



REPUBLICA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON, KULTURA AT ISPORTS
DEPARTMENT OF EDUCATION, CULTURE AND SPORTS
UL Complex, Meralco Avenue
Pasig, Metro Manila

196-1(2)

June 1, 1998

DECS MEMORANDUM
No. 219, s. s. 1998

**DECS STRATEGIC PLANNING WORKSHOP AND
MASTERPLAN UPDATING**

To: Undersecretaries
Assistant Secretaries
All Regional Directors
All Bureau/Center Directors
All Others Concerned

1. As part of the on-going DECS-CIDA/PTTAF Project on Strengthening Planning and Project Cycle Management in DECS, a two-day Strategic Planning Workshop which will be participated in by DECS management and critical stakeholders will be conducted on June 18-19, 1998 at Clark, Pampanga (specific venue is being arranged).
2. The workshop aims to review and update the current Ten-year DECS Masterplan for Basic Education (1996-2004). Specifically, the review process will entail the following: i) determining the Master Plan's consistency with the new long-term Philippine National Development Plan (Philippine Plan 21); ii) checking the validity of the strategies, programs and projects against the goals and policies set; iii) generating alternatives or options on how to achieve the most impact given the goals and targets; iv) determining the resource requirements, investment implications, and organizational/management requirements for the Master Plan; and v) identifying strategies to strengthen the implementation and monitoring of the Masterplan.
3. The workshop output will be used to refine the DECS Masterplan for Basic Education. This will be included in the Transition Report being prepared by DECS for presentation to the incoming new administration and will serve as an input to the Education Sector Study with the World Bank. Participation from central and field levels is therefore important.
4. The workshop will be facilitated by Mr. Eduardo A. Morato, Jr., Professor of Development Management from the Asian Institute of Management (AIM). Mr. Morato, an expert in strategic planning and management has extensive experience in similar planning exercises with such government agencies as DOH and TESDA.

5. Inclosed are the List of Participants and the Workshop Program.
6. All incidental expenses (ie., two-way plane/bus fare of field participants, transportation services from DECS central office to venue and vice versa, board and lodging and other expenses attendant to the workshop) will be funded through the CIDA-PTTAF Project. The plane/bus fare of field participants will be reimbursed during the workshop upon presentation of the tickets with the corresponding official receipts. The per diem before and after the workshop will be charged against local funds.
- 5 For inquiries/clarifications and confirmation of attendance, please coordinate with the Office of Planning Service (OPS), Project Development and Evaluation Division (PDED) c/o Ms. Cheche Olayvar (tel. nos. 633-72-56 and 635-37-63).
6. Immediate dissemination of this Memorandum to all concerned is desired.


ERLINDA C. PEFIANCO
Secretary

Incls.: As stated

Reference: DECS Memorandum: No. 218, s. 1998

Allotment: 1—(D.O. 50-97)

To be indicated in the Perpetual Index
under the following subjects:

OFFICIALS
WORKSHOPS

**DECS Strategic Planning Workshop and Updating of DECS
Masterplan for Basic Education
June 18-19, 1998**

**PROPOSED LIST OF PARTICIPANTS
(As of 11 June 1998)**

I. Central Office - 37

Office of the Secretary

1. Secretary Erlinda C. Pefianco
2. Undersecretary Wilfredo Alejandro Clemente
3. Undersecretary Gutierrez Mangansakan
4. Asec. Reno Capinpin
5. Asec. Ramon C. Bacani
6. Asec. Marcial Salvatierra

Financial and Management Service

1. Mr. Selwyn Briones
2. Dr. Blanquita Bautista, Accounting
3. Mr. Leovigildo P. Arellano, Management

Human Resource Development Service

1. Ms. Iluminada S. Palaris, Personnel
2. Ms. Cleofe Ocampo, Staff Development**

Office of Planning Service

1. Ms. Lilia Rocas, RSD
2. Dr. Carmencita Cristobal, RSD**
3. Dr. Graduacion Acosta, PPD
4. Ms. Adoris Esteban, PPD**
5. Mr. Alberto Bantugan, PFD
6. Ms. Evangeline Seng, PPD**
7. Ms. Ma. Lourdes G. de Vera, PDED
8. Ms. Teresita Felipe, PDED
9. Ms. Milagros Talinio, PDED

Bureau of Elementary Education

1. Dr. Teresita Inciong
2. Ms. Merlita Nolido**
3. Dr. Yolanda Quijano **

Bureau of Secondary Education

1. Dr. Remedios Taguba
2. Ms. Bella Marinas **
3. Ms. Lolita Andrada **

Bureau of Non-Formal Education

1. Dr. Rosario de Guzman
2. Dr. Clarita Gamez **

Bureau of Physical Education and School Sports

1. Dr. Rosa Mendoza

School Health and Nutrition Center

1. Dir. Adelfo Trinidad
2. Dr. Thelma Santos **

National Educational Testing and Research Center

1. Dr. Emma Lopez
2. Ms. Obdulia Fondevilla **

National Education Academy of the Phil.

