before the Regional Youth Summit/Regional PUNK

On the day of the Regional Youth Summit / Regional PUNK, meals and snacks will be sponsored by the Management.

6. Filing of Registration

- i) Registration started on 13 August 2001. Delegates to the Regional Youth Summit / Regional PUNK will be registered at the Regional DSWD Office.
- ii) Last day of registration for the walk-in participants to the Regional Youth Summit / Regional PUNK will be on 17 September 2001.