



REPUBLIKA NG PILIPINAS  
REPUBLIC OF THE PHILIPPINES  
**KAGAWARAN NG EDUKASYON, KULTURA AT ISPORTS**  
DEPARTMENT OF EDUCATION, CULTURE AND SPORTS  
DECS Complex, Meralco Avenue  
Pasig City, Philippines



Same-Same  
as DECS

*Tanggapan ng Kalihim*  
*Office of the Secretary*

July 14, 2000

DECS MEMORANDUM  
No. 303, s. 2000

**ORGANIZATION FOR SEMP IMPLEMENTATION**

To: Undersecretaries  
Assistant Secretaries  
Bureau Directors  
Directors of Services/Centers and Heads of Units  
Regional Directors  
Schools Division/City Superintendents  
All Others Concerned

1. With the completion of the preparatory work for the Social Expenditure Management Project (SEMP), the Project Coordinating Committee (SEMP-PCC) created under Office Orders dated August 4 and July 12, 1999 is hereby dissolved.
2. Loan Agreement No. 4535 between the Philippines Government and the International Bank for Reconstruction and Development (IBRD), also referred to as the Social Expenditure Management Loan, aims to: a) finance basic social services during a period of continuing fiscal austerity in the aftermath of East Asia financial crisis; and b. improve the performance and efficiency of DECS and DSWD procurement, financial and information management systems. The Project Management Office (SEMP-PMO) created under Office Order dated August 4, 1999 shall continue to coordinate and facilitate the implementation of SEMP at DECS. The Offices/Units responsible for the implementation of the different components under SEMP are the following:

Instructional Materials Council Secretariat	Textbooks
Physical Facilities Division, Office of Planning Service	Desks & Chairs
Physical Facilities Division, Office of Planning Service	Repair & Maintenance
Task Force Engineering, Assessment and Monitoring	School Buildings
National Educators Academy of the Philippines	In-Service Trainings

3. The Accounting Division, DECS Central Office shall be primarily responsible for the accounting and financial requirements of SEMP such as processing of disbursements, preparation of accounting reports, preparation and submission of the Statement of Expenditures (SOEs) to SEMP-PMO and preparation of financial reports as may be required by the World Bank, DBM and other government agencies.

Ms. Melyn Dionela is hereby designated as the Project Accountant for the SEMP. Ms. Dionela, assisted by Cherry Ann Silva and Francisco Reyes shall manage SEMP Accounts, process SEMP payments including SOEs to be submitted to DBM and prepare financial statements and reports for the signature of the Chief Accountant.

Ms. Jovita Malig assisted by two staff shall take charge of regional coordination and monitoring including the preparation and submission of the monthly SOEs and withdrawal applications by the DECS Regional and Division Offices.

4. A SEMP Coordinating Committee (SCC) is hereby created to coordinate and facilitate the preparation and implementation of plans, programs and activities of the different components under SEMP. The SCC shall be composed of the SEMP Project Manager as over-all coordinator and component coordinators as members:

Over-All Coordinator	Milagros Marcos	
Members:	Jay Arthur Fernandez	Textbooks
	Luis Purisima	Desks & Chairs
	Alberto Bantugan	Repair & Maintenance
	Allan Robert Mauricio	School Buildings
	Alice Panares	Teacher Trainings
	Concepcion Delgado	Finance (Central Office)
	Armando Ruiz	Budget
Secretariat	Jacinta Yago	
	Jovita Malig	
	Molyn Dionela	

5. The members of the SCC and the SEMP Steering Committee created through DECS Memorandum No. 532, s. 1999 as well as the DECS accounting staff performing SEMP related tasks shall be entitled to honoraria in accordance with the provisions of NCC No. 75 and government accounting and auditing rules and regulations subject to availability of funds. The honorarium shall be chargeable against OSEC funds.

6. The membership of the Regional SEMP Management Teams created through DECS Memorandum No. 509, s. 1999 shall include a Senior Regional Engineer who will supervise, monitor and coordinate SEMP construction activities including repair and maintenance work in their respective regions.

7. This Memorandum shall take effect immediately.

8. Immediate dissemination of this Memorandum is desired.

*Andrew B. Gonzales*  
ANDREW B. GONZALES  
Secretary

References:

DECS Memorandums: Nos. 509 and 532, s. 1999  
Office Orders dated: July 12 and August 4, 1999

Allotment: 1—(D.O. 50-97)

To be indicated in the Perpetual Index  
under the following subjects:

/COMMITTEES  
PROJECTS