




REPUBLIKA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON, KULTURA AT ISPORTS
DEPARTMENT OF EDUCATION, CULTURE AND SPORTS
DECS Complex, Meratao Avenue
Pasig City, Philippines

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Sama-Sama
sa DECS

Tanggapan ng Kalihim
Office of the Secretary


January 19, 2001

DECS MEMORANDUM
No. 26, s. 2001

ADDENDUM TO DECS MEMORANDUM NO. 371, S. 2000
(Training on School-Based Management, Instructional Leadership
and Basic Computer Skills for Elementary and Secondary
School Principals Under Project TAO LEADS)

To: Regional Directors
Regional Secretary, DECS ARMM
Schools Division/City Superintendents

1. With reference to DECS Memorandum No. 371, s. 2000 re: one-week intensive training course on school-based management, instructional leadership and basic computer skills under Project TAO LEADS, please be informed that a special course for the national and regional officers of the Philippine Elementary School Principals Association (PESPA) and that of the Philippine Association of Secondary Schools Administrators (PASSA) will be organized at SEAMEO INNOTECH on February 5-10, 2001, inclusive.
2. The participants shall be composed of forty one (41) elementary school principals/officers of PESPA and thirty three (33) secondary school principals/officers of PASSA as named in the enclosed list of participants.
3. As in the foregoing Memorandum, the cost of travel, transportation and per diem of participants may be charged against local funds subject to the usual accounting and auditing rules and regulations. Participants may check-in at the SEAMEO INNOTECH International House in the afternoon of Sunday, February 4, 2001.
4. Immediate dissemination of and compliance with this Memorandum is desired.


ANDREW GONZALEZ, FSC
Secretary

Encl.:

As stated
Reference: DECS Memorandum: (No. 371, s. 2000)
Allotment: 1—(D.O. 50-97)
To be indicated in the Perpetual Index
under the following subjects:

CHANGE

COMPUTER EDUCATION

TRAINING PROGRAMS

LIST OF PESPA OFFICERS TO ATTEND TAO LEADS II TRAINING

	NAME	POSITION	DIVISION	REGION
1	Teresita V. Arriola	President	Makati	NCR
2	Tanuay U. Lawansa	Vice President	Lanao del Sur I	ARMM
3	Marietta S. Paz	Exec. Secretary	Makati	NCR
4	Rosita A. Espina	Board Secretary	Muntlupa	NCR
5	Godofredo M. Jarata	Auditor & RD	Baguio City	CAR
6	Vicelina A. Tan	Treasurer	Manila	NCR
7	Teresita S. Lombos	Asst. Treasurer	Makati	NCR
8	Celso P. Constantino	Buss. Manager	Marinduque	IV
9	Carmen G. Siao	PRO (Filipino)	Manila	NCR
10	Marcelino C. Garcia	Legal Consultant	Manila	NCR
11	Marino T. Calibara	Consultant on Prog. & Proj.	Marikina	NCR
12	Loreto V. Cruz	Ex-officio President	Manilla	NCR
13	Alejandro D. Imus	Reg. Vice President	San Carlos City	I
14	Flor T. Tagoc	RVP	Cagayan	II
15	Apolinar M. Pineda	RVP	Tarlac	III
16	Elenita Pamuisakiakin	RVP	Laguna	IV
17	Cecilia G. Ledesma	RVP	Naga City	V
18	Lowelyn D. Escalona	RVP	Bacolod City	VI
19	Faviolito V. Alberca	RVP	Cebu City	VII
20	Jose N. Locson	RVP	Basilan	IX
21	Elnora R. Abuel	RVP	Cagayan de Oro	X
22	Florita A. Masing	RVP	Davao City	XI
23	Ma. Isabel Anonuevo	RVP	Iligan City	XII
24	Nerisa D. David	RVP	Manila	NCR
25	Fav Daquipil	RVP	Agusan del sur	CARAGA
26	Monina B. Caingcoy	RVP	Baguio City	CAR
27	Adelino T. Pundato	RVP	Lanao del Sur	ARMM
28	Alegria V. Aquinto	RD	Ilocos Norte	I
29	Arsenio Asuncion	RD	Quirino	II
30	Rolando C. Cruz	RD	Bulacan	III
31	Valentin E. Reyes	RD	Rizal	IV
32	Cynthia A. Jacob	RD	Sorsogon	V
33	Milooroton Contreras	RD	Capiz	VI
34	Dionisio Ramirez	RD	Negros Oriental	VII
35	Angel G. Loste	RD	Samar	VIII
36	Edgar Itumamolo	RD	Zamboanga City	IX
37	Vizminda E. Rabara	RD	Cagayan de Oro	X
38	Edytha E. Paraguas	RD	Gen. Santos	XI
39	Corazon Lucero	RD	Cotabato	XII
40	Alicia Benzon	RD	Pasay City	NCR
41	Jose P. Raal	RD	Agusan del Norte	CARAGA

(Inclosure to DECS Memorandum: No. 26, s. 2001)

LIST OF PASSA OFFICERS TO ATTEND TAO LEADS II TRAINING				
	NAME	POSITION	SCHOOL	REGION
1	Sultan Pangsayan T. Radi, Sr.	Principal III	Zamboanga del Norte NHS	IX
2	Edith E. Baptista	Principal IV	Koronadal Nat'l. Comp. HS	XI
3	Elma Donaal	Principal I	Baguio City NHS	CAR
4	Ma. Celia J. Fernandez	Principal II	Bayambang NHS	IX
5	Norma Brillantes	Principal I	Saguday NHS	II
6	Eduardo S. Jimenez	Principal I	Sto. Rosario HS	III
7	Emilio S. Ulpindo	Principal IV	Pedro Guevarra Mem'l. NHS	IV
8	Donata P. Tabanao	Principal I	Abellana NHS	VII
9	Rizalino Agpalo, Jr.	Principal I	Manaog NHS	I
10	Lourdes Servilo	Principal I	Mapandan NHS	I
11	Danny Daquiaog	Principal I	Ilocos Norte NHS	I
12	Regina C. Carbonel	Principal I	Pinaripad NHS	II
13	Ligaya de Jesus	Principal I	Aurora NHS	II
14	Letty Orpiano	Principal I	Balanga NHS	III
15	Gaudencio Sagum	Principal I	Lalang HS	III
16	Maria Luisita Beltran	Principal I	Maragondon NHS	IV
17	Victor Medrano	Principal I	San Pedro Relocation Center NHS	IV
18	Cipriano Balu	Principal II	Don Carlos A. Gotong MNHS	VII
19	Lucila Estrera	Principal II	Naga NHS	VII
20	Gracita Radi	Principal I	Zamboanga del Sur NHS	IX
21	Eloisa Ruste	Principal I	Zamboanga City High School - Main	IX
22	Teodoro Banico	Principal I	Buayan NHS	IX
23	Channete Cadiante	Principal I	Daniel Aguinaldo HS	XI
24	Virginia Rebucan	Principal I	Lagno NHS	XI
25	Pepe Tubal	Principal I	Lepanto HS	CAR
26	Rodolfo Ballog	Principal II	Tabuk NHS	CAR
27	Evelyn Taguiba	Principal II	Mt. Province Comp. HS	CAR
28	Carmencita Macatangay	Principal I	Aguinaldo HS	NCR
29	Rosita Herson	Principal I	Garcia HS	NCR
30	Virginia Bermudez	Principal I	Villegas HS	NCR
31	Arnulfo Empleo	Principal I	T. Alonzo HS	NCR
32	Roman T. Delfin, Sr.	Principal I	Ragay Nat'l. Agri. & Fisheries School	V
33	Seneca Z. Tacurda	Principal I	San Jose Fisheries School	V



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 DECS Complex, Morao Avenue
 Pasig City, Philippines



*Sama-Sama
 sa DECS*

*Tanggapan ng Kalihim
 Office of the Secretary*

August 18, 2000

DECS MEMORANDUM
 No. 371, s. 2000

**TRAINING ON SCHOOL-BASED MANAGEMENT, INSTRUCTIONAL LEADERSHIP
 AND BASIC COMPUTER SKILLS FOR ELEMENTARY AND SECONDARY
 SCHOOL PRINCIPALS UNDER THE PROJECT TAO LEADS**

To: Regional Directors
 Regional Secretary, DECS-ARMM
 Schools Division/City Superintendents

1. The DECS through the support and assistance of Senator Teresa Aquino-Oreta will hold a one-week intensive training on school-based management, instructional leadership and basic computer skills under the Project TAO LEADS II as part of the efforts of the department to upgrade the skills and competencies of the public elementary and secondary school principals.
2. The training program aims to equip public elementary and secondary principals with knowledge and skills in the area of school-based management and instructional leadership that will enhance their ability to lead and manage their respective schools effectively. The participants will also be provided with basic computer skills that will enable them to use the computer as a tool for generating, accessing and processing information and integrating technology in the teacher-learning process.
3. Selection of participants will be spearheaded by Assistant Secretary Fe A. Hidalgo and the National Educators Academy of the Philippines (NEAP), in coordination with the regional and division offices. Preference will be given to the principals, head teachers and teachers in charge of schools from fifty (50) schools divisions whose school heads have not had training on principalship as reported in the Project TAO survey. In addition, participants must be below 55 years old and have not attended a training course at INNOTECH. The selected principals will be grouped into 12 batches for one week residential training at INNOTECH following the schedule below:

Batch 1	-	September 11-16, 2000 (74 persons)
Batch 2	-	September 18-23, 2000 (74 persons)
Batch 3	-	September 25-30, 2000 (74 persons)
Batch 4	-	October 2-7, 2000 (74 persons)
Batch 5	-	October 9-14, 2000 (74 persons)
Batch 6	-	October 16-21, 2000 (74 persons)
Batch 7	-	October 23-28, 2000 (74 persons)
Batch 8	-	November 6-11, 2000 (74 persons)
Batch 9	-	November 13-18, 2000 (74 persons)
Batch 10	-	November 20-25, 2000 (74 persons)
Batch 11	-	November 27 - December 2, 2000 (74 persons)
Batch 12	-	December 11-16, 2000 (74 persons)

Target number of Participants = 880 persons

4. Travel, transportation and per diems of participants shall be charged against local funds subject to the usual accounting and auditing rules and regulations. Board and lodging at the INNOTECH International House for the week-long activity will be provided by Project TAO LEADS.

5. Wide dissemination and strict compliance with this Memorandum is enjoined.

Andrew Gonzalez
ANDREW GONZALEZ, FSC
Secretary

Reference:

DECS Memorandum: No. 313, s. 2000

Allotment: 1—(D.O. 50-97)

To be indicated in the Perpetual Index
under the following subjects:

PROJECTS
TRAINING PROGRAMS