



REPUBLIKA NG PILIPINAS
 REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON, KULTURA AT ISPORTS
 DEPARTMENT OF EDUCATION, CULTURE AND SPORTS
 DECS Complex, Meralco Avenue
 Pasig City, Philippines



*Sama-Sama
 sa DECS*

*Tanggapan ng Kalihim
 Office of the Secretary*

February 23, 1999

DECS MEMORANDUM
 No. 72, s. 1999

**ANNOUNCING THE 1999 PNU SUMMER EDUCATIONAL
 MANAGEMENT INSTITUTE**

To: Regional Directors
 Schools Superintendents
 Private Elementary and Secondary School Principals

1. The Philippine Normal University (PNU) will conduct a training program at the A.V. Theatre, PNU Library from April 12 to May 12, 1999.
2. The four-week program entitled, the PNU Summer Educational Management Institute, is designed to provide opportunity for retraining school managers/ administrators from public and private schools. It aims to improve the job performance of school managers/administrators through an intensive and systematic training for the promotion of efficient and effective educational service.
3. Participants to this training program are school managers/administrators. Those who have already gone through the AMDP may also attend/participate in this program, if they still desire.
4. A registration fee of Three Thousand Five Hundred Pesos (P3,500.00) will be charged each participant to cover the cost of Institute materials, honoraria of speakers and certificates. Attendance of participants coming from government institutions, may be allowed, on official time only. Those coming from private schools shall make financial arrangements with their respective schools.
5. For particulars and confirmation, please contact: Dr. Leonora L. Oriendo, Head, Dep't. Educational Management and Measurement and Evaluation, PNU, Manila, Telefax: 527-03-72.
6. Immediate dissemination of this Memorandum is desired.

Andrew Gonzalez
 ANDREW GONZALEZ, FSC
 Secretary

Reference: None

Allotment: 1—(D.O. 50-97)

To be indicated in the Perpetual Index under the following subjects:

OFFICIALS

TRAINING PROGRAMS