



REPUBLIKA NG PILIPINAS  
REPUBLIC OF THE PHILIPPINES  
**KAGAWARAN NG EDUKASYON, KULTURA AT ISPORTS**  
**DEPARTMENT OF EDUCATION, CULTURE AND SPORTS**  
DECS Complex, Maralao Avenue  
Pasig City, Philippines



*Sama-Sama*  
sa DECS

June 16 1999

*Tanggapan ng Kalihim*  
*Office of the Secretary*

DECS MEMORANDUM  
No 249 s 1999

DESIGNATION OF PROJECT ACCOUNTANT FOR SECONDARY EDUCATION  
DEVELOPMENT AND IMPROVEMENT PROJECT (SEDIP)

To Undersecretaries  
Assistant Secretaries  
Bureau Directors  
All Others Concerned

1 In the interest of the service and for efficiency of operations, Ms Merlita M Dery Administrative Officer IV of EDPITAF is hereby designated as Project Accountant of the Secondary Education Development and Improvement Project (SEDIP) effective immediately (on part-time status)

2 As such Ms Dery is responsible in supervising and directing the accounting and financial transactions of the project, certify funds availability of all perfected contracts agreements and the like, review and sign request for obligation of allotment disbursement vouchers, journal vouchers purchase and job orders ensure prompt disbursements of loan proceeds, including timely submission of financial reports to other government agencies and perform other functions as may be deemed necessary

3 Immediate dissemination of this Memorandum is desired for the information and guidance of all concerned

*Andrew Gonzalez*  
**ANDREW GONZALEZ, FSC**  
Secretary

Reference  
None

Allotment 1—(D O 50-97)

To be Indicated in the Perpetual Index  
under the following subjects

OFFICIALS  
PROJECTS