



REPUBLIKA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON, KULTURA AT ISPORTS
DEPARTMENT OF EDUCATION, CULTURE AND SPORTS
DECS Complex, Maralou Avenue
Pasig City, Philippines



*Sama-Sama
sa DECS*

*Tanggapan ng Kalihum
Office of the Secretary*

May 2 2000

DECS MEMORANDUM
No 218 s 2000

TRAINING WORKSHOPS ON EVALUATION OF SUPPLEMENTARY MATERIALS

To Bureau Directors
Regional Directors
Bureau/Regional Textbook Evaluation Coordinators
Schools Division/City Superintendents
All Others Concerned

1 This Memorandum pertains to the conduct of training workshops on evaluation of supplementary materials involving pre-selected individuals from various DECS offices/schools throughout the country who may serve as evaluators

2 Three-day live-in workshops shall be held at the Villa Virginia Resort and Conference Center Antipolo City on May 15-17 2000 and at the Applied Nutrition Center, Banilad Cebu City on May 24-26 2000 The workshops shall be supervised by officials and staff of the DECS Instructional Materials Council Secretariat (IMCS), Bureau of Elementary Education and Bureau of Secondary Education

3 Participants shall be sent individual letters indicating the specific schedule and venue of the workshop he or she must attend and contacted directly by staff from the DECS-IMCS or through the Regional Textbook Evaluation Coordinators (TECs) re final preparations and arrangements for the workshop

4 Expenses for the transportation of participants for this workshop shall be charged against local funds All other expenses for the conduct of this workshop such as for communications, supplies, board and lodging of all participants travel expenses and honoraria for resource persons/facilitators and other necessary expenses shall be chargeable against the trust fund for textbook evaluation

5 Regional directors schools division/city superintendents, and school heads are enjoined to facilitate the participation of pre-selected potential evaluators to the training workshop

6 For any query or clarification on this matter, please contact the DECS IMCS Evaluation and Training Division (Attention Ms Lulu Pflor or Ms Daisy Santos) at tel no 634-10-54 or telefax 634-10-72

7 Immediate dissemination of this Memorandum is desired for the guidance of all concerned

Andrew Gonzalez
ANDREW GONZALEZ, FSC
Secretary

Reference None

Allotment: 1--(D O 50-97)

To be indicated in the Perpetual Index
under the following subjects

~~/~~ TEXTBOOKS
~~/~~ WORKSHOPS