



REPUBLIKA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON, KULTURA AT ISPORTS
DEPARTMENT OF EDUCATION, CULTURE AND SPORTS
DECS Complex, Meralco Avenue
Pasig City, Philippines



*Sama-Sama
sa DECS*

*Tanggapan ng Kalihim
Office of the Secretary*

March 12, 2001

DECS MEMORANDUM
No. 87, s. 2001

**INTERIM GUIDELINES ON THE USE OF CY 2001 DECS APPROPRIATIONS
FOR INSTRUCTIONAL MATERIALS**

To: Undersecretaries
Assistant Secretaries
Regional Directors
Schools Division/City Superintendents
District Supervisors
Resident COA Auditors
All Others Concerned

1. This Memorandum concerns the guidelines on the use of CY 2001 DECS regular appropriations for the procurement of instructional materials.
2. DECS Central Office shall utilize nationwide appropriations for the procurement of textbooks and teacher's manuals in the five identified priority subjects (i.e., English, Filipino, Science, Math, and Social Studies) in elementary Grades 5 and 6 and 3rd and 4th Year high school. For this purpose, DECS Regional Offices are requested to prepare a summary of their textbook requirements for the above priority subjects on a per grade/year basis and per division basis utilizing the format found in Annex 1 of this Memorandum and submit the same to DECS-IMCS not later than March 30, 2001.
3. Pending issuance of guidelines by the DECS Secretary on the use of regional appropriations for the procurement of instructional materials, all DECS Regional Offices are instructed not to utilize any amount from said appropriation until further notice.
4. As input to the guidelines to be issued by the DECS Secretary, each DECS Regional Office is requested to submit a proposal on how they intend to utilize their respective regional appropriation for instructional materials for CY 2001. Said proposal containing relevant statistics and justifications should be submitted to DECS-IMCS not later than March 16, 2001.
5. For any query or clarification on this matter please contact the DECS-IMCS Office, 4th Floor, Dorm E, DECS Complex, Pasig City (telefax no. 634-1054 or e-mail imcsjayf@aimonline.org).
6. For the information and guidance of all concerned.


ISAGANI R. CRUZ
Undersecretary

Encl. :

As stated

Reference:

N o n e

Allotment: 1—(D.O. 50-97)

To be indicated in the Perpetual Index
under the following subjects:

PROCUREMENT
TEACHING AIDS
TEXTBOOKS

SUMMARY OF TEXTBOOK REQUIREMENT FOR SY 2002-SY 2003

(Indicate the name of region)
(Indicate date of report preparation)

SUBJECT	GRADE/ YEAR LEVEL	NAME OF DIVISION (NUMBER OF COPIES)																		
		TOTAL TX REQUIREMENT																		
ELEMENTARY																				
1 ENGLISH - LANGUAGE	5																			
2 ENGLISH - READING	5																			
3 SCIENCE	5																			
4 MATH	5																			
5 FILIPINO - WIKA	5																			
6 FILIPINO - PAGBASA	5																			
7 HEKASI	5																			
8 ENGLISH - LANGUAGE	6																			
9 ENGLISH - READING	6																			
10 SCIENCE	6																			
11 MATH	6																			
12 FILIPINO - WIKA	6																			
13 FILIPINO - PAGBASA	6																			
14 HEKASI	6																			
ELEMENTARY TOTAL																				
SECONDARY																				
11 ENGLISH	3rd																			
12 SCIENCE	3rd																			
13 MATH	3rd																			
14 FILIPINO	3rd																			
15 ARALING PANLIPUNAN	3rd																			
16 ENGLISH	4th																			
17 SCIENCE	4th																			
18 MATH	4th																			
19 FILIPINO	4th																			
20 ARALING PANLIPUNAN	4th																			
SECONDARY TOTAL																				
GRAND TOTAL																				

Prepared by :

(Name and Signature)

(Official Designation)

Approved by:

(Name and Signature)

(Official Designation)