



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION, CULTURE AND SPORTS
Mercedo Avenue, Pasig City

May 15, 1998

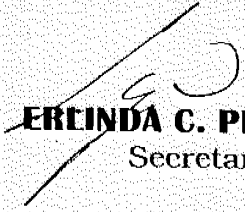
OFFICE OF THE SECRETARY
DECS MEMORANDUM
No. 200, s. 1998

1998 NATIONAL DISABILITY PREVENTION AND REHABILITATION WEEK

To: Bureau Directors
Regional Directors
Schools Superintendents
Private Elementary and Secondary School Principals

1. In pursuance to Presidential Proclamation No. 1870 dated June 22, 1979, this year's National Disability Prevention and Rehabilitation Week will be observed on July 12-18, 1988. The theme is "Saan Man, Kailan Man, Pilipinong May Kapansanan - May Kalayaan, May Karapatan."
2. This year's celebration will focus on issues and concerns related to disability prevention, rehabilitation and equalization of opportunities for persons with disabilities. It is also a part of the celebration of the Centennial of Philippine Independence and the National Observance of Asian and Pacific Decade for Disabled Persons, 1993-2002.
3. The collaborative role of the disabled, the government and nongovernment agencies in nation building and development shall be emphasized. The following are some activities that shall be undertaken:
 - a. selection of the 1998 Outstanding Special Education Teacher;
 - b. orientation of newly elected local officials on the needs, capabilities and role of the disabled in nation building and development;
 - c. generating media support to and participation in disability concerns; and
 - d. holding of puppet/cultural shows, sportsfests, camps and other activities which will highlight the talents of the disabled.
4. Guidelines, nomination form, and criteria on the selection of nominees for the Outstanding SPED Teacher are found in Inclosures Nos. 1, 2 and 3.
5. A consolidated regional report on these activities shall be submitted to the Special Education Division, Bureau of Elementary Education as part of the third quarterly report.

6. Immediate and widest dissemination of this Memorandum is desired.


ERCINDA C. PEFIANCO
Secretary

Incls.:

As stated

Reference:

DECS Memorandum: No. 205, s. 1997

Allotment: 1—(D.O. 50-97)

To be indicated in the Perpetual Index
under the following subjects:

CELEBRATIONS & FESTIVALS
SCHOOLS
SPECIAL EDUCATION

Inclsure No. 1

**GUIDELINES ON THE SELECTION OF THE
1998 OUTSTANDING SPECIAL EDUCATION TEACHER**

1. Each candidate shall be nominated by any public or private school/center. Private schools shall be duly registered with the Securities and Exchange Commission (SEC). Please see Inclosure No. 2 for the Sample Nomination Form.
2. Selection of nominees shall be based on the criteria (Inclosure No. 3). Winners of national awards are disqualified for nomination.
3. Initial selection shall be done in the Division level where all documents, nomination form and a 2 x 2 recent photo of each nominee shall be submitted for screening to the Selections Committee which will be composed of the following:

Assistant Schools Division Superintendent - Chairman
Division SPED Coordinator)
One (1) Division Supervisor from any of the) - Members
subject areas

The date for screening of nominees is June 1 to 17, 1998.

4. Division winners shall be screened and ranked according to the criteria by the Regional Selections Committee which will be composed of the following:

Assistant Regional Director - Chairman
Chief, Elementary Education Division)
Regional SPED Coordinator) - Members

The date for screening of nominees is June 18 to 26, 1998.

5. All documents of regional winners shall be submitted from June 29 to July 10, 1998 to:

Special Education Division
Bureau of Elementary Education
DECS, UL Complex
Meralco Avenue, Pasig City

The National winner shall be notified by telegram on July 14, 1998.

6. The winners shall receive the following:

Plaque of Recognition for the Division Winner which shall be given by the Division Office.

Plaque of Recognition and cash award of five thousand pesos (P5,000) for the Regional Winner which shall be given by the National Council for the Welfare of Disabled Persons (NCWDP), 2/F SRA Annex Bldg., North Avenue, Diliman, Quezon City.

Trophy, Cash Award of twenty thousand pesos (P20,000), round trip travel to and from Manila and board and lodging for two (2) days for the National Winner which shall be given by BEE-DECS.

