



Tanggapan ng Kalihim
Office of the Secretary

May 29, 2000

DECS MEMORANDUM
No 242 s 2000

**IMPLEMENTING GUIDELINES FOR THE PILOT TESTING OF THE SPECIAL
SPORTS PROGRAM AT THE SECONDARY LEVEL**

To **Regional Directors**
Schools Division/City Superintendents

1 The Special Sports Program will be piloted in fifteen (15) public secondary schools nationwide. The pilot schools are listed in DECS Memorandum No 173 s 2000

2 For purposes of the tryout, the participating schools are expected to follow strictly the implementing guidelines of the program. The guidelines are presented in detail in the enclosure of this Memorandum

3 Immediate dissemination of this Memorandum to all concerned is desired

Andrew Gonzalez
ANDREW GONZALEZ, FSC
Secretary

Encl
As stated

Reference
DECS Memorandum (No 173 s 2000)

Allotment 1-- (D O 50-97)

To be indicated in the Perpetual Index
under the following subjects

/ CURRICULUM
/ SECONDARY EDUCATION

**Implementing Guidelines for the Pilot Testing of the Special Sports Programs
at the Secondary Level**

Curriculum Design

- 1 The Special Sports Program shall offer a four year secondary level curriculum patterned after that of a regular high school using the National Secondary Education Curriculum (NSEC), yet flexible, with specialization in athletics and sports
- 2 During the first year of the pilot phase (SY 2000 2001) the following sports events shall be offered, namely Athletics, Gymnastics Swimming, Taekwondo, Badminton, Lawn Tennis and Table Tennis
- 3 The subject shall be offered on an 80 minute time frame, from Monday to Friday
- 4 The subject shall be written in the report card with the nomenclature, Physical Education and Sports (P E S) I (name of special sports)
- 5 It shall be given a credit of 2 units

Students

Admission to the Program

- 6 The student athletes shall be admitted to the program upon compliance with the following requirements/qualifications
 - They must have potentials/skills in more than one of the school sports offered
 - They must have demonstrated remarkable performance in any sports competition as attested to by the school principal
 - They must pass the physical fitness test and/or skill test in their field of interest
 - They must possess a desirable and healthy attitude towards sports activities
 - They must submit the following documents upon enrolment

Form 137 with a general average grade of not lower than 80

Original birth certificate (The applicant should have been born between January 1 1986 and January 1 1989)

Medical Certificate administered by a government physician

Parental consent stating that the student/athlete may undergo rigid training in specialized sports

Retention in the Program

- 7 The student athletes may be retained in the program upon compliance with the following
- They should not have any failing grade in any subject
 - They should not have a grade that is lower than 85 in their PE and sports subject
 - They must not have incurred absences of 20% of the total number of school days
 - They should be physically and mentally fit
 - They should exhibit good behavior at all times and demonstrate consistent improvement in performance in the area of their specialization

Evaluation of Students Performance

- 8 The student athletes will be assessed/evaluated according to their performance, attitudes and written output
- | | | | |
|---|-----------------------------------------------------------------------|-----|-------|
| a | Performance | | 60% |
| | Skill test | 15% | |
| | Progress Chart | 15% | |
| | - Participation or involvement in class activities/sports competition | 30% | |
| b | Attitude (Attendance punctuality sense of responsibility etc) | | 15% |
| c | Written Output | | 25% |
| | Quizzes/unit test | 10% | |
| | Periodical test | 15% | |
| | | | ----- |
| | | | 100% |

Benefits/Incentives

- 9 The student athletes shall be given the following incentives/benefits subject to the availability of funds
- Free athletic and school uniform
 - Free board and lodging
 - Monthly training allowance
 - Competition allowance
 - Cash award for winning athletes in the regional level
 - Insurance (Group)

