

Republika ng Pilipinas
(Republic of the Philippines)
MINISTRI NG EDUKASYON, KULTURA AT ISPORTS
(MINISTRY OF EDUCATION, CULTURE AND SPORTS)
Manila

July 23, 1985

MECS MEMORANDUM
No. 118, s. 1985

ADDITIONAL RULES REGARDING ATTENDANCE AT A PRE-DEPARTURE
SEMINAR BY OFFICIALS TRAVELING ABROAD

To: Bureau Directors
Regional Directors
Schools Superintendents
Presidents, State Colleges and Universities
Vocational School Superintendents/Administrators

1. Printed on the reverse side is the text of Memorandum Circular No. 1256 from the Office of the President, Malacañang, Manila, prescribing additional rules to better implement the provisions of Memorandum Circular No. 954, series of 1977.
2. It may be recalled that this Memorandum Circular requires officials and employees of the government and its agencies and instrumentalities, including government-owned or controlled corporations who are proposed to travel abroad, whether on official business or for personal purposes, to first attend a pre-departure orientation course/seminar at the Philippine Center for Advanced Studies (PCAS), U.P., Diliman, Quezon City. The aim of the orientation course is to equip Filipinos traveling abroad "with adequate and accurate information about their country, especially the goals and workings of the New Society and the development studies gained under its aegis".
3. Attention is particularly invited to the requirement that the certificate of attendance at the pre-departure seminar should be attached to requests for travel authority.
4. The venue for the Pre-Departure Orientation Seminar is now at the 2nd floor, DAP Bldg., Pasig, Metro Manila.
5. The content of this Memorandum should be brought to the attention of all concerned.

(SGD.) ABRAHAM I. FELIFE
Deputy Minister
Officer-in-Charge

Incl.: As stated

Reference: Department Order No. 9, 1977

Allotment: 1-2-3—(D.O. 1-76)

To be indicated in Perpetual Index
under the following subjects:

BUREAUS & OFFICES
EMPLOYEES
OFFICIALS

RULES & REGULATIONS
SEMINARS
TRAVEL

(Inclosure to NECS Memorandum No. 130, s. 1985)

OFFICE OF THE PRESIDENT
OF THE PHILIPPINES
Malacañang

MEMORANDUM CIRCULAR NO. 1286

PRESCRIBING ADDITIONAL RULES TO BETTER IMPLEMENT THE
PROVISIONS OF MEMORANDUM CIRCULAR NO. 954,
SERIES OF 1977.

In order to better implement the provisions of Memorandum Circular No. 954, series of 1977, requiring government officials and employees authorized to travel abroad to attend a pre-departure seminar, the following additional rules are hereby issued for the guidance of all concerned:

1. Government officials from the rank of Bureau Director and higher, are exempted from taking the seminar.
2. Attendance in the seminar shall be compulsory for those who are travelling for the first time only.
3. Certificate of attendance should be attached to the requests for travel authority before the same are submitted to the Office of the President.

All heads of ministries, bureaus, offices and instrumentalities of the government, including government-owned and controlled corporations, are hereby urged to advise the officials and employees in their respective offices slated for travel abroad, to comply strictly with the foregoing requirements.

This circular shall take effect immediately.

By authority of the President:

(SGD.) JUAN C. FUERA
Presidential Executive Assistant

July 9, 1985

A true copy:

