



*Tanggapan ng Kalihim*  
*Office of the Secretary*

REPUBLIKA NG PILIPINAS  
REPUBLIC OF THE PHILIPPINES  
**KAGAWARAN NG EDUKASYON, KULTURA AT ISPORTS**  
DEPARTMENT OF EDUCATION, CULTURE AND SPORTS  
DECS Complex, Meralco Avenue  
Pasig City, Philippines



*Sama-Sama*  
*sa DECS*

**CORRECTED COPY**

August 30, 2000

DECS MEMORANDUM  
No. 384, s. 2000

**WORKSHOP CUM ORIENTATION-CONFERENCE ON PROGRAM  
MONITORING AND EVALUATION OF THE BALIK-PAARALAN  
PARA SA OUT-OF-SCHOOL ADULTS (BP-OSA PROGRAM)**

To: Bureau Directors  
Regional Directors  
Schools Division/City Superintendents

1. The Department of Education, Culture and Sports (DECS) through the Bureau of Secondary Education (BSE) shall conduct workshop cum orientation-conference on program monitoring and evaluation of the Balik-Paaralan Para-Sa Out-of-School Adults (BP-OSA) Program.
2. The workshop which shall be held on October 2-4, 2000 at Princess Private Pool, Panol, Calamba, Laguna aims to:
  - a. enhance the process observation, monitoring and evaluation skills of the BP-OSA team members;
  - b. develop monitoring and evaluation instruments for program evaluation Phase I; and
  - c. develop general guidelines for the selection of BP-OSA outstanding schools.
3. Participants to the workshop are members of the BP-OSA Program team; subject area specialists, selected DECS-BSE personnel, regional coordinators and SED chiefs (see enclosed Distribution Matrix of Participants).
4. Relative to the activity is a two-day workshop orientation conference on the selection of the most outstanding BP-OSA schools which shall be held on October 5-6, 2000 at Princess Travellers Inn II at Guadalupe Nuevo, Makati City.
5. The two-day orientation-conference which shall be participated in by the SED chiefs, schools division superintendents (SDS) or assistant schools division superintendents (ASDS) and principal-coordinators aims to:
  - a. involve the division level in the implementation and sustainability of the program; and
  - b. formally launch the annual selection of the most outstanding BP-OSA schools.

6. Travel expenses, per diems, board and lodging, professional fees of resource persons, extra-essential services and other incidental expenses of the DECS-BSE personnel and fifty percent (50%) of the travel expenses of the principal-coordinators shall be charged against BP-OSA funds subject to the usual accounting and auditing rules and regulations.

7. Immediate dissemination of this Memorandum is desired.

*Andrew Gonzalez*  
ANDREW GONZALEZ, FSC  
Secretary

Encl.:

As stated

Reference: None

Allotment: 1—(D.O. 50-97)

To be indicated in the Perpetual Index  
under the following subjects:

~~CONFERENCE~~  
~~PROGRAMS~~  
~~WORKSHOPS~~

**Distribution Matrix of Participants**

REGION	SECONDARY EDUCATION DIVISION	DIVISION	SCHOOL	BP-OSA PROGRAM Team Members & Subject Specialist	MANAGEMENT	Support Staff
I	Constanca F. Dacanay	Pangasinan Ilocos Sur Ilocos Norte	Mangaldan NHS Ilocos Sur NHS Sarrat NHS	Corazon Echiano Josefina Sta. Maria Josefina Mariano	Lotita M. Andrada Carolina S. Guerrero Eugenia M. Moraleda	Zenaida Mendoza-Head 1 Acctg. Staff Marietta Antinor
II	Estrella c. Acorda	Cagayan	Lallo NHS, Cagayan HS	Owen Miambling	Jesus L. Huenda	Emelina delos Santos
III	Magdalena C. Roque	Bulacan, Nueva Ecija Tarlac City	Prenza NHS, Talavera NHS Don Bosco Tech. Inst.	Angelito Pineda Elizabeth Catao	Prudencia M. Sanoy Evangeline Callisan	Edward Medrano Cleofas Perez
IV	Elias B. Castromero	Laguna San Pablo	Los Baños NHS San Pablo City NHS	Walfredo Atunggol Luisita Peralta		Atanacio Cruz
V	Amy V. Deniega	Comarines Sur, Albay	Pili NHS, Tabaco NHS	Lillian Luna Marivic Tolitol		
VI	Elmer Carbon	Negros Occ., Iloilo Province	Negros Occ. HS, Iloilo NHS			
VII	Antonio Ogdoc	Cebu City Bohol	Sergio Osmeña NHS Don Cecilio Pulong MNHS			
VIII	Igmedia A. Balagapo	Samar Eastern Samar	Bobon Sch. for Phil Craftsmen Eastern Samar NCHS			
IX	Nimfa H. Tahir	Zamboanga City Dipolog City	Zamboanga City NHS Zamboanga del Norte NHS			
X	Mario A. Basalo	Misamis Occ.	Misamis Occ. NHS Katipunan National HS Liberation Institute			
XI	Ursula A. Valdrama	Davao del Sur Davao City	Davao del Sur NHS Uni. of Southeastern Philis.			
XII	Felipa A. Sumawang	Iligan City	Iligan City NHS			
CARAGA	Ehira A. Egay	Butuan City Agusan del Sur	Agusan del Norte NHS Agusan del Sur NHS			
NCR	Josefina T. de Jesus	Quezon City	Ramon Magaysay (Cubao)			
CAR	Rosalida D. Guadaña	Benguet Mt. Province	Mt. Province GCHS, Benguet NHS			