



REPUBLIKA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON, KULTURA AT ISPORTS
DEPARTMENT OF EDUCATION, CULTURE AND SPORTS
DECS Complex, Meralco Avenue
Pasig City, Philippines



*Sama-Sama
sa DECS*

*Tanggapan ng Kalihim
Office of the Secretary*

July 28, 2000

DECS MEMORANDUM
No. 333, s. 2000

DECS PARTICIPATION IN THE NATIONWIDE OBSERVANCE
OF THE PHILIPPINE CIVIL SERVICE CENTENNIAL

To: Undersecretaries
Assistant Secretaries
Bureau Directors
Directors of Services/Centers and Heads of Units
Regional Directors
Schools Division/City Superintendents

1. Enclosed for the information and guidance of all concerned is Civil Service Commission (CSC) Memorandum Circular No. 09 dated June 15, 2000 announcing the celebration of the Centennial Day of the Philippine Civil Service on September 19, 2000, in observance of the Philippine Civil Service Centennial, to be participated in by all government officials and employees.
2. In this connection, all DECS officials and employees in the central and regional/field offices are enjoined to actively participate and undertake in their respective offices the various programs and activities that the CSC has lined-up in the enclosed schedule. They are requested to closely coordinate with their respective CSC regional or field offices in this regard.
3. Funds that may be necessary to undertake said activities and disseminate information regarding the celebration in the form of streamers, billboards and publications shall be charged against maintenance and other operating expenses of the respective offices, subject to the usual accounting and auditing rules and regulations.
4. Wide dissemination of this Memorandum is desired.

Andrew Gonzalez
ANDREW GONZALEZ, FSC
Secretary

Encl.: As stated

Reference: None

Allotment: 1—(D.O. 50-97)

To be indicated in the Perpetual Index under the following subjects:

~~CELEBRATIONS & FESTIVALS~~

~~EMPLOYEES~~

~~OFFICIALS~~

FROM : MID CSD

PHONE NO. : 63 2 9314135

Jun. 22 2000 09:03AM P1



Republic of the Philippines
CIVIL SERVICE COMMISSION
Serbisyo Sibil: Isang Daang Taong Paglilingkod

MC No. 09 s. 2000

MEMORANDUM CIRCULAR

TO : ALL HEADS OF DEPARTMENTS, BUREAUS, OFFICES, AND AGENCIES OF THE NATIONAL AND LOCAL GOVERNMENTS INCLUDING GOVERNMENT-OWNED AND CONTROLLED CORPORATIONS WITH ORIGINAL CHARTER AND STATE UNIVERSITIES AND COLLEGES

SUBJECT : Nation-wide Observance of the Philippine Civil Service Centennial

President Joseph Ejercito Estrada issued Proclamation No. 313 on May 22, 2000, declaring September 19, 2000, as the Centennial Day of the Philippine Civil Service. The theme of the centennial celebration is "100 Years of Service: Philippine Civil Service At Its Best, Mamamayan Muna".

OBJECTIVES

The Centennial Celebration aims to:

- create a nation-wide awareness and appreciation of the role of the Philippine civil service in the task of nation-building;
- establish new goals and strategies to make the Philippine civil service a major contributor to the attainment of national development goals;
- enable the Filipino citizenry, particularly the civil servants, to assess the performance of the Philippine bureaucracy; and,
- examine and learn from best practices in governance.

NATIONAL STEERING COMMITTEE OF THE PHILIPPINE CIVIL SERVICE CENTENNIAL CELEBRATION

A National Steering Committee on the Philippine Civil Service Centennial Celebration has been created to ensure nation-wide participation in the centennial celebration. The Committee is jointly chaired by the Executive Secretary and the Chairman of the Civil Service Commission (CSC) and jointly co-chaired by the Chairmen of the Senate and House Committees on Civil Service. Committee members are heads of departments, offices, and agencies.

The Proclamation likewise directs the CSC to "spearhead and coordinate the centennial celebration by undertaking appropriate activities for the observance" and to "issue necessary orders and circulars for the purpose."

