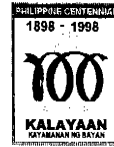




REPUBLIKA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON, KULTURA AT ISPORTS
DEPARTMENT OF EDUCATION, CULTURE AND SPORTS
UL Complex, Meralco Avenue
Pasig City, Philippines



TANGGAPAN NG KALIHIM
(Office of the Secretary)

August 6, 1999

DECS MEMORANDUM
No. 318, s. 1999

PROJECT EXCEL FOR SCHOOLS DIVISION SUPERINTENDENTS

TO: Undersecretaries
Assistant Secretaries
Bureau Directors
Regional Director
Schools Division Superintendents

1. The Department of Education, Culture and Sports, in cooperation with Fuji Xerox Foundation, the League of Corporate Foundation (LCF) and the De La Salle University's Lasallian Institute for Development and Educational Research (LIDER), will offer an *Executive Course for Educational Leaders (Project EXCEL)* specifically for schools division superintendents, from September 20 – October 2, 1999.
2. Designed as a continuing education program under the sponsorship of the **League of Corporate Foundation (LCF) Educational Leaders Fellowship Program**, the multi-component executive course aims to further develop the existing competencies of the superintendents in regard to the new knowledge and skills required in a rapidly changing educational environment for (a) effective educational management, (b) public relations skills, and (c) personal wellness and development. Satisfactory completion of the program will qualify the participating superintendents for the conferment of the title "*LCF Educational Leadership Fellows*".
3. Project EXCEL will be delivered by the LIDER through an intensive 2-week live-in, in-campus training course at the De La Salle University, Taft Avenue, Manila, on September 20–October 2, 1999, followed by a 2-week corporate affiliation and immersion in leading private corporations and companies in Metro Manila and in selected key cities in the country on October 18-30, 1999.
4. The participants to the initial batch of this executive course are the 40 schools division superintendents and assistant superintendents listed in the Inclosure. As part of the continuing professional development of superintendents, all participants are obliged

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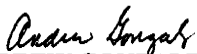
to attend and finish the course. It is planned that all the superintendents and assistant superintendents in the service shall undergo this course.

5. The participants will be housed at the Kanumayan Tourist Inn located at 2284 Taft Avenue, Malate, Manila. Registration at the Inn will start in the afternoon of September 20, 1999. All participants are further instructed to register with De La Salle University and attend the course orientation at the Educational Management Department of the university at 7:00 PM on September 20, 1999.

6. The participants are requested to present, upon registration at DLSU, certification of good health from a government physician and clearance from their immediate superiors certifying that they have no pending administrative and/or criminal case.

7. Course fees, meals, training materials, honoraria for resource persons, facilitators and training management staff and other administrative costs shall be shouldered by Fuji Xerox Foundation through the League of Corporate Foundations. Expenses for lodging shall be funded by the Training and Development Funds of DECS-HRDS. Travel expenses of participants shall be charged against local funds subject to the usual accounting and auditing rules and regulations.

8. The immediate dissemination of this memorandum to all concerned is enjoined.


ANDREW GONZALEZ, FSC
Secretary

Incl.:
As stated

Reference:
None

Allotment: 1—(D.O. 50-97)

**To be indicated in the Perpetual Index
under the following subjects:**

**PROJECTS (EXCEL)
SUPERINTENDENTS
TRAINING PROGRAMS**

**PROJECT EXCEL FOR SCHOOLS DIVISION SUPERINTENDENTS
(EXECUTIVE COURSE FOR EDUCATIONAL LEADERS)**

List of Participants

Name	Region	Division
1. Ligaya T. Miguel	Region 1	Ilocos Norte
2. Armando M. Aquino	Region 1	La Union
3. Orlando Gundayao	Region 2	Quirino
4. Alma Dolores M. Navarette	Region 2	Batanes
5. Benito S. Tumamao	Region 2	Isabela
6. Victoria A. Aguas	Region 3	Angeles City
7. Perlita C. Basa	Region 3	Olongapo City
8. Flordeliza R. Magday	Region 3	Tarlac
9. Vivencio Q. Mendoza	Region 4	Palawan
10. Lilia T. Reyes	Region 4	San Pablo City
11. Melba T. Dayao	Region 4	Lucena City
12. Gloria Barricentos	Region 4	Quezon
13. Epifanio B. Buela	Region 5	Catanduanes
14. Emma Cornejo	Region 5	Camarines Sur
15. Elnora A. Pahunao	Region 6	Aklan
16. Mildred L. Garay	Region 6	Sagay City
17. Milagros S. Gonzales	Region 6	Bacolod City
18. Recaredo G. Borgonia	Region 7	Cebu City
19. Jose C. Cabantan	Region 7	Toledo City
20. Serena C. Uy	Region 7	Cebu Province
21. Luisa B. Yu	Region 8	Biliran
22. Violeta Alocilja	Region 8	Ormoc City
23. Thelma Quitilig	Region 8	Samar
24. Teresita E. Cascolan	Region 9	Zamboanga del Sur
25. Adzhar H. Sarahadil	Region 9	Zamboanga del Norte
26. Nona A. Estilo	Region 10	Camiguin
27. Gloria D. Benigno	Region 10	Misamis Occidental
28. Susana B. Estigoy	Region 11	Davao
29. Aurora B. Cubero	Region 11	Davao City
30. Angelina C. Giducos	Region 11	Davao del Sur
31. Ma. Luisa Mutia	Region 12	Lanao del Norte
32. Luz S. Almeda	CARAGA	Surigao Sur
33. Isabelita M. Borres	CARAGA	Butuan City
34. Jose Brown	CAR	Baguio City
35. Philip M. Flores	CAR	Apayao
36. Teresita M. Velasco	CAR	Mt. Province
37. Elizabeth T. Manalo	NCR	Caloocan City
38. Elena R. Ruiz	NCR	Makati City
39. Rolando L. Magno	NCR	Paranaque
40. Jerome Mendoza	NCR	Marikina City