

Republika ng Pilipinas
(Republic of the Philippines)
MINISTRI NG EDUKASYON, KULTURA AT ISPORTS
(MINISTRY OF EDUCATION, CULTURE AND SPORTS)
Manila

February 19, 1987

MECS MEMORANDUM
No. 33, s. 1987

CREATING THE COMMITTEE TO PREPARE THE MECS 1988 BUDGET PROPOSAL

To: Assistant Secretaries
Bureau Directors
Regional Directors
Cultural Agency Directors
Chief of Service and Heads of Units/Centers
Schools Superintendents
Vocational School Superintendents/Administrators

1. In view of the approaching preparation and authorization period for the 1988 budget, this Ministry must now set into motion the mechanism to ensure that its budget proposal for 1988 will be adequately reflective of its needs for that year, given the thrusts and priorities enunciated in the education plan. Towards this end, therefore, the Ministry has adopted the policy that the planning and budgeting functions must be fused and coordinated closely during the budget proposal preparation stage.

2. A committee to prepare the MECS 1988 budget proposal is hereby created for the purpose outlined above. It shall compose of:

- a. Asst. Sec. Jesus T. Manipala - Chairman
- b. Asst. Sec. Felix P. Santos - Member
- c. Dir. Diosdado P. Tuason - Member

The Committee shall be assisted in its work by the entire staff of the Financial and Management Service (FMS) and the Planning Service (OPS). In addition, the Committee may draw upon the expertise of other officials and employees of the Ministry.

3. The Committee shall have the following duties and functions:

- a. To prepare and disseminate to all bureaus, agencies, and units of the Ministry a schedule of budget proposal preparation activities.
- b. To disseminate to the various MECS bureaus, agencies, and units the broad outlines of the 1988 education plan which shall be used by these units in preparing their respective plans and proposed budgets.
- c. To gather and collate the budget proposals submitted and prepare the "MECS Budget Proposal as submitted by the MECS Units".
- d. To conduct internal budget hearings for the purpose of ascertaining the justifiability of the proposals in terms of their consonance with the education plan and in terms of their financial magnitudes.

- e. To evaluate the results of the internal budget hearings and to provide feedback to the individual agencies on the further revisions made, if indeed any were made, by the Committee. During this exercise, agency feedback will also be sought and possibly incorporated into the Committee's recommendations.
 - f. To prepare the preliminary "MECS Budget Proposal for 1988" which shall be presented to the Minister for approval.
 - g. To assist in representing the Ministry in the Budget hearings to be conducted by the Ministry of Budget and Management.
4. Immediate dissemination and implementation of this Memorandum is desired.

(SGD.) LOURDES R. QUISUMBING
Minister

References:

N o n e

Allotment: L-2-3--(A.O. 1-87)

To be indicated in the Perpetual Index
under the following subjects:

- BUREAUS & OFFICES
- COMMITTEE
- RULES & REGULATIONS

