



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION, CULTURE AND SPORTS

DECS Complex, Meralco Avenue
Pasig City, Philippines

OFFICE OF THE SECRETARY

September 27, 1999

DECS MEMORANDUM
No. 417, s. 1999

ESTABLISHMENT OF THE EDUCATION INFORMATION AND
MANAGEMENT NETWORK AT THE DECS CENTRAL OFFICE

To: Undersecretaries/Assistant Secretaries
Bureau/Service/Center Directors
Regional Directors
Schools Division Superintendents
Division/Unit Heads
Others Concerned

1. The establishment of the Education Information Management Network/System shall connect and interconnect the different offices, maximize the use of resources, and facilitate faster and clearer access to and retrieval of needed information and data in the DECS Central Office as well as in the Regional Offices.
2. In order to effectively and smoothly undertake this project, the services of Mr. Benjamin A. Santillan, Mrs. Narcissa V. Mufiasque and Dr. Oscar O. Bautista who are experts on this field have been contracted as a team to study, formulate and develop general plans of action for the implementation of a DECS Education Information and Management Network/System.
3. The DECS Central Office and the field offices down to the school level, will generate data, information, statistics, educational materials and support information materials needed for the implementation of DECS policies, projects, programs and thrusts.
4. The existence of an information technology and communication-driven network, which will be user-oriented and user-friendly, is very crucial. It shall enable DECS to reach out to its regional/provincial/municipal and eventually the barrio schools and, in turn, these schools will reach out and communicate with the DECS Central Office.

5. The Network/System shall be undertaken through a phase-by-phase process. A graduated approach is recommended to ensure that the operation of each module or component is in accordance with the DECS information access and retrieval requirements. The installation in phases will also systematize network build-up and control the cost of equipment installation, prepare the manpower requirements and enable DECS to assess the performance of the System.

6. For the smooth operation of the System, all concerned DECS officials, including the field offices, are enjoined to extend full support to the Information and Management Network Team.

7. Immediate dissemination of this Memorandum for the information of all concerned is desired.

Andrew Gonzalez
ANDREW GONZALEZ, FSC
Secretary
MLM *8.9.*

Reference:

N o n e

Allotment: 1 - - (D.O. 50-97)

To be indicated in the Perpetual Index
under the following subjects:

INFORMATION TECHNOLOGY
PROJECTS