



REPUBLIKA NG PILIPINAS  
REPUBLIC OF THE PHILIPPINES  
**KAGAWARAN NG EDUKASYON, KULTURA AT ISPORTS**  
DEPARTMENT OF EDUCATION, CULTURE AND SPORTS  
UL Complex, Meralco Avenue  
Pasig City, Philippines



TANGGAPAN NG KALIHIM  
(Office of the Secretary)

August 13, 1999

**DECS MEMORANDUM**  
No. 340, s. 1999


**NATIONAL CONSULTATIVE CONFERENCE ON TRAINING AND  
DEVELOPMENT AND ORIENTATION ON PRC-CPE MATTERS**

TO: Bureau Directors  
Regional Directors  
Heads of Centers/Units  
Schools Division Superintendents

1. The Professional Regulation Commission (PRC), having considered the Department of Education, Culture and Sports as the government agency which employs the services of over four hundred thousand teachers who are required by law to renew their professional licenses every three years and recognizing further the department's in-house capability to conduct training programs, has granted accreditation to DECS as an agency training provider.
2. To ensure strict adherence to provisions mandated by law particularly on rules relevant to the Continuing Professional Education, PRC and DECS have entered into a Memorandum of Agreement stipulating the scope and functions of both agencies and the extent of individual responsibilities in relation to the accreditation of training programs conducted/provided by the DECS central and field offices. Subsequently, DECS has prepared a provisional implementing guidelines pursuant to said MOA.
3. For the effective implementation of the DECS-PRC memorandum of agreement and the DECS implementing guidelines, as well as the rationalization, integration and overall management of training and development programs at the field levels, the regions and divisions are enjoined to establish or revitalize the Human Resource Development Units (HRDU) in their respective offices. It is suggested that the regional and division HRDUs be composed of training experts, curriculum and subject-area specialists from the elementary, secondary and non-formal sectors, human resource management officers and chaired by the Assistant Regional Director and the Assistant Schools Division Superintendent, respectively. For the SRA divisions under TEEP, the DRTs can serve as the HRDUs.

Tel. No. 638-8638  
Tel/Fax No. 633-7237

4. For consistency in interpretation and uniformity in the setting-up of systems and procedures relevant to the above-cited matters, a National Consultative Conference on Training and Development and Orientation on DECS-PRC/CPE Concerns will be held on August 25-27, 1999 at the DECS ECOTECH Center, Lahug, Cebu City.
5. Participants to the consultation and orientation are the chair/lead persons of the organized HRDUs or their duly designated representatives: one (1) each from the 15 regional and 139 divisional units; and one (1) representative each from the central office bureaus, centers and units.
6. Travel expenses of participants including per diems one day before and after the conference shall be charged against local funds. Expenses for travel of NEAP-SDD staff, board and lodging of the participants and staff, supplies and materials and other miscellaneous expenses shall be drawn from the Training and Development Funds of DECS-HRDS subject to the usual accounting and auditing rules and regulations.
7. Immediate dissemination of this memorandum to all concerned is enjoined.

  
ANDREW GONZALEZ, FSC  
Secretary

**Reference:**

N o n e

**Allotment:** 1—(D.O. 50-97)

**To be indicated in the Perpetual Index  
under the following subjects:**

ACCREDITATION  
CONFERENCE  
OFFICIALS  
TRAINING PROGRAMS