7. The awarding ceremony shall be held on July 17, 1998 at a place to be announced later.
8. All inquiries relative to the observance of NDPR Week may be addressed to:

The Chief
Special Education Division
Bureau of Elementary Education
DECS, UL Complex
Pasig City

Telephone No.: 632-13-61 local 2054
Fax No.: 633-72-70

NOMINATION FORM

I am officially nominating _____

for the **1998 Outstanding Special Education Teacher Award.**

Nominated by:

(Signature over Printed Name)

(Designation)

(Name of School/Center)

(School/Address)

PERSONAL DATA SHEET

FULL NAME: _____

SCHOOL/CENTER: _____

DESIGNATION: _____

HIGHEST EDUCATIONAL ATTAINMENT: _____

HOME ADDRESS: _____

TELEPHONE NUMBER: _____

SUGGESTED CRITERIA FOR THE SELECTION OF OUTSTANDING TEACHER AND REQUIRED SUPPORTING DOCUMENTS

GENERAL CRITERIA WITH CORRESPONDING POINTS

I. Instructional Competence and Teaching Effectiveness - 90 pts.

- A. Outstanding Contributions to SPED - 40 pts.
- B. Professional Competence - 30 pts.
- C. Continuous and Dedicated Service - 15 pts.
- D. Awards - 5 pts.

II. Personal Qualities and Character - 10 pts.

- A. Model of Morality and Integrity
in Public and Private Life - 5 pts.
- B. Good Human Relations in School
and in the Community - 5 pts.

Total 100 pts.

SPECIFIC CRITERIA

I. Instructional Competence and Teaching Effectiveness

- A. Outstanding Contributions to SPED - 40 pts.
 - 1. Introduced/Tried out effective approaches (at least 2) which contributed to the improvement of instruction in meeting the needs of children with disabilities - 10 pts.

Documents Needed:

- Abstract of the innovative approaches and how these were implemented in the field certified by the principal or district supervisor
- Certification from the principal that the innovative approaches contribute to the improvement of instruction among the children with disabilities

2. Produced/Made instructional materials in SPED - 25 pts.

- a. Modules/Workbooks/
Published reference materials/books in the school/district/region (2 pts. per one set of module/workbook or 1 reference material) - 12 pts.
- b. Equipment/Teaching devices (5 sets - 2 pts per set) - 10 pts.
- c. Technical paper/published articles in SPED (1 pt. per paper or article) - 3 pts.

Documents Needed:

- Photocopy of produced instructional materials certified by the principal or district supervisor
- Samples of the visual aids produced certified by the principal or district supervisor

3. Organized/Trained socio-cultural activities for the disabled i.e. choral group, dance troupe, kitchen symphony, theater arts, etc. (1 pt. per organized activity) - 5 pts.

B. Professional Competence - 30 pts.

1. Conducted in-service training programs in the district/division/regional level - 10 pts.

Level	No. of Times	Points
District	5	3
Division	4	6
Regional	3	10

Documents Needed:

- Certification from the district supervisor/principal on the conduct of in-service trainings
- Copy of division/regional memorandum on in-service training conducted

2. Served as resource speaker/discussant demonstration teacher - 10 pts

Level	No. of Times	Points
Division	3	3
Regional	2	6
National	1	10

Documents Needed:

- Certificate/Invitation/Program from agencies as resource speaker/discussant
- Copy of lesson plan used in the demonstration teaching

3. Participated in school/community programs/projects for the upliftment of the disabled for the past three (3) years - 5 pts.

Documents Needed:

- Certification from the principal/mayor barangay chairman of projects undertaken properly authenticated by the principal or district supervisor
- Abstract/Report on implementation of DEC trusts undertaken (with pictures)

4. Is a member of a registered professional organization relevant to job - 5 pts.

Documents Needed:

- Membership records and roles in various organizations
- Awards received from organizations which he/she is a member or an officer

C. Continuous and Dedicated Service - 15 pts.

1. Rendered a continuous service of at least five (5) years - 5 pts.
2. Continuous service as SPED teacher with an outstanding performance for the last three (3) years - 10 pts.

Number of Years	Points
3	2
4-5	4
6-7	6
8-9	8
10 & above	10

Documents Needed:

- True copy of the performance rating for the last 3 years certified by the principal or district supervisor
- Certified true copy of service records and certification from the principal or district supervisor

II. Personal Qualities and Character - 10 pts.

A. Model of Morality and Integrity in Public and Private Life - 5 pts.

- Unquestioned honesty and uprightness of character - 1 pt.
- High work standards - 1 pt.
- Trustworthy in the discharge of duty or of obligation - 1 pt.
- With high level of stress tolerance - 1 pt.
- Virtuous conduct - 1 pt.

B. Good Human Relations in School and Community - 5 pts.

Documents Needed:

- Testimonies from peers, principal, supervisor and Parent Teachers Association (PTA) president on his/her personal qualities
- Names of at least (3) persons in the community as references

Total

100.pts.