



Tanggapan ng Kalihim
Office of the Secretary

June 30, 1999

DECS MEMORANDUM
No. 266, 1999

STAGE V OF THE DECS-US PEACE CORPS ENGLISH LANGUAGE
ASSISTANCE (ELA) PROJECT

To Undersecretaries
Assistant Secretaries
Regional/Bureau Directors
Schools Superintendents

1 In consonance with the Memorandum of Agreement signed among the Department of Education, Culture and Sports, the US Peace Corps/Philippines and the Philippine National Volunteer Service Coordinating Agency (PNVSCA), the fifth stage of the English Language Assistance (ELA) Project shall be implemented beginning SY 1999 2000

2 The fifth batch of volunteers who will be arriving in the Philippines on August 7, 1999 shall be phased in the project per the following schedule

August 9 14	Orientation in Manila
August 15 September 17	Pre Service Training (Phase I)
September 15 17	Supervisors and Counterparts Conference
September 17	PNVSCA Turn Over Ceremony/ Swearing In of Volunteers
September 27 November 26	Division/School Practicum or On the Job Experience
November 18 December 17	Intensive Technical Training (Phase 2)
August 7, 1999 August 7, 2001	Volunteer Service


3 Volunteers will be assigned to the different participating regions, but will serve requesting divisions as indicated in on-site surveys conducted. They shall assist not only teachers of English but also Science and Math teachers who use English as medium of instruction.

4 Divisions where the volunteers are rendering service shall take care of the arrangements for their accommodation (preferably with host families) and for providing the five hundred pesos (P500.00) per month additional allowance per volunteer as well as reimbursing work related travel expenses.

5 The regional director through the elementary and/or secondary education division chiefs shall have over all supervision of the project. The schools superintendent or an assistant schools superintendent shall have direct supervisory responsibility over the volunteers while the division supervisor of English shall be their counterpart.

6. To orient the secondary/elementary education division chiefs, schools superintendents/assistant schools superintendents, and the division supervisors of English concerned in the project, a Supervisors' and Counterparts' Conference shall be held on September 15-17 in Caba, La Union. Travel expenses to and from the venue shall be charged against local funds, subject to the usual accounting and auditing rules and regulations.

7. Immediate and wide dissemination of this Memorandum to all concerned is desired.


ANDREW B. GONZALEZ, FSC
Secretary

Reference: DECS Memorandum: No. 325, s. 1998

Allotment: 1--(D.O. 50-97)

To be indicated in the Perpetual Index
under the following subjects:

ENGLISH LANGUAGE
PROJECTS
VOLUNTEER PROGRAM