



REPUBLIKA NG PILIPINAS
 REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON, KULTURA AT ISPORTS
DEPARTMENT OF EDUCATION, CULTURE AND SPORTS
 DECS Complex, Morales Avenue
 Pasig City Philippines



*Sama-Sama
 sa DECS*

*Tanggapan ng Kalihim
 Office of the Secretary*

November 26 1999

DECS MEMORANDUM
 No 509 c 1999

CREATION OF REGIONAL SEMP MANAGEMENT TEAMS (RSMT)

To Undersecretaries
 Assistant Secretaries
 Bureau/Center Directors
 Regional Directors
 Schools Superintendents
 Others concerned

1 The Government of the Republic of the Philippines has applied for a budgetary support facility from the International Bank for Reconstruction and Development (IBRD) towards the financing of the Social Expenditure Management Project (SEMP). It is intended that part of the proceeds of this facility will be applied to eligible payments from the disbursements of the Department of Education, Culture and Sports (DECS) for textbooks schoolbuildings repair and maintenance desks and chairs and in service training. In addition, a key component of SEMP is the provision of technical assistance for the improvement of the financial and procurement system of the government.

2 In order to ensure the efficiency and effectiveness of the implementation of SEMP in the regions a Regional SEMP Management Team (RSMT) is hereby created in each of the DECS Regional Offices composed of the following regional staff:

Regional Director	Team Leader
Assistant Regional Director	Project Coordinator
Budget Officer	Member
Accountant	Member
Cashier	Member
Supply Officer	Member
Planning Officer	Member
Technical Staff	Member
Handling In Service Training	

- 3 The RSMT shall perform the following functions:
- a Facilitate and coordinate implementation of reforms and procurement according to World Bank guidelines
 - b Oversee monitor and assess the implementation of SEMP in the region,
 - c Facilitate SEMP implementation in the division offices district offices and in the schools
 - d Assist the National SEMP Coordinating Committee Accounting Offices and the Project Management Office (SEMP PMO) in meeting SEMP requirements in the regions
 - e Prepare and submit quarterly progress reports and other required reports

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- l Submit monthly Statement of Expenditures (SOEs) and ensure that supporting documents including receipt are in order and available for World Bank audit and
 - g Facilitate implementation of reforms in financial procurement and communication systems
- 4 This Memorandum takes effect immediately
- 5 Dissemination of this Memorandum to all concerned is enjoined


ANDREW B GONZALEZ
SECRETARY

Reference None
Allotment 1 (DO 50 97)
To be indicated in the Perpetual Index
under the following subjects

COMMITTEES
PROJECTS