



REPUBLIKA NG PILIPINAS
 REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON, KULTURA AT ISPORTS
DEPARTMENT OF EDUCATION, CULTURE AND SPORTS
 DECS Complex, Morao Avenue
 Pasig City, Philippines



*Sama-Sama
 sa DECS*

*Tanggapan ng Kalihim
 Office of the Secretary*

April 14 2000

DECS MEMORANDUM
 No 187, s 2000

**CONDUCT OF TEACHER TRAINING WORKSHOPS ON
 TELEVISION-ASSISTED INSTRUCTION**

To Undersecretaries
 Assistant Secretaries
 Bureau and Center Directors
 Regional Directors
 Schools Division/City Superintendents
 All Others Concerned

1 Coverage and Objective This Memorandum pertains to the conduct of two-day, live-in Teacher Training-Workshops on Television-Assisted Instruction aimed at developing the knowledge and skills of selected public school teachers and division and regional officials in utilizing television and other media to supplement learning in the classroom and upgrading the subject area competencies of both students and teachers. The training-workshops shall be held on the following dates and venues:

CLUSTER	VENUE	DATE
Cluster 1 (Cebu, Dumaguete, Iloilo, Bacolod)	DECS R-VI RELC Iloilo City	March 27-28, 2000
Cluster 2 (Bulacan, Cavite, Laguna, Naga City and Camaligan)		April 27-28, 2000
Cluster 3 (Davao City, Tagum, Gen. Santos and Polomolok)	MIC Cursillo & Retreat House, F. Torres St, Davao City	May 5-6, 2000
Cluster 4 (Zamboanga City)	DECS R-IX RELC, Zamboanga City	May 15-16, 2000
Cluster 5 (Ilocos Norte, La Union, Pangasinan, Benguet and Baguio)	NEAP, Teachers Camp, Baguio City	May 30-31, 2000

2 Participants Participants shall include three teachers from each of the elementary and secondary schools selected by the concerned DECS Division Office to participate in the training-workshop. Each selected school should send an English, a Science, and a Mathematics teacher to participate in the training. The concerned DECS Regional and Division Offices are

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also expected to send one (1) participant to their respective cluster training. Said participant must be a subject area specialist in any of the three subjects mentioned earlier. Division Offices should select schools which have or are expected to have television sets by SY 2000-2001. Selected schools should select participants who are willing and able to apply and re-echo lessons learned during the training workshop. Please refer to Annex 1 containing the breakdown of the number of participants per cluster.

3 **Expectations** Participants are expected to be at the workshop venue by 9:00 a.m. during the first day of their training. Participants from the same school are requested to bring with them pertinent information (i.e. school profile) about their respective schools (Annex 2). All participants to the training workshops are expected to conduct echo seminars/training workshops to train other teachers in their respective school and other schools in their division.

4 **Role of DECS Central and Regional Offices** At the DECS Central Office, the DECS Instructional Materials Council Secretariat (IMCS) shall assist Sky Foundation, Inc. (SFI) in the conduct of the training-workshops and in follow-up activities to the same. Concerned DECS Regional Offices shall assign a staff to coordinate with the concerned DECS Division Offices re: the latter's participation to the training workshops. Said regional staff are expected to relay the names of regional participants to SFI and/or DECS IMCS prior to their respective training.

5 **Funding** Board and lodging expenses of all participants shall be shouldered by Sky Foundation, Inc. while allowable travel/transportation expenses of DECS participants shall be sourced from local funds.

6 Please address all queries/replies to SFI c/o Joyce/Clair at tel. 631-4349 or 746-3814 to 19 local 7601 or DECS IMCS c/o Shirley at tel. 634-1072.

