



Tanggapan ng Kalihim
Office of the Secretary

August 27, 1999

DECS MEMORANDUM

No 351, s 1999

**CONFERENCE WORKSHOP OF NONFORMAL EDUCATION
 CHIEFS AND ASSISTANT CHIEFS**

To Undersecretaries
 Assistant Secretaries
 Bureau Directors
 Regional Directors
 Schools Superintendents

Exempt

1 The Bureau of Nonformal Education this Department will hold a Conference Workshop for Nonformal Education Chiefs and Assistant Chiefs on the NFE Programs and Projects. The conference theme is "NFE Towards the New Millennium". This activity aims to update the participants on the status of NFE Programs and Projects and come up with a 10 point agenda for Nonformal Education. The conference is scheduled on September 8-10, 1999 at City State Tower Hotel Ermita Manila.

2 Participants to the training workshop are as follows:

BNFE Director IV	1
BNFE Director III	1
BNFE Chiefs and Assistant Chiefs	4
Regional NFE Division Chiefs	16
Regional Assistant Chiefs	16
Selected BNFE Staff	5
Total	43

3 Board and lodging of participants shall be charged against the BNFE funds while transportation and other incidental expenses shall be charged against local funds subject to the usual accounting and auditing rules and regulations.

4 Attached is the schedule of activities.

5 Immediate dissemination of this Memorandum is desired.

Andrew Gonzalez
ANDREW GONZALEZ, FSC
 Secretary

Incl As stated
 Reference DECS Memorandum No 129, s 1998
 Allotment 1--(D O 50-97)
 To be indicated in the Perpetual Index
 under the following subjects

CONFRENCES
NONFORMAL EDUCATION

Tel # 633 72 08

**CONFERENCE WORKSHOP OF NONFORMAL EDUCATION
CHIEFS AND ASSISTANT CHIEFS**

**City State Tower Hotel 1315 A. Mabini St Ermita, Manila
September 8-10, 1999**

THEME NFE TOWARDS THE NEW MILLENNIUM

*Day 01 - Wednesday - September 8 1999
Officer of the Day - Ms. Erlinda M. Santos, SEPS-SDD*

Time	Topic / Activity	Persons Involved
8 00 - 8 30	• Registration	c/o BNFE Staff
8 30 - 9 30	Opening Program • Keynote Message	c/o BNFE Staff Dr NILO L. ROSAS Undersecretary for Programs and Projects
9 10 - 9 45	COFFE BREAK	
9 45 - 10 00	Orientation	Dr Soledad A. Vargas Director III
10 00 - 10 15	• Flashback 1998 Consultative Conference	Dr Rosalinda G Capinpin Chief Staff Dev't Division
10 15 - 10 45	• Overview of BNFE Accomplishments	Dr Rosario J De Guzman Director IV
10 45 - 12 00	Update on NFE Programs & Projects • LD/ FELP • CED/ NFE A&E • SDD/ CBP • Open Forum	• Dr Clarita B Gamez Chief Literacy Division • Dr Aida P Minio Chief Continuing Educ Div • Dr Rosalinda G Capinpin Chief Staff Dev't Division
12 00 - 1 00	LUNCH BREAK	
1 30 - 3 30	• Presentation of Regional Highlights of Accomplishments/Region Initiated Project/s (Jan - Aug. 1999)	Regional Chiefs / Assistant Chiefs
3 30 - 3 45	COFFEE BREAK	
3 45 - 5 30	• Development of a Logo Processes Workshop	Speaker/Facilitator from SEAMEO-INNOTECH on visualizing a Logo for NFE
5 30 - 7 00	Logo Designing vis-a-vis BNFE Logo • Workshop 1 (cont'd)	
7 00 - 8 00	DINNER	

Day 02 - Thursday - September 9 1999
Officer of the Day - Ms. Sevilla A. Panaligan, SEPS-LD

Time	Topic / Activity	Persons Involved
8 00 - 8.30	<ul style="list-style-type: none"> • Unfreezing • Recap on Issues/Concerns/Problems: 	
8 30 - 9 30	The NFE Mobile Program and LSCS <ul style="list-style-type: none"> • Issues/Problems/Concerns: 	Dr Clarita B Gamez
9 30 - 9 45	COFFEE BREAK	
9 45 - 11 30	Discussion Workshop <ul style="list-style-type: none"> • Career Path for DECS NFF Personnel 	Dr Rosario J De Guzman
11 30 - 12 00	<ul style="list-style-type: none"> • Highlights on the Message of USEC Nilo Rosas on "NFE Towards the New Millennium" 	
12 00 - 1 00	LUNCH	
1 30 - 3 30	<ul style="list-style-type: none"> • Development Finalization and Presentation of the NFE 10-Point Agenda for the Next 5 Years 	Dr Rosario J de Guzman
3 30 - 3 45	COFFEE BREAK	
3 45 - 6:00	<ul style="list-style-type: none"> • Workshop (continuation) 	
6 30 - 7 30	DINNER	
8 30 - 10:30	SOCIALIZATION	All Regional Chiefs / Assistant Chiefs and BNFE

Day 03 - Friday - September 10 1999
Officer of the Day - Ms Carmelita P. Joble, Asst Chief-CED

Time	Topic / Activity	Persons Involved
8 00 - 8 30	Unfreezing Recap <ul style="list-style-type: none"> • Issues/Concerns/Problems Raised 	
8 30 - 9 30	Clearing House/Wrap-Up	Director IV Director III
9 30 - 10 00	<ul style="list-style-type: none"> • Synthesis Evaluation 	
10 00 - 10 15	COFFEE BREAK	
10 15 - 11 15	<ul style="list-style-type: none"> • PANFEI Inc Meeting 	<ul style="list-style-type: none"> • Dr Cesar Magtajas President • Officers Advisers
11 15 - 12 20	Closing Program	
12 30 - 1 30	LUNCH BREAK	

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revised 8/20/99