

Republika ng Pilipinas  
(Republic of the Philippines)  
KAGAMARAN NG EDUKASYON, KULTURA AT ISPORTS  
(DEPARTMENT OF EDUCATION, CULTURE AND SPORTS)  
Manila

March 9, 1987

DECS MEMORANDUM  
No. 42, s. 1987

WORKSHOP ON THE PREPARATION OF PROPOSALS FOR THE BEE  
1987 STAFF DEVELOPMENT PROGRAM.

To: Regional Directors

1. In line with the institutionalization of the Educational Reorientation Program, the Bureau of Elementary Education and the PROED Project Technical Staff will jointly conduct a workshop on the preparation of project proposals for 1987 staff development program activities.
2. The workshop will be held on March 16-21, 1987 at the Development Academy of the Philippines Convention Center, Tagaytay City.
3. The workshop aims to enable the delegates from the regions to develop regional proposals for staff development for 1987. The participants are expected to prepare a detailed work and financial plan for 1987 staff development program.
4. The participants to the workshop will be the:
  - a. Elementary Education Chiefs
  - b. ERP Regional Coordinators
  - c. ERP Regional Training Officers
  - d. Finance Officers of the regions
  - e. Regional ODA Representatives
5. Participants are requested to bring the following data:
  - a. number of teachers by grade (Grades I to VI)
  - b. regional ERP operations plan for 1987
  - c. number of grade VI teachers in non-affected districts
  - d. canvass of printing costs in region
  - e. latest purchase order for supplies
  - f. canvass of distribution cost in region
6. Expenses incident to the workshop shall be charged against PROED funds subject to the usual accounting and auditing rules and regulations.







7. Traveling expenses of regional participants shall be charged against PRODED monitoring funds.

8. It is desired that this Memorandum be disseminated immediately to all concerned.

(SGD.) LOURDES R. QUISUMBING  
Secretary

Reference:

None

Allotment: 1--(M.O. 1-87)

To be indicated in the Perpetual Index  
under the following subjects:

BUREAUS & OFFICES

OFFICIALS

WORKSHOP





