



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION, CULTURE AND SPORTS
Meralco Avenue, Pasig, Metro Manila

OFFICE OF THE SECRETARY

February 5, 1999

DECS MEMORANDUM
No. 58, s. 1999

NATIONAL CONFERENCE OF REGISTRARS

To: Regional Directors
Schools Division Superintendents
Private Elementary and Secondary School Principals

1. The Federation of School Registrars Association (FOSRA), in coordination with the Association of Registrars of Schools, Colleges and Universities, Region XI (ARSCU XI), will hold its Sixth General Assembly at Green Heights Business and Convention Center, Diversion Road, Davao City on April 28-30, 1999.
2. This year's conference with the theme, "Renewed Commitment to the Ministry of Service", aims to promote personal and professional growth of school registrars and concerned administrators.
3. Participants in this national assembly are School Registrars, Elementary and High School Principals and other officers involved in Student Accounting.
4. A conference fee of Two Thousand Two Hundred Fifty Pesos (P2,250.00) will be charged each participant to cover expenses for board and lodging, conference kit and tour charges. Payments may be made in Cash or in Check, payable to ARSCU XI. Contact persons are the Presidents of the different regional association of Registrars and/or the Registrars of: University of Santo Tomas (Mr. Rodolfo N. Clavio), Tel No.: (02) 731-57-00 or Cor Jesu College, Digos, Davao del Sur (Mr. Saturnino A. dela Cruz), Tel. No.: (082) 553-24-33.
5. Regional Directors/Schools Division Superintendents may authorize attendance of participants depending on their need on official time only. Other expenses relative to participation in the conference may be shouldered by sponsoring agencies. Those coming from the private schools shall make arrangements with their respective institutions.
6. Immediate dissemination of this Memorandum is desired.

Andrew Gonzalez
ANDREW GONZALEZ, FSC
Secretary

Reference: None

Allotment: 1—(D.O. 50-97)

To be indicated in the Perpetual Index under the following subjects:

CONFERENCES

SOCIETY or ASSOCIATIONS