



REPUBLIKA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON, KULTURA AT ISPORTS
DEPARTMENT OF EDUCATION, CULTURE AND SPORTS
DECS Complex, Morisco Avenue
Pasig City Philippines



*Sama Sama
sa DECS*

*Tanggapan ng Kalihim
Office of the Secretary*

January 7, 2000

DECS MEMORANDUM
No. 5 s 2000

PREPARATION OF THE DECS REGIONAL ANNUAL REPORTS FOR 1999

To Regional Directors
Schools Superintendents

1 As inputs to the DECS 1999 Annual Report all concerned are requested to submit their respective Regional Annual Reports for 1999. These should be submitted to the Office of Asst. Secretary Ramon C. Bacani not later than end of March 2000. To ensure consistency in the content, attached is a copy of the Annotated Outline of the Regional Annual Report.

2 In addition, they are requested to submit a short write up on one noteworthy program or project or activity in their region which they would like to be featured in the DECS 1999 Annual Report. All concerned are likewise instructed to elaborate on the objective/s, scope, target beneficiaries, project components, implementation schedule, costing, and key outcomes or accomplishments for 1999.

3 Beginning 1999, Regional Annual Reports will have the added importance of serving as basis for gauging the implementation in their respective regions, of the Medium Term Philippine Development Plan or MTPDP (1999-2000) as it pertains to Basic Education. A copy of the MTPDP - Education and Manpower Section - was distributed in the last MANCOM Meeting for reference.

4 For this purpose, this Office shall disaggregate by region, the national targets for key education indicators reflected in the MTPDP. This Office also welcomes your reactions/comments to the regional targets (to be sent under separate cover) with the view of determining the resource requirements and interventions needed to help you meet these regional targets.

5 For your information and appropriate action.

Andrew B. Gonzalez
ANDREW B. GONZALEZ, FSC
Secretary

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Together Let Us Build This Nation Through Education"

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Encls As stated

Reference None

Allotment 1 (D O 50 97)

To be indicated in the Perpetual Index
under the following subjects

OFFICIALS
REPORTS

**DECS 1999 REGIONAL ANNUAL REPORT:
An Annotated Outline**

The annual report should cover the highlight of accomplishments for the year vis a-vis targets within the context of the Medium Term Philippine Development Plan or MTPDP (1999-2004). It should also serve as the basis for policy and program directions by presenting strategic issues and development agenda for the coming year.

I INTRODUCTION

Background of socio-economic, political, cultural, and demographic policies and commitments with bearing on the provision of education services.

II DECS REGIONAL OFFICE ORGANIZATIONAL STRUCTURE

Description of the structures and offices constituting the Regional Office.

III HIGHLIGHTS OF ACCOMPLISHMENTS

The section should cover the following:

A Status of Basic Education Resources

Presentation of needs versus available resources based on GRAA 1999 budgeted targets versus physical accomplishments:

- 1 teachers
- 2 classrooms
- 3 desks
- 4 textbooks
- 5 instructional equipment
- 6 nonformal education coordinators/facilitators
- 7 others

B Sector Performance Outcomes

This section should be presented within the context of the five **Priority Sector Activities (PSAs)** for Basic Education as contained in the MTPDP.

It should discuss the strategies, thrusts, programs, and projects adopted or implemented by the region as well as the actual accomplishments versus targets in relevant education indicators.

Under each PSA it can be organized as follows [Note: For those indicators reflected in the MTPDP (with asterisks) OPS will provide the regional disaggregation for 1999; it can be organized as follows]

Priority Sector Activity No 1 Expanding Access to Basic Education

- a) Strategies, thrusts, programs and projects to expand access
- b) Key Indicators (public and private) – 1999 targets, if any vs 1999 actual accomplishments
 - gross enrolment (ECCD, elementary, secondary, private and public)
 - participation rate*
 - barangays without elementary schools
 - municipalities without high schools
 - incomplete elementary schools
 - percentage of out of school youth and adults covered by Literacy and Continuing Education Programs
 - others
- c) An analysis of why targets were achieved or not achieved