1. Dr. Fe Hidalgo

TEEP-PISU

1. Ms. Irene de Robles**

IMCS

1. Mr. Jay Fernandez
2. Mr. Adonis Barraquias**

II. Field Offices - 18

1. Dr. Teresita Salvador (ARD), NCR
2. Dr. Rosalia Guadana, Secondary Div. Chief, CAR
3. Ms. Rowena Casuga, Planning Officer, Region I
4. Ms. Maritess Llanes, Planning Officer/
Dr. Teresita Dumalanta, ARD, Region II
5. Ms. Ma. Lourdes Suing, Planning Officer,
Region III
6. Dir. Esperanza M. Orlina, Region IV
7. Mr. Valeriano Garcia, RV**
8. RD or ARD or Planning Officer of RVI
9. Ms. Priscilla Mansueto, Planning Officer, RVII
10. Dr. Cirila Redona, Leyte, RVIII**
11. Ms. Amelia Torralba, RIX**
12. Dir. Diamar Kadon, Region X
13. Dir. Susana Cabahug, RXI

14. Ms. Deborah Adrales, North Cotabato, RXII**
15. Mr. Ishmael G. Kamid, ARMM
16. Ms. Rosemarie Dilangalen, ARMM
17. Ms. Elvira Egay, CARAGA
18. Dir. Raul Llarosa, NSTIC

Other Stakeholders (2)

1. Dr. Loreto Cruz, PESPA President
2. Dr. Benjamin Gagni, Jr., PASSA President

Consultant Facilitator (s) (2)

1. Prof. Eduardo Morato (AIM)
2. 1 Technical Staff

Resource Person (1)

1. Mr. Mario Taguiwalo

Technical Secretariat (5)

1. Ms. Miriam Coprado**
2. Ms. Erlinda Sevilla **
3. Ms. Psyche Velta Olayvar**
4. Ms. Madeliene Palines
5. Mr. Charlie Tayas

Support Staff (1)

1. Ms. Maritess Telewik

TOTAL NO. OF PARTICIPANTS:

A. Participants	57
Central Office	37
Field Offices	18
Other Stakeholders	2
B. Consultant Facilitators	2
C. Resource Person	1
D. Technical Secretariat	5
E. Support Staff	1
Total	66

Note: **Number of slots per office should be strictly followed**

** Participants to the Program and Project Development and Management conducted by the Asian Institute of Management (AIM) on February 16 to March 13, 1998 under the sponsorship of CIDA-PTTAF

TEEP-PISU - Third Elementary Education Project-Project Implementation Support Unit
 IMCS - Instructional Material Council Secretariat
 RD - Regional Director
 ARD - Assistant Regional Director

DECS STRATEGIC PLANNING WORKSHOP AND UPDATING OF DECS MASTERPLAN FOR BASIC EDUCATION

Day 0 (June 17)			5:00 p.m.	Travel from Official Station to Workshop Venue
				Travel from DECS Central Office to Clark, Pampanga
Day 1 (June 18)	7:00	-	8:00 a.m.	Registration
	8:00	-	9:00 a.m.	Opening Program
				☛ Invocation ----- Dr. Fe Hidalgo
				☛ National Anthem ----- Dr. Graduacon Acosta
				☛ Welcome Remarks ----- Secretary Erlinda C. Pelianco
				☛ Introduction of Participants ---- Ms. Teresita D. Felipe
				☛ Workshop Objectives ----- Ms. Ma. Lourdes G. de Vera
	9:00	-	10:30 a.m.	Consultant's Presentation ----- Prof. Eduardo A. Morato, Jr.
				☛ Framework for the Strategic Planning Process
				☛ Framework for the Validation of the DECS Master Plan
				☛ Initial Assessment of the DECS Master Plan
	10:30	-	10:45 a.m.	Coffee Break
	10:45	-	12:30 pm	Open Forum
				☛ Participants' Reactions to the Consultant's Presentation
			☛ Participants' Validation of Performance Targets and Consistency of Strategies, Programs and Projects Outlined to deliver targets	
12:30	-	1:30 p.m.	Lunch Break	
1:30	-	4:00 p.m.	Workshop I: Strategic Visioning and Objective Setting	
			☛ Vision, Mission, Objectives, Key Result Areas	
			☛ Restatement of Performance Targets/Indicators	
4:00	-	5:30 p.m.	Presentation of Group Outputs	
6:00	-	6:30 p.m.	Dinner	
7:00 p.m.	-	9:00 p.m.	Workshop II: Strategy Formulation	
			☛ Generation of Strategic Options	
			☛ Evaluating Alternate Strategies through Assessment of Probable Impacts	
			☛ Choosing the Best Strategy and Direction	
Day 2 (June 19)	8:30	-	10:00 a.m.	Presentation of Group Outputs
	10:00	-	10:15 a.m.	Coffee Break
	10:15	-	12:00 pm	Determining Priority Investments for DECS, Resource Requirements & Organizational Implications of Chosen Strategy
	12:00	-	1:00 p.m.	Lunch Break
	1:00	-	2:30 p.m.	Determining Future Tasks and Action Steps
				☛ Implementation Guidelines
				☛ Things to Do
	2:30	-	3:00 p.m.	Closing Ceremony
	3:00	-		Departure for Homebase