7 This Memorandum amends Unnumbered DECS Memorandum dated February 16, 2000.

8 For the information and guidance of all concerned.


ANDREW GONZALEZ, FSC
Secretary

End: As stated

Reference: Unnumbered Memorandum dated February 16, 2000

Allotment: 1- (D O 50-97)

To be indicated in the Perpetual Index
under the following subjects:

~~TEACHERS~~
~~TRAINING PROGRAMS~~
~~WORKSHOPS~~

TEACHER TRAINING WORKSHOPS
ON TV-ASSISTED INSTRUCTION

ANNEX 1

CLUSTER	NO OF PARTI- CIPATING ELEM SCHOOLS	NO OF ELEM TEACHER PARTICIPANTS	NO OF PARTI- CIPATING H S SCHOOLS	NO OF H S TEACHER PARTICIPANTS	TOTAL NO OF TEA- CHER PAX
CLUSTER 1					
Cebu	10	30	5	15	45
Dumaguete	5	15	1	3	18
Iloilo	4	12	1	3	15
Bacolod	5	15	2	6	21
TOTAL	24	72	9	27	99
CLUSTER 2*					
Bulacan	5	15	1	3	18
Cavite	7	21	2	6	27
Laguna	8	24	3	9	33
Naga City & Camaligan	3	9	2	6	15
TOTAL	23	69	8	24	93
CLUSTER 3					
Davao City & Tagum	15	45	5	15	60
Gen Santos & Polomolok	8	24	4	12	36
TOTAL	23	69	9	27	96
CLUSTER 4					
Zamboanga City	25	75	7	21	96
TOTAL	25	75	7	21	96
CLUSTER 5**					
Ilocos Norte	5	15	2	6	21
La Union	3	9	2	6	15
Pangasinan	6	18	4	12	30
Benguet & Baguio	6	18	2	6	24
TOTAL	20	60	10	30	90
GRAND TOTAL	115	345	43	129	474

- * Bulacan (Meycauayan, Obando), Cavite (Bacoor, Rosario, Imus, Cavite City, Novleta), Laguna (San Pedro, Biñan, Cabuyao, Calamba, Sta Rosa)
- ** Ilocos Norte (Laoag, Batac, Paoay, San Nicolas), La Union (Agoo), Pangasinan (Dagupan, Urdaneta, Calasiao), Benguet (Baguio City, La Trinidad)

GUIDELINES

- 1 Each selected school is expected to send three participants composed of 1 English, 1 Science, and 1 Math teacher
- 2 Age of each teacher participant should not be more than 40 years
- 3 Participants should be willing and able to train other teachers

ANNEX 2

REGION _____ () ELEM SCHOOL
 DIVISION _____ () HIGH SCHOOL

SCHOOL PROFILE _____ DATE _____

NAME OF SCHOOL _____

COMPLETE MAILING ADDRESS _____

NAME OF PRINCIPAL _____
 OFFICE TELEPHONE _____ FAX NO _____

SCHOOL DATA [SY _____]

GRADE/ LEVEL	ENROLMENT	NO OF SECTIONS	AVERAGE NO STUDENTS/ SECTION	CLASS SCHEDULE/ SHIFTS (1st, 2nd, 3rd) (specify time sched)
1	_____	_____	_____	_____
2	_____	_____	_____	_____
3	_____	_____	_____	_____
4	_____	_____	_____	_____
5	_____	_____	_____	_____
6	_____	_____	_____	_____

TOTAL

HOW MANY TELEVISION SETS DOES YOUR SCHOOL HAVE?
 WHAT IS THE SCREEN SIZE OF YOUR TELEVISION SETS?
 ARE YOUR TELEVISION SETS CONNECTED TO CABLE TV? YES () NO ()
 IF YES, WHAT CABLE COMPANY SERVICES YOUR SCHOOL?
 WHAT OTHER AUDIO-VISUAL EQUIPMENT/FACILITIES DOES YOUR SCHOOL
 HAVE? _____

QUESTIONS FOR SCHOOL ADMINISTRATOR

1. IF GIVEN THE CHOICE, WHAT GRADE/LEVEL AND SUBJECT AREAS WOULD YOU PRIORITIZE THE USE OF EDUCATION TELEVISION?
2. WHAT NEEDS TO BE DONE TO PROMOTE GREATER ACCEPTABILITY AND UTILIZATION OF EDUCATION TELEVISION IN YOUR SCHOOL AND IN OTHER SCHOOLS?