



*Tanggapan ng Kalihim
Office of the Secretary*

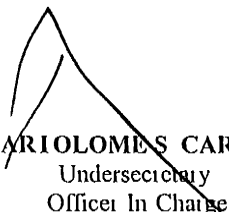
February 18 2000

DECS MEMORANDUM
No 73 s 2000

CONFERENCE WORKSHOP ON THE MANAGEMENT
OF PHYSICAL FACILITIES

To Regional Directors
Regional Physical Facilities Coordinators
Regional Chiefs, Planning Units
Central Office Planning Service Personnel
All Others Concerned

- 1 The Physical Facilities Division Office of Planning Service will hold a 5 day Conference Workshop on the Management of Physical Facilities on April 10 14, 2000 at Monte Vista Hotspring and Conference Resort Pansol, Calamba, Laguna
- 2 The objectives of the conference workshop are
 - a to provide directions in systematizing operations geared towards an efficient and effective management of physical facilities and
 - b to prepare for the annual budget activity for the schools (buildings/classrooms desks and armchairs and other facilities)
- 3 The expected outputs of the conference workshop are the following
 - a plans/strategies for systematizing operations
 - b monitoring and evaluation mechanism in the region and
 - c action plan for 2001 2005
- 4 The list of participants and the program of activities are enclosed Participants are advised to bring statistical data and other documents related to physical facilities
- 5 Transportation expenses to and from the venue will be charged against local funds while board and lodging will be borne by the Office of the Planning Service (OPS)
- 6 Wide dissemination of this Memorandum is desired


BAROLOMEO CARALE
Undersecretary
Officer In Charge

Encl

As stated

Reference

N o n e

Allotment 1---(D O 50 97)

To be indicated in the Perpetual Index
under the following subjects

~~CONFERENCE~~
~~DESK/ARMCHAIRS~~
~~SCHOOLBUILDINGS/BUILDINGS~~
~~WORKSHOPS~~

(Enclosure No. I to DECS Memorandum No. 73 s. 2000)

REGIONAL PHYSICAL FACILITIES COORDINATORS
April 10 to 14, 2000

1	JISUS R. JOHNSON	REGION I
2	EDUARDO PERALTA	REGION I
3	BASILIO BACUYAG	REGION II
4	ROMFO MALENAB	REGION II
5	ODON M. SANTIAGO	REGION III
6	BERNARDO C. PASCUAL	REGION IV
7	RUBEN M. DOJOR	REGION IV
8	YLANO BOGNALOS	REGION V
9	ELMER CARBON	REGION VI
10	MARCIAL DEGAMO	REGION VII
11	ROGLIO B. LRLJFR	REGION VIII
12	EXPEDITO F. BEJRANO	REGION IX
13	HERMIS EMPHASIS	REGION X
14	ILDEFONSO M. GATERA	REGION XI
15	MUDIN M. BANTAS	REGION XII
16	AMADO S. SOMCIO	REGION XIII (CARAGA)
17	AURELIO ESTEBAN	NCR
18	VINANCIO P. BAIOS	CAR
19	KUSAIN L. GUNDARANGAN	ARMM

HEAD PLANNING UNIT

April 12-14, 2000

1	ROWENA J. CASUGA	REGION I
2	LITA G. ZABALA	REGION II
3	MALOU SUING	REGION III
4	MELNAR ALBANO	REGION IV
5	VALERIANO P. GARCIA JR.	REGION V
6	ALEJANDRO FANGCO	REGION VI
7	PRISCILLA MANSUETO	REGION VII
8	ERLINDA LAMSIN	REGION VIII
9	SUSAN F. YAP	REGION IX
10	ZENAIDA SANTORIO	REGION X
11	JULIA D. ACOSTA	REGION XI
12	CRISPIN SOLIVEN JR. (EPS II)	REGION XII
13	RELIANIE R. MONTANTE	REGION XIII (CARAGA)
14	MYRNA LIBUOT	NCR
15	CRESENCIO GAMAY	CAR
16	ROSLMARIE CARDO	ARMM

LIST OF OPS STAFF

A PFD

- 1 ALBERTO M BANTUGAN
- 2 GILBERT P TRINIDAD
- 3 SALVACION V SANTIAGO
- 4 MARCELO F MAGDAY
- 5 AIDA E BAUTISTA
- 6 LUIS G PURISIMA JR
- 7 EVANGELINE C SENG
- 8 CANDELARIA F DE JUAN
- 9 ROSALIE B RAYMUNDO
- 10 FELIX F VILLANUEVA JR
- 11 ERNESTO T SALITA
- 12 GRACELYN A CRISOSTOMO
- 13 PORFERIO M RAMISCAL
- 14 AMADOR V CAPINPIN
- 15 BLANDINA P BIZ
- 16 ESTER B TABIOS
- 17 VEDILLA A GAMBOL

B Other OPS Staff

- 1 MA LOURDES G DE VERA
- 2 LILIA Z ROCES
- 3 TERESITA D FELIPE
- 4 EDITA A LINGAD
- 5 DEOGRACIAS B GENITO

PROGRAM OF ACTIVITIES

TIME	DAY 1 (April 10 2000)	DAY 2 (April 11 2000)	DAY 3 (April 12 2000)	DAY 4 (April 13 2000)	DAY 5 (April 14 2000)
7 45 9 45	SETTLING IN ORIENTATION PROGRAM HOUSE RULES	DBM AND DPWH CONCERNS	LECTURE DISCUSSION THE SYSTEMS APPROACH (On Management)	BUDGET PREPARATION (Data Requirements)	FINALIZATION OF OUTPUTS
9 45 10 00	S N A C K S				
10 00 12 00	OVERVIEW ON STATUS OF AGREEMENTS IN THE 97 SEMINAR WORKSHOP	WORKSHOP 1 (Issues and Concerns)	SYSTEMATIZING AND PLANNING OPERATIONS	BUDGET PREPARATION Cont'd	SYNTHESIS/AGREEMENTS PRESENTATION OF OUTPUTS
12 00 1 00	L U N C H				
1 00 3 00	THE ROLE OF THE OVERALL PLANNING OPERATIONS OF DECS	STRATEGIC PLANNING IN THE VIZ DECS EDUCATIONAL GOALS	UPDATING (Plans and Strategies)	INVENTORY OF PHYSICAL FACILITIES	CLOSING PROGRAM
3 00 3 30	S N A C K S				
3 30 6 30	IDENTIFICATION OF ISSUES AND CONCERNS	WORKSHOP 2 (Action Planning)	PLENARY SESSION	WORKSHOP 4 (Monitoring and Implementation Schemes in the Region)	HOME SWEET HOME
6 30 7 00	D I N N E R				
7 00 9 00	ISSUES AND CONCERNS Cont'd (Scenano building)	WORKSHOP 2 Cont'd	SOCIALS	WORKSHOP 5 PERFORMANCE EVALUATION	