



REPUBLIKA NG PILIPINAS  
REPUBLIC OF THE PHILIPPINES  
KAGAWARAN NG EDUKASYON, KULTURA AT ISPORTS  
DEPARTMENT OF EDUCATION, CULTURE AND SPORTS  
DECS Complex, Morallo Avenue  
Pasig City, Philippines



Same-Same  
sa DECS

Tanggapan ng Kalihim  
Office of the Secretary

August 22, 2000

DECS MEMORANDUM  
No. 378, s. 2000

REITERATING THE SUBMISSION OF BIRTH CERTIFICATE  
AS A REQUIREMENT FOR ENROLMENT

To: Regional Directors  
Schools Division/City Superintendents  
Private Elementary Schools Principals

1. Enclosed is a copy of the letter of Atty. Hermogenes P. Pobre, Chairman of the Professional Regulation Commission (PRC) regarding the problem brought about by the discrepancies in names as appearing in the birth certificate and the transcript of records of successful examinees who wish to register with the Commission.
2. In this connection, the presentation of the birth certificate of children enrolling in the entry level in all public and private schools, as provided in DECS Memorandums Nos. 47, s. 1998 and 10, s. 1999 (copies enclosed) should be strictly required.
3. Wide dissemination of this Memorandum is desired.

*Andrew Gonzales*  
ANDREW GONZALES, FSC  
Secretary

Encls.:  
As stated

References:  
DECS Memorandums: (Nos. 47, s. 1998 and 10, s. 1999)

Allotment: 1—(D.O. 50-97)

To be indicated in the Perpetual Index  
under the following subjects:

✓ADMISSION or ENROLMENT

✓SCHOOLS



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF EDUCATION, CULTURE AND SPORTS  
Marcelo Avenue, Pasig City

*[Signature]*  
OFFICE OF THE SECRETARY

February 5, 1998

DECS MEMORANDUM  
No. 47, s. 1998

**PROOF OF BIRTH**

To: Undersecretaries  
Assistant Secretaries  
Bureau/Center/Service Directors  
Regional Directors  
Schools Superintendents

1. Inclosed is a copy of the letter of Mr. Tomas P. Africa, Civil Registrar General, Office of the Civil Registrar General, National Statistics Office, Sta. Mesa, Manila, requesting the assistance of this office in implementing Section 3 of P.D. 651 relative to the submission of birth certificate as a prerequisite for enrolment in the first grade in all public and private schools in the country and allowance of tax exemption for dependants under the National Internal Revenue Code.
2. For information, guidance and compliance of all concerned.

*[Signature]*  
ERLINDA C. PEFIANCO  
Acting Secretary

Incl.:  
As stated

Reference:  
None

Allotment: 1--(D.O. 50-97)

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DECS Complex, Meralco Avenue  
Pasig City, Philippines



Sama-Sama  
sa DECS

January 22, 1999

Kalihim  
Secretary

MEMORANDUM

10, s. 1999

ADDENDUM TO DECS MEMORANDUM NO. 493, s. 1998  
(Fifth National School Enrolment Day)

Regional Directors  
Schools Superintendents

The following shall form part of DECS Memorandum No. 493, s. 1998 on  
Fifth National School Enrolment Day issued on December 11, 1998:

The child's birth certificate is needed to enrol the child as stipulated in  
Section 3 of Presidential Decree No. 651. If the birth certificate is not available  
the following documents may be accepted: baptismal certificate; affidavit  
sworn by parent or guardian; or sworn statement of the parent attested to by  
barangay captain certifying the date of birth of the child. However, before  
school start in June, the birth certificate has to be presented.

Immediate and widest dissemination of this Memorandum is desired.

*Andrew Gonzalez*  
ANDREW GONZALEZ, FSC  
Secretary

Reference:  
DECS Memorandum No.: 493, s. 1998

Attachment: 1—(D.O. 50-97)

Indicated in the Perpetual Index  
under the following subjects:

ADMISSION or ENROLMENT  
CHANGE

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