

Republika ng Pilipinas
(Republic of the Philippines)
KAGAWARAN NG EDUKASYON, KULTURA AT ISPORTS
(DEPARTMENT OF EDUCATION, CULTURE AND SPORTS)
Manila

March 23, 1987

DECS MEMORANDUM
No. 50, s: 1987

DIRECTING THE TEACHER CREDENTIALS AND CLASSIFICATION REVIEW
UNIT TO SUPERVISE AND MONITOR THE REGIONAL ERFs UNITS

To: Bureau Directors
Regional Directors
Schools Superintendents

1. In order to further assist the newly trained Teacher Credentials Evaluation Units in the regional and division offices, the DECS Central Office Teacher Credentials and Classification Review Unit will conduct follow-up, supervisory, monitoring and consultancy visits to regional and division offices.
2. The following teams are hereby authorized to conduct visits to regional and division offices:

<u>Team A</u>	<u>Region</u>	<u>Dates</u>
Aurelia G. Purisima	NCR	May 1987
Flores A. Timen	XI	May 1987
Beatriz M. Arbay	IV	May 1987
Estelita A. Reyes	VIII	June 1987
	V	June 1987
	XII	June 1987
<u>Team B</u>		
Aleli Ng. L. Andres	I	May 1987
Caroline V. Claveria	IX	May 1987
Woodgeria G. Javate	VII	May 1987
Ma. Cherry K. Polix	VI	June 1987
	III	June 1987
	II	June 1987
	X	July 1987

3. Regional directors and superintendents are enjoined to cooperate with the team members in their visits in order that maximum assistance can be given to regional and division ERFs units.
4. In this connection, the schedule for Regional ECHO ERFs Seminar, list of participants and report must be submitted to the Teachers Credentials and Classification Review Unit, Financial and Management Service, DECS, Manila. Request for some regional offices to avail themselves of the expertise of the Central Office ERF Evaluators have been granted. It is premised on the ground that a transition period should be provided for the decentralization of the processing of ERFs until such time field processors shall have acquired necessary expertise and confidence to work on the forms.

5. A report on the progress of the capabilities of regional and division offices in the accurate processing of Teachers Equivalent Record Forms, problems on the processing of ERFs and their implementation should be submitted to this Office for further appropriate action.

6. This Memorandum shall take effect immediately.

(S.S.D.) LOURDES R. GUISMERAS
Secretary

References:

~~None~~

Allotment: 1-2--(N.O. 1-57)

To be indicated in the Perpetual Index
under the following subjects:

- ✓ CONSULTANTS
- ✓ OFFICIALS
- ✓ SUPERVISION
- ✓ VISITS

