



REPUBLIKA NG PILIPINAS  
REPUBLIC OF THE PHILIPPINES  
**KAGAWARAN NG EDUKASYON, KULTURA AT ISPORTS**  
**DEPARTMENT OF EDUCATION, CULTURE AND SPORTS**  
DECS Complex, Meralco Avenue  
Pasig City, Philippines



Sama-Sama  
sa DECS

*Tanggapan ng Pangalawang Kalihim*  
*Office of the Undersecretary*

**DECS MEMORANDUM**  
**No. 109 , s. 2001**

**APR 03 2001**

**CREATION OF A QUALITY ASSESSMENT TEAM**

**TO:** Undersecretaries  
Assistant Secretaries  
Bureau Directors  
Directors of Services/Centers and Heads of Units  
Regional Directors  
Schools Division/City Superintendents

1. A Quality Assessment Team (QAT), also to be known as a Quick Action Team, is hereby formed with the following members:
  - a. Josefina Mariano, team leader
  - b. Carolina Guerrero, BSE
  - c. Lidinila Santos, BEE
  - d. Nellie Tansioco, Legal Consultant
  - e. Oscar Bautista, Management Consultant
2. Other members and staff will be asked to join the team for specific assignments, when necessary.
3. The QAT will investigate complaints received from units and schools; conduct fact finding missions and management audits; recommend actions to improve quality in units and schools; and fulfill other functions as ordered by the Secretary or any of the Undersecretaries.
4. The QAT will report directly to the Undersecretary for Programs and Projects. The QAT is hereby invested with authority to investigate issues on behalf of the Undersecretary for Programs and Projects.
5. All expenses related to the work of the QAT will come from the OSEC budget and other appropriate budgets, including foreign-assisted projects when applicable.
6. Please treat the members with the utmost courtesy and cooperation if they come to your office, region, division, district, school, or unit. At all times that they will be coming as members of QAT, they will have a letter signed by the Undersecretary for Programs and Projects detailing the purpose of their visit.

7. Immediate dissemination of this Memorandum is desired.



**ISAGANI R. CRUZ**  
Undersecretary

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