



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF EDUCATION, CULTURE AND SPORTS  
Manila, January, Pasig City

July 27, 1998

OFFICE OF THE SECRETARY

DECS MEMORANDUM

No. 304, s. 1998

PROCUREMENT OF GARDEN TOOLS, EQUIPMENT AND MATERIALS  
FOR INTENSIFIED SIGA AND DECS SA BARANGAY PROGRAMS

To: Undersecretaries  
Assistant Secretaries  
Bureau Directors  
Regional Directors  
Schools Superintendents

1. Food production is one of the country's highest priorities in its quest for economic development. In support of these programs, DECS launched "School Inside A Garden" or SIGA in 1995 and the DECS sa Barangay in 1997.
2. Under these programs, the schools have set aside adequate land space for the cultivation of a school garden. The vegetables produced were used to supplement the school feeding programs and some were sold to generate additional school income. Fruit trees were planted in every available space within the school and the community.
3. In order that this Department can sustain its active participation and contribute to the achievement of this goal, there is a need for the schools to be equipped with the necessary tools and materials to cultivate and develop the school gardens which will serve as areas for food production.
4. In line with these programs, regional directors are enjoined to identify the schools that are productive and profitable. School officials are authorized to allocate funds for the purchase of basic garden tools (as listed on the reverse side) chargeable against their respective MOOE allotment.
5. Immediate dissemination of this Memorandum is desired.

*Andrew Gonzalez*  
ANDREW GONZALEZ, FSC  
Secretary

Reference: None

Allotment: 1—(D.O. 50-97)

To be indicated in the Perpetual Index  
under the following subjects:

EQUIPMENT

PROCUREMENT

A Set of Basic Garden Tools and Equipment for SIGA and DECS  
sa Barangay Programs in Elementary and Secondary Schools

**I. Tools and Equipment**

**A. Garden Site and Soil Preparation**

1.	Bolo	3 pcs.
2.	Scythe	15 pcs.
3.	Sickle	5 pcs.
4.	Cross Cut Saw	3 pcs.
5.	Plier	3 pcs.
6.	Hammer	3 pcs.
7.	Hedge Shear	3 pcs.
8.	Abrasive Hone (Carborundum)	3 pcs.
9.	Meter Tape	3 pcs.
10.	Rake	5 pcs.
11.	Crowbar	5 pcs.
12.	Pick Mattock	15 pcs.
13.	Grub Hoe (Asarol-Crocodile Brand)	15 pcs.

**B. Plant Cultivation, Protection and Application of Fertilizer**

1.	Wheelbarrow	3 pcs.
2.	Shovel	5 pcs.
3.	Spade	5 pcs.
4.	Hand Trowel	15 pcs.
5.	Knapsack Sprayer (Stainless)	1 pc.
6.	Pail	15 pcs.
7.	Shoulder Saddled Sprinkler	10 pcs.
8.	Light Garden Hoe	15 pcs.
9.	Portable Weighing Scale	1 pc.
10.	Pruning Knife	5 pcs.

**II. Recommended Utilization Ratio**

1. Rural schools with an area of 6,000 sq.m and above - one set per 100 students
2. Urban schools with inadequate garden space - one set per 300 to 500 students