



REPUBLIKA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON, KULTURA AT ISPORTS
DEPARTMENT OF EDUCATION, CULTURE AND SPORTS
UL Complex Meralco Avenue
Pasig Metro Manila

TANGGAPAN NG KALIHIM
(OFFICE OF THE SECRETARY)

October 6, 1999

DECS MEMORANDUM
No 436 s 1999

**CONFERENCE-WORKSHOP TO REVIEW BP-OSA CURRICULUM,
IMPLEMENTING POLICIES, AND GUIDELINES**

To: Bureau Directors
Regional Directors
Schools Division Superintendents
School Heads/Principals

1 The Department of Education, Culture and Sports (DECS) through the Bureau of Secondary Education (BSE) will conduct a conference-workshop on BP-OSA Program Curriculum and Implementing Policies and Guidelines Review

2 The Balik-Paaralan Para sa Out-of-School Adult (BP-OSA) Program is an alternative delivery system intended to bring quality secondary education to the marginalized out-of-school adults aged 20-45 and make them self-reliant through income-generating activities

3 The conference-workshop will be in two-phases. The first phase shall be a series of round-table dialogues for subject area specialists and curriculum writers scheduled on October 13-15, October 18-20 and October 27-29 1999. The second phase shall be the finalization of the curriculum outputs and policy guidelines scheduled on November 29-30, December 1-2, 1999. These aforementioned activities shall be held in Princess Hotel, Guadalupe Nuevo, Makati City.

4 The conference-workshop aims to

- a review the BP-OSA Program curriculum to keep abreast with the needs and demands of the new millennium,
- b review the implementing policies and guidelines to meet the needs of the learners particularly in the entrepreneurial/income-generating activities and
- c recommend or propose schemes, which will safeguard the financial assistance extended to participating schools

5 Participants to the conference-workshop shall be the subject area specialists, respective consultants, forty-seven (47) teacher-facilitators/writers across regions and respective editors

6 Registration will be at 7 30 A.M in the first day of assigned schedules for each subject area and checkout time will be in the morning of the following day after the workshop

7 Travel per diems and other incidental fees of the participants shall be charged against BP-OSA Program funds, subject to availability as well as the usual accounting and auditing rules and regulations

8 Attached herewith are Inclosures 1, 2 and 3 – Terms of Reference Schedules of Conference-Workshop per Subject Area and List of Teacher-Facilitators/Writers respectively

9 Immediate dissemination of this Memorandum to all concerned is requested

Andrew Gonzalez
ANDREW GONZALEZ FSC
Secretary

Incls As stated

Reference DECS Order No 31 s 1999

Allotment 1 (D O 50 97)

To be indicated in the Perpetual Index
under the following subjects

CONFERENCES
CURRICULUM
WORKSHOPS

TERMS OF REFERENCE/TASKS

Subject Area Coordinator

- Collaborates with team leader
- Schedules and arranges course development
- Briefs teacher-facilitators and writers
- Coordinates activities of course/subject area team
- Facilitates services to ensure smooth production
- Arranges review and testing of materials
- Arranges workshops/practical components, if necessary

Writers

- Decides/adopts format
- Organizes material
- Develops detailed teaching/learning strategies
- Writes FGs and ASs in close collaboration with other members of the team
- Supplies ideas/drafts for illustrations
- Revises drafts
- Works with consultants editors encoders and/or illustrators
- Prepares feedback questionnaires, pretests and posttests

Editor

- Edits format, lay-out print get-up etc.
- Does in-depth text editing
- Collaborates with authors to remove content ambiguities
- Does language editing
- Checks readability, logical flow, sequencing and presentation of materials
- Does proof-reading
- Checks suitability of illustrations, graphs, etc

Consultant

- Identifies implementable improvements of the current materials within the conceptual framework
- Refines the content and format of instructional materials
- Reviews in cooperation with team coordinator and/or writers first drafts of materials
- Assesses and suggest working schedules
- Reviews the existing information technology and information needs applicable to subject area
- Suggests the necessary entrepreneurial skills and other income-generating activities applicable to subject area
- Suggests teaching/learning strategies

SCHEDULE OF CONFERENCE-WORKSHOP PER SUBJECT AREA

A. First Phase

- Review of BP-OSA Program Curriculum
- Review of implementing policies and guidelines
- Recommend schemes to safeguard financial assistance or subsidy to participating schools

1st Batch (October 13-15, 1999)

- 1 Araling Panlipunan
- 2 Edukasyon sa Pagpapahalaga

2nd Batch (October 18-20, 1999)

- 1 Physical Education, Health and Music (PEHM)
- 2 Technology and Home Economics (THE)
- 3 English
- 4 Filipino

3rd Batch (October 27-29 1999)

- 1 Mathematics
- 2 Science and Technology

B. Second Phase (November 29- 30, December 1-2, 1999)

► All Subject Areas

- Finalization of Curriculum Outputs and Policy Guidelines
- Presentation of finalized outputs to the plenary

LIST OF TEACHER-FACILITATORS/WRITERS

- 1 English
 - Reynaldo G Julian (Sarrat NHS R I)
 - Emelene C Magtanong (SPCNHS R IV)
 - Rosano C Badong (Pili NHS R V)
 - Gloria C Nunag (ZNNHS R IX)
- 2 Science
 - Ledesma P Rosales (ICNHS R II)
 - Patrick Henry Itagan (SPCNHS, R IV)
 - Priscilla C Permelona (Pili NHS R V)
 - Rose R Umadhay (INHS R VI)
 - Nida H Gumera (ICNHS, R II)
- 3 Mathematics
 - Pacita A Aguiran (Sarrat NHS R I)
 - Tomi Cheer D Fernandez (Iloilo NHS R VI)
 - Adela I Mallen (NOHS R VI)
 - Arnulfo C Quinte (ZCMHS R IX)
 - Nestor Vilaflor (Bacsil NHS San Juan Ilocos Sur)
- 4 THE/Entrepreneurship
 - Celsa P Alaraz (NOHS R VI)
 - Fatima Y Acosta (ZNNHS R IX)
 - Lydie D Paderanga (MSU IIT R XII)
 - Launcelot T Lauigan (RMHS Cubao NCR)
- 5 Filipino
 - Nora Espiritu (Quirino HS Q C)
 - Maurita Reyes (Roxas HS Manila)
 - Dolores Jainero (Torres HS, Manila)
 - Angelina Binsol (Teodora Alonzo HS Manila)
- 6 Araling Panlipunan
 - Minda Hernandez (DECSRO IV)
 - Felipe Chan (Division of Mindoro)
 - Cynthia Misakucha (Division of Pasay)
 - Eden Templonuevo (V Mapa HS)
- 7 Edukasyon sa Pagpapahalaga
 - Shirley B Balusio (Sarrat NHS R I)
 - Juna T Flores (NOHS R VI)
 - Vivian L Yarte (DCPMNHS R VII)
 - Grace C Espiritusanto (ZCMHS R IX)
 - Felna C Alinsonorn (ICNHS R-XII)
 - Elena A. Habon (RMHS Cubao R-NCR)
- 8 Physical Education Health and Music
 - Fe Sanchez UP
 - Leticia del Valle UP
 - Larry Gabao PNU
 - Patrick Flores UP
 - Ricardo Calubayan UST
 - Ronnie Eustaquio / Lyle Alejo Lopez UP
 - David Allen Allen Production
 - Ma Teresa Vizconde UST
 - Jesus Moraleda RMCHS NCR
 - Gloria Rigonan Division of Cavite
 - Prof Aurora Rodriguez UP
 - c/o Fe Sanchez UP
 - Raul Sunico Tawad Publication