



REPUBLIKA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON, KULTURA AT ISPORTS
DEPARTMENT OF EDUCATION, CULTURE AND SPORTS
DECS Complex, Meralco Avenue
Pasig City, Philippines



Sama-Sama
sa DECS

Tanggapan ng Kalihim
Office of the Secretary

August 7, 1998

DECS MEMORANDUM

No. 318, s. 1998

AMENDMENT TO DECS MEMORANDUM 282, S. 1998 RE. DELIVERY OF
TEXTBOOKS ORDERED USING CY1997 GAA BUDGET

To : Undersecretaries and Assistant Secretaries
Bureau/Center/Regional Directors
School Superintendents
District Supervisors
School Principals or Heads
All Others Concerned

1. Clarification re. Coverage of DECS Issuance. The guidelines on delivery and acceptance of and payment for textbooks as contained in DECS Memorandum 282, s. 1998 only applies to the P340+ million pesos, referred to in DECS Memorandum 340, s. 1997, set aside by DECS (from its CY1997 lumpsum appropriation for instructional materials) for the procurement of private-sector supplied textbooks and/or teacher's manuals for use in public schools starting SY1998-1999.

2. Timetable for printing and delivering books to the districts/schools. The provision in DECS Memorandum 282, s. 1998 which sets the delivery period of 105 days starting July 15, 1998 is hereby amended to 120 calendar days reckoned from the date of issuance by DECS Central Office of a Notice to all concerned publishers to print and deliver the ordered books. DECS Central Office shall issue said Notice to publishers only upon ascertaining the availability and/or actual release of sufficient funds to DECS Regional Offices for this purpose.

3. DECS Inspection Report as a requirement for payment. Item 1.d. under the requirements for payment for delivered textbooks and teacher's manuals contained in page 3 of Annex 1 of DECS Memorandum 282, s. 1998 is amended to read "DECS Inspection Report."

4. To facilitate preparations of publishers to meet the orders of most if not all regions at the same time (e.g., application for performance bond and insurance coverage with GSIS, acquisition of needed paper from paper supplier, and planning of printing schedule), DECS Regional Offices who have not yet issued the necessary purchase orders for textbooks and teacher's manuals to the concerned publishers are instructed to do so not later than August 31, 1998.

5. For the information and guidance of all concerned.

Andrew Gonzalez
Andrew Gonzalez, FSC
Secretary

Reference:

DECS Memorandum: (No. 282, s. 1998)

Allotment: 1-3—(D.O. 50-97)

To be indicated in the Perpetual Index
under the following subjects:

CHANGE
FUNDS
PROCUREMENT
TEXTBOOKS