



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION, CULTURE AND SPORTS
Marcelo Avenue, Pasig City

July 14, 1997


OFFICE OF THE SECRETARY

DECS MEMORANDUM
No. 256, s. 1997

SECOND DISSEMINATION AND MATERIALS DEVELOPMENT WORKSHOP
FOR NOVICE WRITERS

To: Regional Directors
Schools Superintendents

1. The Southeast Asian Ministers of Education Organization-Regional Language Center (SEAMEO-RELC) and the Bureau of Secondary Education-Department of Education, Culture and Sports (BSE-DECS) will conduct a second 3-day Dissemination and Materials Development Workshop for Novice Writers from August to December 1997 at different designated venues (Refer to the inclosure).
2. By the end of the workshop, the participants should be able to:
 - a. identify factors to be considered in materials writing;
 - b. demonstrate the integration of at least two language-based skills;
 - c. construct exercises and tasks relevant to the development of content/language based skills;
 - d. write modules; and
 - e. use audio-visual aids in materials development.
3. Participants in these workshops are regional and divisional English and Filipino supervisors.
4. Transportation expenses of the participants shall be charged against local/school funds subject to the usual accounting and auditing rules and regulations.
5. Immediate dissemination of this Memorandum to all concerned is desired.


ANTONIO E.B. NACHURA
Undersecretary
Officer-In-Charge

Incl.:

As stated

Reference:

DECS Memorandum: No. 105, s. 1996

Allotment: 1-2--(M.O. 1-87)

To be indicated in the Perpetual Index
under the following subjects:

TEACHERS
WORKSHOPS

(Inclosure to DECS Memorandum No. 286, s. 1997)

**TENTATIVE DATES & VENUES FOR THE MATERIALS DISSEMINATION
AND DEVELOPMENT WORKSHOP FOR NOVICE WRITERS**

**I. National Capital Region (NCR),
III & IV**

	<u>No. of Participants</u>	<u>Contact Person</u>
Venue - Manila	NCR - 10	1. Dr. Dolores S. Abad
Date - August '97	III - 10	SED Chief, DECS-NCR
	IV - 10	2. Mrs. Lourdes C. Ilagan
Mon., 25 - travel time	-----	Senior EPS, BSE-DECS
Tues., 26)	30	
Wed., 27) workshop		
Thurs., 28)		
Fri., 29 - travel time		

II. Regions CAR, I, II & V

Venue - Baguio City	CAR - 10	1. Dr. Rosalia D. Guadana
Date - September '97	II - 10	SED Chief, DECS-CAR
	V - 10	2. Mrs. Lourdes C. Ilagan
Mon., 22 - travel time	-----	Senior EPS, BSE-DECS
Tues., 23)	30	
Wed., 24) workshop		
Thurs., 25)		
Fri., 26 - travel time		

III. Regions VI, VII & VIII	<u>No. of Participants</u>	<u>Contact Person</u>
Venue - Cebu City	VI - 10	1. Dr. Elsa Suralta
Date - October '97	VII - 10	SED Chief, R-VII
	VIII - 10	2. Mrs. Lourdes C. Ilagan
Mon., 13 - travel time	----	Senior EPS, BSE-DECS
Tues., 14)	30	
Wed., 15) workshop		
Thurs., 16)		
Fri., 17 - travel time		

IV. Regions IX, X, XI, XII, CARAGA & ARMM		
Venue - Davao City	IX - 5	1. Dr. Ursula C. Valderrama
Date - November '97	X - 5	SED Chief, R-XI
	XI - 5	2. Mrs. Lourdes C. Ilagan
Mon., 3 - travel time	XII - 5	Senior EPS, BSE-DECS
Tues., 4)	CARAGA - 5	
Wed., 5) workshop	ARMM - 5	
Thurs., 6)	----	
Fri., 7 - travel time	30	