



REPUBLIKA NG PILIPINAS
REPUBLIC OF THE PHILIPPINES
KAGAWARAN NG EDUKASYON, KULTURA AT ISPORTS
DEPARTMENT OF EDUCATION, CULTURE AND SPORTS
UL Complex, Meralco Avenue
Pasig, Metro Manila



Sama-Sama
sa DECS

September 17, 1997

DECS MEMORANDUM
No. 363, s. 1997

ESTABLISHMENT OF A COOPERATIVE DESK AT THE DECS CENTRAL OFFICE

To: Undersecretaries
Assistant Secretaries
Bureau Directors
Regional Directors
Directors of Services/Centers and Heads of Units
Schools Superintendents
Chiefs of Divisions
Chairpersons, DECS Teachers' and Employees' Cooperatives

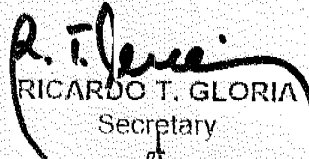
1. The Cooperative Development Authority (CDA), in coordination with the Department of Education, Culture and Sports, shall set up a Cooperative Desk at the DECS Central Office, Meralco Avenue, Pasig City. The Cooperative Desk shall have the following responsibilities:

- a. Answers queries from DECS staff, clientele on cooperative promotion and development;
- b. Provides information on the status of cooperative programs implementation;
- c. Acts as Action Officer for joint CDA-DECS undertakings; and
- d. Serves as Liaison Officer to DECS and attached agencies.

2. The Cooperative Desk shall be manned by a technical staff from the different operating units of the Cooperative Development Authority.

3. The Cooperative Desk will be set up at the office of the Employees Welfare and Benefits Division (EWBD), Room 103, Mabini Bldg., DECS Central Office, Meralco Avenue, Pasig City.

4. Immediate and wide dissemination of this Memorandum to all concerned is enjoined.


RICARDO T. GLORIA
Secretary

Reference:

DECS Memorandum: No. 408, s. 1995

Allotment: 1--(D.O. 50-97)

To be indicated in the Perpetual Index
under the following subjects:

COOPERATIVES (Education)
EMPLOYEES
TEACHERS