



REPUBLIKA NG PILIPINAS  
REPUBLIC OF THE PHILIPPINES  
KAGAWARAN NG EDUKASYON, KULTURA AT ISPORTS  
DEPARTMENT OF EDUCATION, CULTURE AND SPORTS  
DECS Complex, Meralco Avenue  
Pasig City Philippines



*Uma-Sama  
sa DECS*

*Tanggapan ng Kalihim  
Office of the Secretary*

April 19 2000

DECS MEMORANDUM  
No 200 s 2000

**NATIONAL SEARCH FOR THE MOST EFFECTIVE  
PUBLIC ELEMENTARY SCHOOLS**

To Bureau Directors  
Regional Directors  
Schools Division/City Superintendents

1 The Bureau of Elementary Education will conduct the fourth quadrennial Search for the Most Effective Public Elementary Schools this school year 2000-2001. This Search is a continuing activity to upgrade the standard of education in the elementary schools.

2 The objective of the Search is to identify and give due recognition to public elementary schools which have been effective in raising the quality of education particularly in Science, Mathematics and English.

3 The schools will be classified into two categories, namely, central and non-central. The winners for each category will be selected at the district, division and regional levels. The regional winners will be the entry for the national level and will be evaluated and ranked by a national team of evaluators. The highest ranking central and non-central schools will be adjudged as the Most Effective Public Elementary Schools for SY 2000-2001.

4 The national winners in both categories will each receive Certificate of Recognition, a trophy, and other valuable prizes. It is recommended that the winners in the district and division levels be likewise given proper recognition by the local school authorities.

5 All public elementary schools are encouraged to join the Search. The school officials are enjoined to give this activity the widest publicity and support. Enclosed are the general guidelines and criteria for evaluating the schools.

6 Expenses incident to the Search at the regional and sub-regional levels shall be charged against local funds. The travelling expenses for the selection of the national winners shall be charged against BEE funds subject to the usual accounting and auditing rules and regulations.

7 Immediate and wide dissemination of this Memorandum is desired

*Andrew Gonzalez*  
ANDREW GONZALEZ, FSC  
Secretary

Encl

As stated

Reference

DFCS Memorandum No 45 s 1997

Allotment 1—(D O 50 97)

To be indicated in the Perpetual Index  
under the following subjects

✓ PRIZES or AWARDS  
✓ SCHOOLS  
✓ SEARCH

### GENERAL GUIDELINES

- 1 The Search is open to all public elementary schools complete or incomplete
- 2 Selection shall be done in the district division and regional levels. Winners in each level shall automatically be the entries for the next higher level
- 3 At the start of the Search, baseline data on the status of the schools for the last three years (SY 1997-1998 to SY 1999-2000) shall be established. The Search committee in the district/division/region is expected to develop their own evaluation instruments using the attached evaluation criteria as basis
- 4 The timetable for the Search is as follows
  - a Evaluation of schools and determining district winners July 2000
  - b Evaluation of district winners and determining winners August 2000
  - c Evaluation of division winners and determining regional winners September 2000
  - d Submission of regional winners to the Bureau of Elementary Education First Week of October 2000
  - e Evaluation of regional winners and determining national winners
    - Administer questionnaires/ conduct interviews and observe classes October-November 2000
    - Administer achievement test February 2001
  - f Awarding of national winners May 2001

5 The Search Committee shall be composed of the following

◆ District Level

|  |                     |
|--|---------------------|
| District Supervisor/ Coordinating Principal<br>All elementary school heads | Chairman<br>Members |
|--|---------------------|

◆ Division Level

|  |                                    |
|--|------------------------------------|
| Schools Division Superintendent<br>Asst. Schools Division Superintendent<br>Division Supervisors | Chairman<br>Co-Chairman<br>Members |
|--|------------------------------------|

◆ Regional Level

|  |                                    |
|--|------------------------------------|
| Regional Director/Asst. Regional Director<br>Chief/Asst. Chief EFD<br>Regional Supervisors | Chairman<br>Co-Chairman<br>Members |
|--|------------------------------------|

◆ National Level

|   |                                    |
|---|------------------------------------|
| Director Bureau of Elementary Education<br>Assistant Director<br>Division Chiefs/Asst. Chiefs | Chairman<br>Co-Chairman<br>Members |
|---|------------------------------------|

7 The Search committee at all levels shall consider the following criteria in evaluating every entry

### EVALUATION CRITERIA

1 Highly motivated learners (30%)

- Have positive self-concept
- Show significant gains in achievement

= 85% of the pupils in each grade level demonstrate 80% mastery of the skills in Math, Science and English

- Manifest creativity, productivity, self-reliance, nationalism and other values
- Are critical thinkers who can solve problems easily

2 Competent and committed teachers (20%)

- Have positive self-concept
- Model desirable values
- Are fully aware of and committed to the school goals and instructional objectives

- Provide adequate opportunities for the application and extension of learnings
- Are open to new innovations and change
- Are empowered instructional decision makers and assume responsibility for professional growth

3 Capable and dynamic managers (20%)

- Have positive self concept
- Model desirable values
- Are supportive and dedicated to the mission of the school
- Possess instructional leadership
- Manifest strong managerial capabilities

4 Adequate and wholesome learning development (15%)

- Has a safe and secure place for work, study and play
- Has relatively quiet attractive orderly and healthy learning atmosphere
- Has adequate and maximally utilized school buildings furniture equipment and materials for different school activities
- Provides all auxiliary services that are functional

5 Harmonious school parent-community-relationship (15%)

- Manifests the community school concept
- Maintains an open communication system
- Recognizes the complimentary role of parents in educating their children

TOTAL 100%