



Sama Sama
 sa DECS

Tanggapan ng Kaluhim
Office of the Secretary

December 8 1999

DECS MEMORANDUM
 No 526 s 1999

**SEMINAR - WORKSHOP ON ENHANCING MANAGEMENT OF
 NONFORMAL EDUCATION FOR NFE SUPERVISORS,
 COORDINATORS AND OTHER PRACTITIONERS**

To Undersecretaries
 Assistant Secretaries
 Bureau Directors
 Regional Directors
 Schools Division Superintendent
 Heads of State Colleges and Universities

1 A need to update the management skills in the areas of planning development of programs program implementation and evaluation has been identified among NFE implementors

2 In view of this the Philippine Normal University in coordination with DECS BNFE will conduct a Ten Day Live In Workshop on Management Training in Nonformal Education for Regional and Division NFE Supervisors Coordinators Practitioners and extension services personnel in state colleges and universities on February 14 23 2000 at the HRD Auditorium Philippine Normal University Taft Avenue Metro Manila

- 3 The activity has the following objectives
- a Update/upgrade the NFE Supervisors coordinators and other practitioners on Management of Nonformal Education Programs
 - b Analyze the various development in Nonformal Education Program and focus as embodied in the global and national documents and events
 - c Establish guidelines and directions on quality assurance in NFE Program planning management and evaluation
 - d Evolve a systematic recording of the program management events which can eventually test or develop theories in NFE program management (Research awareness and systematic documentation) and
 - e Prepare an action plan on the NFE programs based on regional and community needs

Tel # 633-7228
 633-7208
 Telefax # 632 0805

4 Participants in this activity are NFE supervisors coordinators practitioners and interested staff/personnel from state colleges and universities

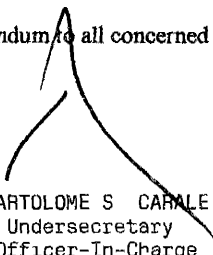
5 Transportation and Registration fee of P5 500 00 to cover board and lodging, seminar kit hand outs etc shall be charged each participant chargeable against local school funds subject to usual accounting and auditing rules and regulations

6 The attendance will be equivalent to (2-6 units) in the master or doctoral program in the graduate college after complying with the usual course requirements or credits from PRC

7 It is requested that confirmation/participation and payment of the fee should be addressed to

THE TEHHEN DEPARTMENT
GRADUATE COLLEGE
PHILIPPINE NORMAL UNIVERSITY
Taft Avenue Manila
Telephone Numbers 524 7226 527 0372

8 Immediate dissemination of this Memorandum to all concerned is desired


BARTOLOME S CARALE
Undersecretary
Officer-In-Charge

Reference None

Allotment 1 (D O 50 97)

to be indicated in the Perpetual Index
under the following subjects

NONFORMAL EDUCATION
SCHOLARSHIP