

Republika ng Pilipinas  
(Republic of the Philippines)  
PAGKAAGAPAN NG EDUCASYON, KULTURA AT SPORTS  
(DEPARTMENT OF EDUCATION, CULTURE AND SPORTS)  
Manila

November 16, 1987

DEED MEMORANDUM  
No. 233, s. 1987

LANGUAGE PROFICIENCY ASSESSMENT OF SENIOR TRAINERS

To: Bureau Directors  
Regional Directors  
School Superintendents  
Presidents, State Colleges and Universities  
Heads of Private Schools, Colleges and Universities  
Vocational School Representatives and Administrators

1. The training component of the Secondary Education Development Program (SEDP) includes the formation of a pool of regional trainers who will conduct the on-site training of teachers preparatory to the implementation of the 1988 Elementary Education Curriculum.

2. Proficiency in communication skills is a necessary qualification of a trainer. Prospective candidates will be required to undergo language proficiency tests here in English and Filipino.

3. The assessment scheme will be conducted as follows:

- a. Each region will send three (3) testing assistants to the Philippine Normal College for orientation on the test instruments and the conduct of the assessment. These three (3) assistants, preferably, will be composed of one (1) Supervisor in English, one (1) Supervisor in Filipino, and one (1) specialist in research and evaluation.
- b. Regional examiners will be selected and given orientation by the trained testing assistants at the regional level. These regional examiners will be composed of 1, 2 or 3 examiners for each of the 9 subject areas to include the 3 testing assistants.
- c. The Regional Management Committee will recommend twelve (12) prospective regional examiners for each of the 9 subject areas. Tentative papers of these recommendees will be submitted to the Bureau of Secondary Education on December 4, 1987.
- d. The prospective regional examiners will be given tests in language proficiency in English and



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Filipino in their respective regions. A final interview will be conducted for those who pass the tests; and

e. The final list of regional trainers will be submitted on November 20 to the Bureau of Secondary Education.

4. The assessment schedule will be as follows:

- a. December 3-5, 1987 - Training of testing assistants  
Venue: Phil. Normal College  
Coordinator: Mrs. Phoebe Pena  
PNC Language Study Center  
Tel. No. 40-17-11
- b. December 8-11, 1987 - Training of regional examiners  
in the region  
Use Instructors: Testing Assistants
- c. December 15, 1987 - Administration of language  
proficiency tests to prospective  
regional trainers (venue to be  
decided)
- d. December 16-18, 1987 - Final Interview
- e. December 20, 1987 - Submission of final list of  
regional trainers

5. Travel expenses of the testing assistants sent to the Philippine Normal College, Manila, will be charged against local funds, subject to its availability and the usual accounting and auditing procedures. Board and lodging will be borne by the PNC.

6. The cooperation and support of all concerned is enjoined.

(SGD.) LEURDES R. QUIJUMBING  
Secretary

Reference:

None

Allotment: 1-2-3-a--(M.O. 1987)

To be indicated on the PREPAREDNESS INDEX  
under the following subjects:

- COMMUNICATION ABILITY
- OFFICIALS
- Course of Study, SECONDARY
- TEST
- LANGUAGE
- TRAINING PROGRAM