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MAJOR INITIATIVES IN PARTNERSHIP WITH KEY INSTITUTIONS

The CSC is spearheading major events in partnership with key institutions. The "100-day Countdown" will be undertaken in the provinces, and in the regional and national centers, in coordination with the local government units, the Department of Interior and Local Government (DILG), the Office of the Press Secretary (OPS) and the Public Information Agency (PIA). The mass reaffirmation of the oath of office or *Pagpapalibay ng Panunumpa sa Katungkulan* and the *Ugnayan sa Serbisyo Sibil* sa Rembrandt will be held in cooperation with the Constitutional and Fiscal Autonomy Group (CFAQ) and the PIA, respectively. The other events are mass callisthenics; launching of the *Mamamayan Muna* One-Stop Service Center; national conferences of leading advocates of good governance, government workers, councils of personnel officers, and career executive service officers; and honor awards programs for outstanding government officials and employees and for exceptional skilled workers. Attached is a description of the projects and activities for the celebration.

PARTICIPATION OF GOVERNMENT OFFICIALS AND EMPLOYEES

Pursuant to the Presidential Proclamation, "all heads of departments, bureaus, offices and agencies of national and local governments, including government-owned and controlled corporations with original charter and state colleges and universities are enjoined to actively participate, as well as ensure the involvement of their officials and employees, in the programs and activities that the Civil Service Commission and their respective agencies shall undertake for a meaningful and successful Centennial Celebration." The government agencies involved are also directed to ensure the participation of the private sector and civil society in the celebration.

Government agencies are encouraged to undertake projects and other initiatives that will benefit the clients as well as the employees. These may include people's day, open house and exhibits, community outreach program, ecumenical activities, recognition activities, family day, physical fitness activities, tree planting, employee assemblies and symposia, and retirees' homecoming.

To impress upon government employees the significance of the occasion and the need for public servants to be responsive, it is likewise suggested that agencies have their flag raising ceremonies include short discussion on ethics and ideals of public service.

PUBLICITY AND PROMOTION

Government agencies, through their respective public information offices, are also requested to help in disseminating information regarding the centennial celebration. Suggested strategies include the display of the anniversary streamer and posters, the setting up of centennial billboard or bulletin board, and the inclusion of centennial programs and updates in the agency's regular public information programs.

The CSC will provide government agencies with information materials such as posters, flyers, brochures and newsletters. For uniformity, the format of the agency streamer may be secured from any Civil Service Regional or Field Office.

Coordinating Team / Secretariat. For further details of the celebration activities, agencies may call the Centennial Celebration Coordinating Team/Secretariat at 931-8029, 951-4724 or 931-8079 or contact the various Civil Service Regional and Field Offices.


CORAZON ALMA G. DE LEON
Chairman

Attachment

**PHILIPPINE CIVIL SERVICE CENTENNIAL
PROJECTS AND ACTIVITIES**

MAJOR EVENTS**1. Formal launching of the Philippine Civil Service Centennial**

A simple launching of the Philippine Civil Service Centennial celebration was held on May 22, 2000, during the 5th anniversary celebration of the CSC's *Mamamayan Muna, Hindi Mamaya Na ... sa Himpapawid* radio program.

2. 100-Day Countdown

The country's 78 provinces will take turns in hosting the centennial countdown which started on June 12, 2000 in Abra and will end on August 28, 2000 in Lanao Del Sur. On the 79th day of the countdown, the focus of the celebration will be the regional centers starting with Region 1. The 100th day will fall on September 19, the Centennial Day.

In coordination with the DILG, OPS, PIA and local government units, the Civil Service Regional and Field Offices will undertake activities during the daily countdown. A special activity to be spearheaded in some provinces is the organization and establishment of a Committee on Women.

3. Launching of Mamamayan Muna One-Stop Service Center

The *Mamamayan Muna One-Stop Service Center* is a facility supported by an electronic system that will provide all CSC services in a one-stop setting. The services that will be made available are verification of civil service eligibility, access to job data bank, on line application for civil service examinations, access to the CSC website which contains general information about the Philippine civil service and the CSC, statistics on government personnel, and other pertinent data. The launching is scheduled on July 3, 2000.

