

REPUBLIC OF THE PHILIPPINS DEPARTMENT OF EDUCATION, CULTURE AND SPORTS

Membro Paramer, Pasin City

OFFICE OF THE SECRETARY

February 16, 1998

DECS MEMORANDUM No. 57, s. 1998

ADDITIONAL MEMBERS FOR THE DECS CENTRAL MANAGEMENT TEAM (CMT) FOR SCIENCE AND MATHEMATICS EDUCATION (SME) IN-SERVICE TRAINING (INSET)

To: Undersecretaries
Assistant Secretaries
Bureau Directors
Regional Directors
NEAP Director
All Others Concerned

- 1. The Department is undertaking a Regional Training Program (RTP) for divisional trainors and training of teachers in Elementary and Secondary Science and Mathematics Education. This is a follow-up to the National Training Program being conducted at UP-ISMED under the Science and Mathematics Education Manpower Development Program (SMEMDP), a component project of the JICA Package Cooperation for the Development of Elementary and Secondary Education in the Philippines. The RTP started in 1996 and will be conducted every year until 1999. It will be made part of the DECS INSET Program.
- 2. In consonance with the Memorandum of Agreement and the Basic Guidelines for the conduct of the RTP for Science and Mathematics Education signed between and among the Department of Science and Technology (DOST), Commission on Higher Education (CHED), University of the Philippines through the Institute of Science and Mathematics Education (UP-ISMED) and this Department, a Central Management Team (CMT) was created at DECS per Office Order dated September 16, 1996 to coordinate the implementation of this training program. The remaining members are:

Dr. Fe Hidalgo (Chairperson) - NEAP Director
Ms. Zaida B. Talosig-Azcueta (Co-chair) - SDD-HRDS
Ms. Etc., G. F.

Ms. Elsie C. Esmer - BSE Ms. Paz Buenviaje - BSE

In this connection, additional members to the DECS-CMT shall be the following DECS staff:

Ms. Esther Corpuz - NEAP
Ms. Carol Cruz - BEE
Ms. Fe Villalino - BEE

- 3. Specifically, the CMT shall oversee the planning and implementation of the RTP in accordance with the inclosed Implementation Structure, adopted under the Basic Guidelines; render technical assistance to the Regional Management Teams (RMTs) and Divisional Management Teams (DMTs) in the design of the regional action plans and development and adaptation of training materials; and develop and implement the monitoring and evaluation system for the RTP.
- 4. The CMT members shall closely coordinate with Mr. Oshiya Jkeda, Chief Advisor of the JICA Package Cooperation in the overall activities of the RTP and Mr. Tetsuya Murayama, JICA Expert in SME assigned in DECS.
- 5. The CMT shall visit the regions specifically Regions V, VI, and XI to disseminate the policies and mechanisms in implementing the DECS INSET-SME programs and assist them in finalizing the regional action plans which shall include the RTP and the institutional training program.
- 6. To ensure smooth and successful implementation of the Regional Training Programs, all concerned are enjoined to extend assistance and full cooperation.

7. For immediate compliance and dissemination.

ERLINDA C PEFIANCO Secretary

Incl.:

As stated

Reference:

(Office Order dated September 16, 1996)

Allotment: 1--(D.O. 50-97)

To be indicated in the <u>Perpetual Index</u> under the following subjects:

SCIENCE EDUCATION TEACHERS TRAINING PROGRAMS

IMPLEMENTATION STRUCTURE FOR THE REGIONAL SCIENCE AND MATH EDUCATION PACKAGE COOPERATION

Science/Math National Steering Committee

> To provide policy directions in the conduct of RTP To coordinate on going locally and foreign-assisted training program on science and math

Working Group

Joint Coordinating Committee

To provide technical assistance in the overall implementation of Package Cooperation

To provide policy directions in the implementation of SMEMDP

Central Mgmt. Team for Science and Math INSET

To take charge of the overall planning and management or RTP

To render technical assistance to RMT's and DMT's in the design of TNA and development/adaptation of trng. materials

To plan and manage implementation of NTP

Regional Steering Committee for Science and Mailt Package Cooperation

To provide policy directions and

To validate the training designs

plans and programs

and modules for RTP

validate the regional training

(ARD/Chiefs of EED and SED/S/M S/M Supervisors for Elem and HS Llevel)

Technical Working Group

To develop/adapt the training design and modules for the teacher trainors in collaboration with the leader trainors trained at NTP

To plan and manage the Teacher Trainor's Training Program in collaboration with the RSTC s

To allocate funds for the implementation of the training programs and the development of INSET, monitoring and evaluation materials. To monitor and evaluate the teacher training programs

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Asst. Superintendent Supervisor for S/M for Elem and HS)

Technical Working Group

To conduct TNA

To validate training designs and modules for teacher training

To render technical assistance in the design of school-based training programs based on TNA results

To develop and adapt the training designs and modules for teacher training

To provide INSET funds

To make arrangements with possible providers of INSET

To conduct monitoring and evaluation of the training of teachers

School Nigmt, Team for Science and Math INSET

(District Supervisors, Principals, School Heads)

To manage INSET for teachers

To facilitate the preparation of locally adapted instructional materials

To make arrangements with possible providers of INSET

To evaluate results of teacher training and make recommendations to further improve the teacher training program