



REPUBLIKA NG PILIPINAS  
REPUBLIC OF THE PHILIPPINES  
KAGAWARAN NG EDUKASYON, KULTURA AT ISPORTS  
DEPARTMENT OF EDUCATION, CULTURE AND SPORTS  
DECS Complex, Morales Avenue  
Pasig City, Philippines



Same-Same  
as DECS

Tanggapan ng Kalihim  
Office of the Secretary

June 2 2000

DECS MEMORANDUM  
No 246, s. 2000

TWENTIETH NATIONAL ADMINISTRATORS WORK CONFERENCE

To Bureau Directors  
Regional Directors  
Schools Division/City Superintendents  
Private Secondary Schools Principals/Administrators  
Vocational High Schools Principals

1 The Philippine Association of Secondary School Administrators (PASSA) in coordination with the Department of Education Culture and Sports announces the holding of a National Secondary School Administrators Work Conference at Teachers Camp, Baguio City on July 24-27 2000 The theme of the work conference is "The School Principal Teacher of Teachers" (the essentials of a dynamic instructional leadership) inspired by the need to empower school administrators to bring about the continuing development of their teachers as educators and as teachers of a specific field

2 The work conference aims to provide school administrators with the appropriate mindset and the skills to train their teachers further either in the school or division-wide in classroom instruction and teaching of a specific field A great part of the work conference shall be in the form of focused discussion in groups of subject disciplines Experts in each field shall be invited to serve as resource persons The expected output is a principal's framework for teacher development, which seeks to ensure continuing cultivation of teaching skills and teacher qualities for quality secondary education

3 Participants to this conference are private and public secondary school principals administrators superintendents and assistant superintendents in-charge of secondary education, chiefs of secondary education heads of secondary trade-agriculture-fisheries schools and teachers-in-charge of public secondary schools

4 A registration fee of Three Thousand Eight Hundred Pesos (P3 800 00) shall be charged each participant to cover conference materials kits accommodations and food Registration will be on July 24 Meals shall be served from the supper of the 24<sup>th</sup> until dinner of July 27 Members of the different committees as well as the present PASSA officials and board of directors are authorized to travel two days before the conference

5 Participants are requested to bring a documentary report on their school efforts at in-service training or teacher development This will serve as reference material for the focused discussion during the work conference

6 In view of the educational importance of this gathering to the full realization of teacher development, this Office strongly encourages active attendance in the work conference

E-Mail Address  
OSE @SKYINET NET

"Together Let Us Build This Nation Through Education"

Tel. # 02-633 7228 or 7208  
Fax # 02-632-0805

7 Participants are requested to confirm their attendance with Ms Zenaida G Mendoza  
Bureau of Secondary Education telefax nos 636-51-72 or 631 06-50

8 Immediate dissemination of this M morandum to all concerned is desired

*Andrew B Gonzalez*  
ANDREW B GONZALEZ, FSC  
Secretary

Reference DECS Memorandum No 1 s 1999

Allotment 1—(D O 50-97)

To be indicated in the Perpetual Index  
under the following subjects

- ✓ CONFERENCES
- ✓ OFFICIALS
- ✓ SOCIETY or ASSOCIATIONS
- ✓ TEACHERS