4. Mass Callisthenics

This will be held simultaneously nation-wide on September 1, 2000. During the callisthenics, employees will be grouped by city or municipality. The local government unit concerned, with the assistance of the CSC Regional and Field Offices, will provide the details.

5. Ugnayan sa Serbisyo Sibil sa Rembrandt

The *Ugnayan* is scheduled on September 8, 2000, 9:30 to 11:00 a.m. This is a forum where major policies and significant accomplishments of the civil service will be discussed. Centennial celebration activities will likewise be announced.

6. Centennial Prayer and "Pagpapatibay ng Panunumpa sa Katungkulan"

On Tuesday, September 19, 2000, flag raising ceremonies at 8:00 a.m. shall be held simultaneously nation-wide. This will be followed by the centennial prayer and the reaffirmation of the oath of office of government personnel. Copies of the prayer and the oath of office shall be provided to all government agencies.

NATIONAL CONFERENCES

7. National Conference of Councils of Personnel Officers

The Civil Service Regional Office No. 11 organized and hosted the conference on May 17-19, 2000 in Davao City. This was aimed at providing the Human Resource Management Officers an opportunity to learn new methods and strategies in realizing the needs of a responsive human resource management towards a global quality of public service.

8. National Congress of Government Workers

The congress seeks to provide a forum to assess the performance of the civil service in the last two decades in the areas of productivity and efficiency, personnel relations and welfare development and professionalization as well as promotion of good governance. It also aims to revisit the role of government workers in delivering quality service; provide workers a venue to gather insights and learning from experiences and innovative practices; and, draw up meaningful policy recommendations.

The congress will be held on August 24 and 25, 2000 at the Manila Midtown Hotel with about 1,000 participants from the different employee associations of agencies.

9. Forum 100

This is a gathering of 100 advocates of good governance and key leaders of various sectors of society. Forum 100 involves a multi-stakeholder participation from government, academe, non-government organizations, business, media and civil society.

Forum 100 will be held on September 18, 2000, with the theme "Governance at its Best: Reforms for the 21st Century". Among the topics to be tackled are: Impact of Information Technology (IT) on Philippine Civil Service; Challenges of Globalization and Internal Competition; Reinventing the Civil Service for Accelerating Development; Accountability; Continuing and Enduring Restructuring.

10. National Convention of Career Executive Service Officers (CESOs)

The convention is scheduled on September 18, 2000 at the Philippine International Convention Center with the theme, "Poverty and Public Governance: An Agenda for the New Millennium". All Career Executive Service Chapter members in both national and regional offices are expected to participate in the convention. The oath taking of new CES officials will likewise be held.

11. Regional Conferences/Homcoming of Government Retirees

Regional homcoming conferences of government retirees will be held with the assistance of the CSC and its Regional and Field Offices.

The homcoming aims to encourage all government retirees to organize themselves; to build up retirees' awareness and interests on the various opportunities for volunteer work and livelihood programs available to them; and to encourage retirees to continue to make meaningful contributions to the bureaucracy.

AWARDS PROGRAM

12. Honor Awards Program

This is an annual nation-wide undertaking to recognize officials and employees in government who have displayed outstanding work performance and ethical behavior.

The awards to be conferred are: Presidential or *Lingkod Bayan* Award and the CSC or *Pagasa* Award which are given for outstanding work performance pursuant to Executive Orders No. 292 and 505, as amended by Executive Order No. 77; and the *Dangal ng Bayan* Award for exemplary ethical behavior pursuant to RA 6713.

Lingkod Bayan and *Dangal ng Bayan* Awardees will each receive P100,000 and a medallion. Details about the Awards program are contained in CSC Memorandum Circular No. 2, s. 2000.

13. Awards for Skilled Workers in Government

This is a joint undertaking of the CSC and the Technical Education and Skills Development Authority (TESDA). Launched on September 21, 1999, the program aims to recognize exceptional skills, exemplary values, and attitudes of blue collar workers; develop dignity and pride in one's job; and serve as model to other blue-collar employees to promote professionalism, ensure performance effectiveness/efficiency, and enhance extraordinary acts or services of skilled employees in the whole bureaucracy.

