



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF EDUCATION, CULTURE AND SPORTS
Marcelo Avenue, Pasig City

OFFICE OF THE SECRETARY

March 18, 1997

DECS MEMORANDUM
No. 91. s. 1997

SCHOLARSHIP PROGRAM LEADING TO THE MASTER OF ARTS
DEGREE IN NONFORMAL EDUCATION

To: Regional Directors
Schools Superintendents
Presidents, State Colleges and Universities

1. The Department of Education, Culture and Sports announces the revival of the Nonformal Education Scholarship Program leading to a Master's degree in Nonformal Education at the Philippine Normal University, Manila. The grant covers fourteen (14) months, starting summer of school year 1997-1998.

2. The scholarship is intended for selected BNFE staff and district NFE coordinators/implementors who meet the qualifications for admission to the PNU Masteral Program. Each grantee will be entitled to the following privileges:

- a. Study leave on official time with pay for the duration of the grant;
- b. Free tuition and other school fees as stipulated in the Memorandum of Agreement between the DECS and the Philippine Normal University;
- c. Book allowance of ₱1,000.00 per semester for the duration of the grant;
- d. Monthly stipend of ₱2,000.00; and
- e. Transportation expenses to Manila and return (one round trip travel using sea and land transportation only).

3. Each region shall recommend one (1) full/part-time district NFE coordinator/implementor using the criteria for selection as listed in the inclosure. The Bureau of Nonformal Education shall have one (1) slot for the qualified staff personnel based on the said criteria for selection. Recommendations shall be accompanied with the following supporting papers:

- a. Three copies of CSC Form 212 with picture duly certified by the Head of Office;
- b. The original copy and three xerox copies of the candidate's Transcript of Records;

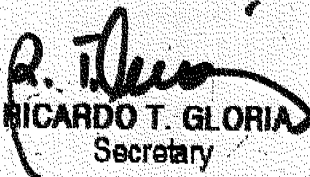
- c. Health certificate duly accomplished by a government physician;
- d. A certified copy of the nominee's performance rating for the last three years; and
- e. No pending administrative case as certified by the head of agency/office.

4. Deadline for submission of the required documents shall be on March 31 to the Staff Development Division, Bureau of Nonformal Education, 3rd Floor Mabini Building, UL Complex, Meralco Avenue, Pasig City. Final screening and taking the Graduate College Admission Test will be announced by the university to qualified applicants.

5. State colleges and universities with on-going NFE projects are also encouraged to recommend their NFE implementors to join this scholarship program. All expenses should be shouldered by their own respective institutions.

6. Expenses in relation to the final screening (e.g., transportation and board and lodging) based on the university guidelines will be charged against local funds, subject to the usual accounting and auditing procedures.

7. Widest dissemination of the contents of this Memorandum to all concerned is earnestly enjoined.


RICARDO T. GLORIA
Secretary

Incl.:
As stated

References:
DECS Memorandums: Nos. 31, and 317, s. 1989

Allotment: 1-2-3--(M.O. 1-87)

To be indicated in the Perpetual Index
under the following subjects:

NONFORMAL EDUCATION
SCHOLARSHIPS
TEACHERS

(Inclosure No. 1 to DECS Memorandum No. __, s. 1997)

**CRITERIA FOR SELECTION
(NFE Scholarship)**

1. Educational Qualification

A holder of at least a BSE, BSEED, BEED, BSIE, BS Agricultural Education degree or its equivalent and/or degree holder with 18 units in Education with a grade point average of not lower than 2, B, or 85.

2. Experience and Training

- a) Actually performing the duties of NFE district coordinator/ implementor for at least two years with permanent status;
- b) Performance rating of at least Very Satisfactory for the last three years; and
- c) Must show leadership potential in extra curricular activities.

3. Age not more than 45 years old. (To be strictly followed).

4. Health

- a) Physically fit and emotionally stable as certified by a government physician; and
- b) Women nominees shall not be pregnant during the stipulated period of scholarship. Youngest child must not be less than two years old.

5. The nominees must not have any pending administrative/ criminal case.

6. When finally selected, the grantee agrees to bind herself to the following conditions:

- a) Nominees must be prepared to advance expenses for board and lodging and book allowance in case funds for stipend are not released on time;
- b) Keep up with the standards of scholarship;
- c) Live up to the terms and conditions of the scholarship; and
- d) Serve the Nonformal Education program for a period of 2 years

**MEMORANDUM OF AGREEMENT
(Scholarship Contract)**

1. _____,
(Name of Scholar) (Position, Station, Div., Reg.)

In consideration of the scholarship grant in _____
(Title of the course)

at the _____ for the period of _____
(Institution) (Duration)

do hereby agree to the following terms and conditions:

1. Shall maintain the minimum standard set for the program and that failure to do so would be sufficient ground for disqualification.
2. Shall conduct myself in such a manner as not to bring disgrace or dishonor to myself and my office/ agency.
3. Shall immediately report to my office/ station and assume my functions upon the completion or termination of my scholarship or training grant.
4. Shall serve my office/ institution for at least three (2) years of my scholarship, fellowship, training grant which is for a period of one year or a proportionate three (3) months for every month of scholarship or a fraction thereof;
5. Shall refund in full to my office such sums of money as may have been defrayed by the Philippine government and/or sponsor for my transportation, allowances, salary and other expenses incident to my scholarship, fellowship, or training or study grant, for failure to comply with any of the foregoing conditions through my fault or willful neglect, resignation, voluntary retirement, or other causes within my control;

IN WITNESS HEREOF, I set my hands this _____ day of
19 _____ at _____

Head of Office or Agency

Scholar

Witnesses:

Notarized:

SUBSCRIBED AND SWORN TO before me this _____ day of
_____, 19 _____ affiant exhibiting his Community Tax Certificate
issued on _____ at _____

Administrative Officer

Copy furnished:
Office/Agency
DECS, BNFE
Regional Office