



REPUBLIKA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON, KULTURA AT ISPORTS
DEPARTMENT OF EDUCATION, CULTURE AND SPORTS
DECS Complex, Meralco Avenue
Pasig City, Philippines



*Sama-Sama
sa DECS*

*Tanggapan ng Kalihim
Office of the Secretary*

April 20, 1999

DECS MEMORANDUM
No. 171, s. 1999

CONFERENCE ON BASIC CONSIDERATIONS IN TEXTBOOK DEVELOPMENT

To: Bureau Directors
Regional Directors
Schools Superintendents
Chairman, CHED

1. The Philippine Educational Publishers Association (PEPA), in coordination with the Department of Education, Culture and Sports, will hold a two-day conference on May 28-29, 1999 at the Richville Mansion, 286 EDSA-Crossing, Mandaluyong City.
2. The conference aims to:
 - a. develop potential textbook writers in the different learning areas in basic education;
 - b. discuss and analyze the book development process; and
 - c. improve capabilities of existing TX writers.
3. DECS agencies and PEPA members and booksellers' associations may send at least five (5) participants to the conference, which will be concerned with the following learning areas in basic education: English, Filipino, Mathematics, Science and Social Studies. Inclosed is the Tentative Program of Activities that will guide the participants and sponsors to this conference.
4. Each participant shall be charged a registration fee of Three Thousand Eight Hundred Pesos (P3,800.00) to defray costs of board and lodging, supplies and materials, professional fees for facilitators from the academe, arrangements and other incidental expenses.
5. Participants from DECS may charge expenses relative to this conference against local funds subject to accounting and auditing rules and regulations.
6. Immediate and wide dissemination of this Memorandum is desired.

Nilo L. Rosas
NILO L. ROSAS
Undersecretary
Officer-in-Charge

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"Together Let Us Build This Nation Through Education"

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Incl.:
As stated

• Reference:
None

Allotment: 1—(D.O. 50-97)

To be indicated in the Perpetual Index
under the following subjects:

CONFERENCES
SOCIETY or ASSOCIATIONS
TEXTBOOKS

**Conference on Basic Considerations in
Textbook Development
27-29 May 1999
Richville Mansion, 286 EDSA
Mandaluyong City**

1.0 Objectives

1.1 Develop potential of textbook writers in the different learning areas in basic education

1.2 Discuss and Analyze

- ◆ maximum/minimum requirements in the different learning areas in basic education

- ◆ basic considerations to take in the development of TX e.g.

- factors to consider

- responsive to the maximum requirements of the different learning areas in basic education

- DECS requirements for book development

1.3 Expound on the book development process

2.0 Program of Activities

Dates Time	Day 0 Thursday 27 May 1999	Day 01 Friday 28 May 1999	Day 02 Friday Saturday 29 May 1999
Officer of the Day	Ms. Rosa F. Sese	Mr. Randy M. Icalia	Ms. Rosa F. Sese
A.M. 8:30 - 10:00		<ul style="list-style-type: none"> ◆ Inauguration ◆ Invocation ◆ Philippine National Anthem ◆ Welcome: Atty. Dominador D. Buhain ◆ Keynote Speaker: Dr. Nilo L. Rosas Undersecretary, DECS Chairman, ICC 	Plenary III <ul style="list-style-type: none"> ◆ Question Hour Clarifications, Observations and Suggestions ◆ Organization by groups, by level and by learning areas
S N A C K S			

Time \ Dates	Day 0 Thursday 27 May 1999	Day 01, Thursday Friday 28 May 1999	Day 02 Friday Saturday 29 May 1999
10:30 - 12:00		Plenary I ◆ Orientation: - Dr. Enrique F. Coralejo 1st VP, PEPA Facilitator ◆ Walking through the MLC and the SLC gallery style by learning areas and by level - English - Filipino - Mathematics - Science - Social Studies	10:30 - 12:00 ◆ Session with Experts (Inputs on Content)
12:00 Nn LUNCH BREAK			
		1:30 - 3:00 ◆ Analysis of the LCs - How "family of skills" in different learning areas reinforce each other - Dovetailing	1:30 - 3:00 ◆ Workshop #2 - Preparation of writing briefs based on lecture
S N A C K S			
3:30 5:00	◆ Arrival ◆ Registration ◆ Billeting ◆ Familiarization with materials	3:30 - 5:00 Plenary II ◆ Textbook Development Cycle Factors to consider: - minimum/maximum learning competencies on learning areas - Psychological character- istics of learners - Physical features and other requirements - Content	3:30 - 5:00 ◆ Critiquing 5:00 ◆ Break Ranks ◆ Trip to Manila

Date Time	Day 0 Thursday 27 May 1999	Day 01, Thursday Friday 28 May 1999	Day 02 Friday Saturday 29-May-99
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		3:30 Onwards ◆ Examination of books - Pre-school - Elementary - Secondary	
	D I N N E R		
	7:30: Onwards Individual Study/ Work		