Ten (10) winners will be selected, each of whom will receive a gold plated medallion, P25,000, and a scholarship grant for a four-year course from the College Assurance Plan. The mechanics of the awards program are provided in CSC Memorandum Circular No. 5, s. 2000. Deadline for submission of nominations to the CSC Central Office is on June 30, 2000.

CONTESTS

14. National Essay Writing Contest

This is a joint project of the CSC and the PIA. Launched on September 16, 1999, the contest is open to all first and second level employees in the government. The theme of the contest is "*Reorienting the Philippine Civil Service System: A Commitment to Excellence Towards Nation Building in the Coming Millennium*".

The winner in each region will receive a plaque and P5,000. National winners, chosen from among the regional winners, will receive plaques and P10,000, P7,000 and P5,000 for the first, second, and third prize, respectively. The mechanics of the contest are provided in CSC MC No. 18, s. 1999 and CSC MC No. 6, s. 2000. The deadline for submission of entries is on May 31, 2000.

15. National Painting Contest

The contest aims to promote excellence in art among state workers and to capture their own concept of civil servants of the 21st century. With its theme "*Kawani ng Gobyerno sa Makabagong Siglo*", the contest is open to all government employees occupying first and second level positions in the career and non-career service.

Prizes of P25,000, P20,000 and P15,000 await the first, second, and third prize winners, respectively. The mechanics of the contest are provided in CSC Announcement No. 15, s. 2000. The deadline for submission of entries is on July 30, 2000.

16. Search for the Most Successful Philippine Civil Service Centennial Forest Project

This is a joint undertaking of the CSC and the Department of Environment and Natural Resources (DENR). Launched on September 3, 1999, the search aims to recognize the most successful Philippine Civil Service Centennial Forest Project and to assess the implementation of the project under CSC-DENR Memorandum Circular No. 1, s. 1996.

OTHER PROJECTS

17. Thanksgiving Mass

This will be held on September 3, 2000, 7:00 to 8:00 a.m. at the ABS-CBN studio and will be aired live over Channel 2.

18. Concert at the Park

Sponsored jointly by the National Parks Development Committee (NPDC) and the Peoples' Television 4, the concert will be held on September 10, 2000, 6:00 p.m., at the Rizal Park Open Air Auditorium. This will be participated by choral groups of various agencies.

19. Civil Service Centennial Museum and Archives

The soft launching of the project was held on September 24, 1999 with the display of pictures, documents, and other memorabilia. The museum and archives will house historical documents and memorabilia pertaining to the Philippine Civil Service.

20. Cultural Show

Sponsored by CSC-NCR in cooperation with government financial institutions, the cultural show will be held on September 28, 2000 at the Bulwagang Her. Arturo P. Enrile AFP Theater, Camp Her. Aguinaldo, Quezon City.

BOOKS, SOUVENIRS AND MEMORABILIA

The following books, souvenirs and memorabilia are available to interested individuals and collectors:

- The book on **Supreme Court Decisions Regarding Civil Service-Related Cases** is a collection of landmark cases that the Supreme Court has decided from 1900 to June 2000. The book is due for publication by the last week of August and will be launched on the Civil Service Centennial Day.
- The book, **"Poetry and Service, Service and Poetry"**, has 33 poems written by 20 officials and employees of the CSC and an official of the Bureau of Internal Revenue. The book was launched on April 26, 2000, at the CSC Function Room. Copies may be purchased from the Central, Regional and Field Offices of the CSC.
- The centennial stamp, showing a group of public servants and the Philippine Civil Service Centennial Logo, was issued last March 20, 2000 by the Philippine Postal Corporation.
- The centennial pin is mother of pearl set in silver with inscription at the back: Philippine Civil Service 1900-2000. The pin, which may be used as brooch or pendant, is available for sale at CSC's Office for Recruitment, Examination and Placement by August 01, 2000.
- The commemorative car plates bear the Philippine Civil Service Centennial Logo.
- The commemorative medallion is made of nickel brass with the Philippine Civil Service Centennial Logo and the *Memamayan Muna, Hindi Mamaya Na* logo engraved thereon. The medal goes with a case made of medium density fiber board.

15 June 2000
OAO-P