



*Tanggapan ng Kalihim
 Office of the Secretary*

November 29, 1999

DFCS MEMORANDUM
 No 508, s 1999

**CONSULTANT SELECTION COMMITTEE FOR THE SECONDARY
 EDUCATION DEVELOPMENT AND IMPROVEMENT PROJECT (SEDIP)**

To Undersecretaries and Assistant Secretaries
 Bureau, Center and Service Directors
 Regional Directors
 Schools Superintendents
 All Others Concerned

1 In preparation for the selection of consultancy firms for SEDIP, a Consultant Selection Committee (CSC) is hereby created with the following composition

Chairman Undersecretary Antonio A S Valdes
 Vice-Chairman - Undersecretary Nilo L Rosas
 Member Assistant Secretary Emmanuel M Mariano
 Member Dr Alberto P Mendoza SEDIP NPMO
 Member Ms Merlinda Q Belicario, SEDIP-NPMO

2 The Committee shall be guided by the ADB's or OECF's Guidelines on the Use/Employment of Consultants and the ADB's Handbook for Users of Consulting Services depending upon which lending institution shall finance the consulting work

3 A group of technical evaluators coming from the SEDIP National Project Management Office (NPMO) shall provide support to the CSC, particularly during the a) shortlisting stage, b) evaluation of technical proposals, and c) contract negotiation. The group shall comprise

Anchor Person Ms Bella O Marinis
 Member Ms Lolita M Andrada
 Member Ms Ma Victoria D Abcede
 Member Ms Thelma M Cruz
 Member Ms Merlita M Dery
 Member Mr Edgardo N Palacol
 Member - Engr Nelson M Villocillo

4 The evaluators shall review information submitted by interested firms/proponents and shall agree on the selection criteria based on ADB's and/or OLCF's existing guidelines. Outcomes of the shortlisting exercise shall be presented to the Committee for further deliberation. The shortlisted firms as approved by the lending agency shall be invited for submission of technical proposals. The same evaluators shall evaluate the technical proposals based on agreed criteria and shall thereafter submit its recommendation to the CSC. The SEDIP NPMO shall continue to report work progress of the CSC to the Secretary.

5 Immediate dissemination of this Memorandum is encouraged.


ANDREW B. GONZALEZ, FSC
Secretary

Reference: DECS Order No 11 s 1999

Allotment 1 (DO 50 97)

To be indicated in the Perpetual Index
under the following subjects

COMMITTEES
PROJECTS
SECONDARY EDUCATION