

Republika ng Filipinas  
(Republic of the Philippines)  
MINISTRI NG EDUKASYON, KULTURA AT ISPORTS  
(MINISTRY OF EDUCATION, CULTURE AND SPORTS)  
Manila

December 2, 1985

MECS MEMORANDUM  
No. 179 s. 1985

ASSISTANCE FOR REFOCUSSED CONTINUING EDUCATION PROGRAM

To: Bureau Directors  
Regional Directors  
Schools Superintendents  
Presidents, State Colleges and Universities  
Vocational School Superintendents/Administrators  
of National Vocational/Technical Schools and Colleges

1. In line with the Refocused Continuing Education Program as contained in MECS Memorandum No. 201, s. 1984, certain types of assistance will be given by the Bureau of Continuing Education, Bureau of Secondary Education, and the National Educational Testing Center, this Ministry.

2. The kind of assistance that will be provided are explained as follows:

a) Bureau of Continuing Education (BCE) - funding assistance of ₱10,000.00 will be given each affected/depressed community upon submission and approval of its project proposal based on priorities set by the region. An amount not exceeding ₱60,000.00 for each region will be set aside for this purpose. However, Regions II, VIII, X and XII which are identified as the regions with the most number of least developed provinces, and Regions VI and IV which have communities severely affected by the sugar and coconut crises, will be given initial assistance. Assistance to the affected/depressed communities of the other regions will be given later.

The BCE fund will be used for the payment of honoraria of teachers serving as nonformal education instructors outside of their official time in school in accordance with existing government rules and regulations, subject to the usual accounting and auditing requirements.

b) Bureau of Secondary Education (BSE) - Vocational/Technical skills training for prospective NFE instructors will be provided by BSE. This Bureau will also assist in the evaluation and monitoring of NFE projects in the identified areas.

c) National Educational Testing Center (NETC) - This center will take charge of the accreditation and equivalency program under the Philippine Educational Placement Test (PEPT). It will also assist in determining the impact of the NFE program packages/projects on the intended clientele.







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3. Affected/depressed communities should be encouraged to submit project proposals through channels to the central office as soon as possible. The format of the proposal is given in the inclosure.
  4. More details on the assistance scheme relative to the refocused continuing education program are contained in the aforesaid inclosure.
  5. Immediate dissemination of this Memorandum to all concerned is desired.

(SGD.) JAIME C. LAYA  
Minister

Incl.:  
As stated

Reference:  
MECS Memorandum: (No. 201, s. 1984)

Allotment: 1-2--(D.O. 1-76)

To be indicated in the Perpetual Index  
under the following subjects:

FUNDS  
NONFORMAL EDUCATION

PROGRAM, SCHOOL  
PROJECTS









I. Refocused Programs/Activities

1. Short-Term Courses

- |                      |                         |
|----------------------|-------------------------|
| a) plumbing          | f) woodworking          |
| b) basic electricity | g) automechanics        |
| c) vulcanizing       | h) silk screen printing |
| d) masonry           | i) welding              |
| e) carpentry         | j) others               |

2. Cottage Industries

- a) handicrafts (utilizing available raw materials in the community)
- b) household technologies
- c) ceramics
- d) woodcarving
- e) others

3. Small-Scale Industries

- a) poultry
- b) pigery
- c) goat raising
- d) fishing

4. Functional Literacy

Continuing Literacy instruction for school leavers

5. Intensification of Food Production

- a) crop production (rice, corn, root crops)
- b) vegetable production

II. Strategies/Approaches

1. The barangay or school will be used as the entry point in the implementation of the program through the barangay captain/school principal.
2. Resources (human and material) of both the schools and communities will be utilized.

The services of teachers in elementary and high schools with training in literacy education or with certain technical/vocational expertise will be utilized. In addition, the services of vocational/technical and agricultural schools and colleges will be tapped so that their teachers can also perform extension work.

3. The organization of learning groups in preparation for the Philippine Educational Placement Test shall likewise be encouraged. The services of selected elementary/high school teachers will be utilized for this purpose. The assistance of the National Educational Testing Center in this activity shall be secured.







4. As many learners as possible, especially in remote areas, will be given educational opportunities through distance education or self-learning materials.
5. The NFE network in the different levels will be mobilized to help in the planning, programming and management of the program.
6. Funding assistance from the Bureau of Continuing Education allotment shall be provided for the implementation of this program. The BCE fund shall be used for the payment of the honoraria of teachers serving as NFE instructors beyond the official time in accordance with existing government rules and regulations, subject to the usual accounting and auditing requirements.
7. Funding assistance of ₱10,000.00 shall be given each affected/depressed community upon approval of its project proposal; the amount not to exceed ₱50,000.00 for each region. Regions II, VIII, X and XII which are identified as the regions with the most number of least developed provinces and Regions VI and IV with communities severely affected by the sugar and coconut crises shall be given initial assistance. Assistance to the affected/depressed communities of the other regions shall follow.
8. The Bureau of Secondary Education shall assist the BCE in the packaging of instructional materials for school leavers. The National Educational Testing Center will assist the BCE in testing for equivalency and placement of those trained in the program.

### III. Procedure For Implementation of the Assistance Scheme

1. A survey of the communities severely depressed/affected shall be conducted by each division.
2. Based on the survey outcomes a project proposal shall be prepared for the vigorous implementation of the Bureau of Continuing Education (BCE) refocused program. The project should be income generating and should contribute to the improvement of the people's livelihood.
3. The regional office shall evaluate the project proposal and endorse the same to the Ministry of Education, Culture and Sports through the Bureau of Continuing Education.
4. The Bureau of Continuing Education, subject to the approval of the Minister, shall allocate to the regions the funding assistance required for the implementation of the approved project.
5. The regional offices, in turn shall allocate the funds to the divisions.
6. Project monitoring and evaluation will be conducted regularly by the regional offices and the Bureau of Continuing Education.









IV. Suggested Format for the Project Proposal

- a. Project Title
- b. Project Objective(s)
- c. Schedule of Activities
- d. Financial Requirements
- e. Project Proponent(s)

NOTE: Courses in cosmetology (hair science, manicuring, pedicuring) and the like will not be extended financial assistance.