Teacher Trainers/Coaches

Qualifications

- 10 The teacher trainer/coach must possess the following qualifications
- Bachelor s Degree holder major in PE/sports/event concerned
 - Satisfactory track record of athletic/sports participation (training, coaching, actual playing)
 - In the absence of teachers with specialized training experience, coaches/trainors may take their place However they should have at least one (1) year exposure/experience in the sports concerned
 - Must have a very satisfactory performance rating (for at least a year)
 - Must be preferably a winning coach for a year in the division level.
 - Must possess good moral character
 - Must have unquestionable integrity and commitment

Incentives/Benefits

- 11 The following incentives/benefits listed below shall be granted to the teacher trainers/coaches and school principals subject to the availability of funds
- Awards for most outstanding teacher-trainer/coach and program implementors (principals)
 - Priority shall be given to teacher trainer/coach for scholarship/attendance in national and international conferences
 - Free sports uniform (1 set)
 - Free board and lodging/transportation during intensive training (2 weeks before each competition)
 - Cash award for winning coach in outside school competitions
 - Certificate/Plaque of commendation/recognition for winning coaches in the regional level
 - Insurance for coaches
 - Extra essential services for principals
- 12 The students enrolled in the program shall be exempted from taking the Regional and Division Achievement tests

Administrative Matters

- 13 The students enrolled in the Special Sports Program shall have a separate section in the tryout school. These students are supposed to have been screened earlier specifically for the program. Two (2) sections composed of 40-45 students may be organized in the pilot school.
- 14 A Committee on Admission of student athletes shall be organized at the school level to undertake the screening of student athletes.
- 15 The P.E. and sports subject is equivalent to two (2) loads. Hence, a teacher/trainer/coach shall be given two (2) loads less in the regular load of a teacher in favor of the double period in P.E.S. without advisory class or a minimum of 6 regular loads.
- 16 Sourcing of funds shall be one of the responsibilities of the school administrator to sustain the implementation of the program.
- 17 There shall be a pre and post performance profile of every student athlete per sports event.
- 18 There shall be a monitoring and evaluation team from the Division Region and Central Offices to oversee the implementation of the program.
- 19 Practices of student athletes outside the school hours shall be determined and approved by the school principal.
- 20 The amount of P500,000.00 to be given to every pilot school shall be used in the following objects of expenditure subject however to the availability of funds.

• Repair, rehabilitation and maintenance of sports facilities	P200,000.00
• Purchase of athletic and sports equipment/materials	100,000.00
• Training of teacher trainers/coach	70,000.00
• Transportation of stakeholders of the program during sports competition or relative activity	50,000.00
• Extra essential services of the school administrators and PEHM Department Head (P1,000 for Dept. Head, and P2,000 for Principal per month)	30,000.00
• For winning coaches and athletes	50,000.00

Total	P500,000.00 vvvvvvvvvv

Functions, Duties and Responsibilities

Central, Regional, & Division Offices

- Monitor and supervise the implementation of the program, and
- Provide technical assistance to the special sports program

School Principal

- Implements policies and guidelines regarding the program
- Organizes the school program of the faculty and personnel of the sports program
- Recommends policies/guidelines and budget allocations for the improvement of the sports program
- Supervises the faculty and other personnel concerned in the implementation of the program
- Links with NGO s GO s and other business/private entities to sustain the implementation of the program and
- Performs other functions as may be assigned by SDS RD and CO

PEHM Department Head/Sports Coordinator

- Recommends experts to the principal to handle specific sports events in the absence of the teacher trainer/coach for valid reasons
- Assists/Helps the principal in the implementation, organization, and supervision of the program and
- Performs other functions as may be assigned by the school principal

Teacher Trainers/Coaches

- Implements policies and guidelines of the program
- Prepares and implements syllabus and/or training design of the special sports event assigned to him/her
- Evaluates the progress of the athletes through quarterly performance test
- Conducts pre and post skill test performance of the student athletes and keeps record for future use and
- Performs other functions as may be assigned to them