Priority Sector Activity No 2 Improving the Quality and Relevance of Basic Education

- a) Strategies, thrusts, programs and projects to improve quality and relevance of basic education
- b) Key Indicators (public and private) – 1999 targets, if any vs 1999 actual accomplishments
 - achievement level based on NEAT/NSAT results*
 - literacy rate (simple and functional)*
 - class size
 - pupil/student teacher ratio
 - repetition rate by grade using EFA formula
 - survival rate using EFA formula
 - coefficient of efficiency to Grade 6 using the EFA template
 - no. of teachers trained in various subjects
 - no. of administrators trained in management
 - others

- c) An analysis of why targets were achieved or not-achieved

Priority Sector Activity No 3 Improving the Efficiency and Effectiveness of the Schools and the System (Central, Region, Division)

- a) strategies thrusts programs and projects to improve the efficiency and effectiveness of the school system
- b) Key Indicators (public and private) – 1999 targets if any vs 1999 actual accomplishments
- completion rate and cohort survival rate*
 - drop out rate*
 - institutional and operation systems improvements schemes or improvements in education management at the division level or regional level
 - others
- c) An analysis of why targets were achieved or not achieved

Priority Sector Activity No 4 Institutionalization of Early Childhood Care and Development

- a) Strategies, thrusts programs and projects to institutionalize early childhood care and development
- b) Key Indicators (public and private including day care centers) – 1999 targets, if any vs 1999 actual accomplishments
- gross enrolment and enrolment ratio in ECCD programmes
 - percentage and number of Grade I pupils with ECCD experience provide estimates if data is unavailable
 - others
- c) An analysis of why targets were achieved or not achieved

Priority Sector Activity No 5 Strengthening Local Culture and Arts, Media, and School Sports

- a) Strategies thrusts programs and projects to strengthen local culture arts media and school sports

- b) Key Indicators (public and private) – 1999 targets if any vs 1999 actual accomplishments
- no. of schools with adequate sports equipment
 - special cultural and sports awards
 - others (specify)
- c) An analysis of why targets were achieved or not-achieved

Additional Notes for this Section

- 1 Programs and projects should be grouped in terms of locally funded and foreign assisted. Discussion should include a background of the project (one sentence) and status/accomplishments for the year (one to two sentences)
- 2 This section should also highlight the equity in key education outcomes (i) across provinces, municipalities and districts (ii) between private and public sectors (iii) between urban and rural areas and (iv) among genders
- 3 Among the key thrusts/strategies that can be mentioned are the following
 - Improvement of Reading skills
 - Strengthening of Science and Mathematics Education
 - Development of Multiple Intelligence
 - Teacher Training and Management Training
 - Information Technology/Modernization
 - Localization and Decentralization
 - Indigenization
 - Arts and Culture
 - Values Development
 - Testing/ Measurement of Learning Outcomes
- 4 Relevant pictures and graphs to complement statistical data can be presented to make the presentation interesting

C Implementation of Legislated Reforms

What and how legislated policies were implemented and/or operationalized

IV FINANCIAL REPORT

- A By level (elementary secondary NFE)
- B By expense class (P3 MOOE CO)
- C Innovative financial resource generation schemes if any

V STRATEGIES, DEVELOPMENT AGENDA AND MTPDP TARGETS FOR 2000

Given the strengths and weaknesses in sector performance what are the strategic issues that should be addressed and the development agenda of the region for Year 2000?

Present also the targets of the Region in key indicators for Year 2000 (Likewise the OPS will provide the regional disaggregation of the Year 2000 national targets for key indicators contained in the MTPDP

Inside Front Cover should present the vision and mission of the region if any

Inside Back Cover pictures of the DECSRO officials

Back Cover picture and address of Regional Offices including telephone number fax number and e mail address

* With Regional MTPDP targets

1996 Annual Report on Quality - Regional/Regional
01/01/2000