



REPUBLIKA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON, KULTURA AT ISPORTS
DEPARTMENT OF EDUCATION, CULTURE AND SPORTS
DECS Complex, Meralco Avenue
Pasig City Philippines



*Sama-Sama
sa DECS*

*Tanggapan ng Kalihim
Office of the Secretary*

January 31 2000

DECS MEMORANDUM
No 34 s 2000

**CONDUCT OF REVIEW WORKSHOP (FINAL ROUND)
UNDER THE THIRD TEXTBOOK CALL**

To Bureau/Center/Regional Directors
Schools Division/City Superintendents
All Others Concerned

- 1 This Memorandum pertains to the conduct of the final round of textbook evaluation which will involve selected subject area specialists from the bureaus and evaluators from the DECS field offices who will determine whether to recommend for approval or not several sets of textbooks and teacher's manuals which were earlier conditionally approved by the DECS Instructional Materials Council
- 2 Two review workshops shall be held at Quirino Hall Teachers Camp Baguio City on March 8-10 and March 18-24 2000 The workshops shall be supervised by officials and staff of the DECS Instructional Materials Council Secretariat (IMCS) Bureau of Elementary Education and Bureau of Secondary Education
- 3 Participants shall be sent individual letters indicating the specific schedule and venue of the review workshops he/she will attend and to be contacted directly by the staff from the DECS IMCS and thru Regional Textbook Evaluation Coordinators (TECs) re final preparations and arrangements for the workshops
- 4 Regional directors schools division/city superintendents and school heads are enjoined to facilitate the participation of textbook reviewers to their designated workshop The DECS policy prohibiting teachers to be pulled out from their classes during schooldays shall not apply to teachers who serve as textbook reviewers provided that necessary arrangements are made to ensure continuation of classes even in their absence
- 5 All expenses for the conduct of these workshops such as communications supplies board and lodging travel expenses and honoraria/reviewers fees of resource persons/facilitators/participants, and other necessary expenses shall be chargeable against the DECS trust fund for evaluation and other available funds of DECS Central Office
- 6 For any query or clarification on this matter please contact the DECS IMCS Evaluation and Training Division (Attention Ms Lulu Pilor or Ms Daisy Santos) at tel nos 922-9982 to 84 and telefax no 920-1894
- 7 For the information and guidance of all concerned

Andrew Gonzalez
ANDREW GONZALEZ, FSC
Secretary

Reference

DECS M morandum No 512 s 1999

Allotment 1—(D O 50-97)

To be indicated in the Perpetual Index
under the following subjects

~~TEXTBOOKS~~
~~WORKSHOPS~~