



REPUBLIKA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON, KULTURA AT ISPORTS
DEPARTMENT OF EDUCATION, CULTURE AND SPORTS
DECS Complex, Meralco Avenue
Pasig City, Philippines



*Sama-Sama
sa DECS*

*Tanggapan ng Kalihim
Office of the Secretary*

September 30, 1999

DECS MEMORANDUM
No. 41, s. 1999

**AUDIT OF ALL EXISTING CONTRACTS, DEEDS, DOCUMENTS, ETC.,
INCLUDING THOSE UNDER NEGOTIATION OR ABOUT TO BE NEGOTIATED**

To: Undersecretaries
Assistant Secretaries
Bureau Directors
Directors of Services, Centers and Heads of Units
Regional Directors
Schools Superintendents

1. Inclosed is a copy of a Memorandum from USEC Bartolome S. Carale dated September 21, 1999, directing officials concerned to submit an inventory of all existing contracts, deeds, memoranda of agreement/understanding and provide details or terms of reference for contracts that are under negotiation or about to be negotiated.

2. Immediate dissemination of and compliance with this Memorandum is desired.

ANDREW B. GONZALEZ, FSC
Secretary

Incl. As stated

Reference None

Allotment 1—(DO 50 97)

To be indicated in the Perpetual Index under the following subjects

**CONTRACTS
INVENTORY
OFFICIALS**

E Mail Address
OSEC@SKYINET.NET

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Tanggapan ng Pangalawang Kalihim
Office of the Undersecretary

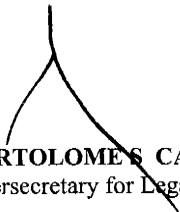
September 21 1999

MEMORANDUM


TO Undersecretaries
Assistant Secretaries
Bureau Directors
Regional Directors
Superintendents
Heads of Offices and Divisions

AUDIT OF ALL EXISTING CONTRACTS DEEDS DOCUMENTS
ETC INCLUDING THOSE UNDER NEGOTIATION OR ABOUT TO
BE NEGOTIATED

- 1 In line with the legal audit of all existing contracts all Undersecretaries Assistant Secretaries Bureau Directors, Regional Directors and Superintendents Heads of Offices and Divisions, are hereby directed to submit an inventory of all existing contracts deeds memoranda of agreement/understanding etc by providing copies thereof to this office. Further you are also directed to provide the corresponding nature or summary status and such relevant information of said agreements.
- 2 You are also directed to provide details or terms of reference for contracts that are under negotiation or about to be negotiated by your respective offices.
- 3 For your immediate compliance.


BARTOLOME S. CARALE
Undersecretary for Legal Affairs

NOTED


ANDREW GONZALEZ FSC
Secretary

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