



REPUBLIKA NG PILIPINAS  
REPUBLIC OF THE PHILIPPINES  
KAGAWARAN NG EDUKASYON, KULTURA AT ISPORTS  
DEPARTMENT OF EDUCATION, CULTURE AND SPORTS  
DECS Complex, Morallon Avenue  
Pasig City Philippines



Same-Sama  
sa DECS

Tanggapan ng Kalihim  
Office of the Secretary

March 6, 2000

DECS MEMORANDUM  
No 96, s 2000

INSTALLATION OF PROJECT TAO MIS AND TRAINING OF PERSONNEL

To Undersecretaries  
Assistant Secretaries  
Regional Directors  
Regional Secretary, DECS ARMM  
Schools Division/City Superintendents

1 Pursuant to a commitment made by Senator Teresa Aquino-Oreta, chairperson of the Senate Committee on Education, Arts and Culture, during the Project TAO Consultative Meetings and the MIS Training at SEAMEO INNOTECH in August and September 1999 a follow-up training on MIS for selected regional and schools division staff will be conducted under Phase 2 of Project TAO starting the last week of April 2000. Deployment of computers and installation of Project TAO database system in the regional and division offices will also be carried out.

2 The follow-up training is to ensure that the regional and division staff who will operate the Project TAO MIS will be equipped with the technical knowledge and skills for the job. The DECS field officials enjoined to attend from each regional office and schools division are (a) the personnel/HRM officer, and b) the planning/MIS officer who will be designated to regularly man the Project TAO MIS.

3 A training team from SEAMEO INNOTECH will be on a three-day training session in each region for the setting up and installation of computers on the first day and the actual MIS training on the second and third days. Enclosed is the training schedule by region. For this purpose, each regional office is requested to provide a venue with space for the setting up of computers and printers equivalent to the number of divisions plus the regional office.

4 Travel, transportation and per diems of participants at allowable rates are authorized to be charged to local funds subject to its availability. In addition, a registration fee may be collected to cover expenses that may be incurred relative to the training.

5 Wide dissemination of and strict compliance with this Memorandum is desired.

*Andrew Gonzalez*  
ANDREW GONZALEZ FSC  
Secretary

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As stated

References

DFCS Memorandums Nos 247, 252 and 301, s 1999

Attachment 1—(D O 50 97)

To be indicated in the Perpetual Index  
under the following subjects

✓ PROJECTS  
✓ TRAINING PROGRAMS

(Inclosure to DECS Memo No. 95,s 2000)

**SCHEDULE OF INSTALLATION AND TRAINING ON THE OPERATION  
OF PROJECT TAO TEACHERS DATABASES**

REGION	TRAINING VENUE	DATE
1 Ilocos	San Fernando I a Union	April 25 27
2 Cagayan Valley	Tuguegarao Cagayan	April 25 27
3 Central Luzon	San Fernando Pampanga	May 03 05
4 Southern Tagalog	Cainta Rizal	May 03 05
5 Bicol	Igaspi City	May 16 18
6 Western Visayas	Iloilo City (for Panay Island Divisions)  Bacolod City (for Negros Island Divisions)	May 09 11
7 Central Visayas	Cebu City	May 16 18
8 Eastern Visayas	Palo Leyte	May 09 11
9 Western Mindanao	Zamboanga City	May 16 18
10 Northern Mindanao	Cagayan de Oro City	May 23 25
11 Southern Mindanao	Davao City	May 30 June 01
12 Central Mindanao	Cotabato City	May 23 25
ARMM	Cotabato City	
Caraga	Butuan City	May 30 June 01
CAF	La Trinidad Benguet	May 23 25
NC I	SEAMEO INNOTECH	April 26 27